

**RCW 18.390.030 Application for registration—Required materials—
Issuance—Validity period—Transferability—Public records act
exemption.** (1) An applicant for a registration as a continuing care
retirement community must submit the following materials to the
department:

(a) A written application to the department providing all
necessary information on a form provided by the department;

(b) Information about the licensed assisted living facility
component of the continuing care retirement community and, if the
continuing care retirement community operates a nursing home,
information about that component;

(c) Copies of any residency agreements that the continuing care
retirement community intends to use for the certification period;

(d) A copy of the disclosure statement that includes current
information required by RCW 18.390.060;

(e) (i) Except as provided in (e) (ii) of this subsection, copies
of audited financial statements for the two most recent fiscal years.
The audited financial statement for the most current period may not
have been prepared more than eighteen months prior to the date that
the continuing care retirement community applied for its current
registration;

(ii) If the continuing care retirement community:

(A) Has obtained financing, but has been in operation less than
two years, a copy of the audited financial statement for the most
current period, if available, and an independent accountant's report
opinion letter that has evaluated the financial feasibility of the
continuing care retirement community; or

(B) Has not obtained financing, a summary of the actuarial
analysis for the new continuing care retirement community stating that
the continuing care retirement community is in satisfactory actuarial
balance;

(f) An attestation by a management representative of the
continuing care retirement community that the continuing care
retirement community is in compliance with the disclosure notification
requirements of RCW 18.390.060; and

(g) Payment of any registration fees associated with the
department's cost of registering continuing care retirement
communities.

(2) The department shall base its decision to issue a
registration on the completeness of the application. If an application
is incomplete, the department shall inform the applicant and give the
applicant an opportunity to supplement its submission. An applicant
may appeal a decision of the department to deny an application for
registration.

(3) The department shall issue the registration within sixty days
of the receipt of a complete application, payment of fees, submission
of disclosures, residency agreements, and the attestation. The
department's failure to timely issue a registration may not cause a
delay in the change of ownership and ongoing operation of the
continuing care retirement community.

(4) Registration is valid for two years.

(5) Registration is not transferable.

(6) Materials submitted pursuant to this section are not subject
to disclosure under the public records act, chapter 42.56 RCW. [2016
c 183 § 3.]