

WAC 173-03-050 Records index. The records retention schedule established by the division of state archives of the office of the secretary of state serves as an index for the identification and location of ecology's records including those described in RCW 42.56.070(5).

The records retention schedule indexes records according to the originating program or section, and then the record series title. Each title is further identified by a statement of function or purpose, and the retention period. The records retention schedule is available to the public for inspection and copying. With the assistance of the public records officer or designee, any person can obtain access to ecology's public records using the records retention schedule.

Policy statements and interpretive statements as defined in RCW 34.05.010 entered after June 30, 1990, are indexed by number and subject matter and are available on the agency's web site.

[Statutory Authority: RCW 42.56.100. WSR 17-23-098 (Order 16-14), § 173-03-050, filed 11/15/17, effective 12/16/17. Statutory Authority: RCW 42.17.250. WSR 98-16-052 (Order 98-12), § 173-03-050, filed 7/31/98, effective 8/31/98. Statutory Authority: RCW 43.17.060 and 42.17.260. WSR 90-21-119 (Order 90-37), § 173-03-050, filed 10/23/90, effective 11/23/90. Statutory Authority: RCW 42.17.250 - 42.17.340. WSR 78-02-041 (Order DE 77-35), § 173-03-050, filed 1/17/78.]