

TRANSMITTAL OF RULES ADOPTED BY INSTITUTION OF HIGHER EDUCATION
(Instruction for Completion on Back of Page)

FROM: Community College District VIII
(Name of Institution)

TO: CODE REVISER
LEGISLATIVE BLDG (Southwest Corner, Ground Floor)
Olympia 98504

The enclosed Permanent rules
 Emergency rules, being order No. 13

relating to (Name of rules or description of subject matter)

Library-Media Center Code: Library fines and loan code.

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 3869 ① filed with the code reviser
on 2-13-73 ② were regularly adopted as permanent rules of this
(date)
institution at Bellevue Community College on 3-6-73 and are herewith
(place) (date)
filed in the office of the code reviser pursuant to chapter
28B.19 RCW (1971 1st ex.s. c 57). The effective date of such rules
shall be _____ . ③

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding that the immediate adoption of
these rules is necessary for the preservation of the public
health, safety, or general welfare and that observance of the
requirements of notice and opportunity to present views on the
proposed action would be contrary to the public interest, were
regularly adopted as emergency rules of this institution at
_____ on _____ and are herewith filed in the office
(place) (date)
of the code reviser pursuant to chapter 28B.19 RCW (1971 1st ex.s.
c 57).

The undersigned hereby certifies that the requirements of chapter
28B.19 RCW (1971 1st ex.s. ch 57) and of the Open Public Meetings
Act of 1971, chapter 42.30 RCW (1971 1st ex.s. ch 250) have been
fulfilled.

Dated this 6th day of March 1973.

STATE OF WASHINGTON
FILED
MAR 9 1973
CODE REVISER'S OFFICE
DOCKET # 4649 FILE # 1
Effective 9/7/71

Community College District VIII
(INSTITUTION)
Merle E. Landerholm
By Merle E. Landerholm
Secretary, Board of Trustees
Title

- ① Notice number as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use no. of last notice)
- ② Stamped date as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use date of last notice)
- ③ Unless a later date is specified in this order or is prescribed in another statute, rules are effective 30 days after filing: RCW 28B.19.050(2) (1971 1st ex.s. c 57 §5 (2)). Leave this space blank except in such special cases.

STATE OF WASHINGTON
COMMUNITY COLLEGE DISTRICT VIII
BOARD OF TRUSTEES

RESOLUTION NO. 36

Administrative Order No. 13

A RESOLUTION Relating to the adoption of permanent rules establishing library fines and loan code for Community College District VIII.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII, STATE OF WASHINGTON.

WAC 132H-136-010 through WAC 132H-136-040. LIBRARY-MEDIA CENTER CODE.

APPROVED AND ADOPTED March 6, 1973.

BOARD OF TRUSTEES

(absent)
Roy S. Peterson, Chairman
Board of Trustees

Robert F. Hayman
Robert F. Hayman, Vice-Chairman

C. W. Duffy
C. W. Duffy, Trustee

(absent)
Bob T. Gardner, Trustee

Harriet S. Jaquette
Harriet S. Jaquette, Trustee

ATTEST:

Merle E. Landerholm
Merle E. Landerholm
Secretary, Board of Trustees

Chapter 132H.136

LIBRARY-MEDIA CENTER CODE

new WAC 132H.136.010 TITLE. WAC 132H.126.010 through 132H.136.040 will be known as the Library-Media Center Code of Community College District VIII.

new WAC 132H.136.020 LOANS. Materials from the Bellevue Community College Library-Media Center are checked out to the following groups: (1) All currently registered students of the Bellevue Community College.
 (2) All current faculty and administrative staff members.
 (3) All persons currently employed in classified staff positions.
 (4) All holders of currently valid courtesy cards. This latter group includes members of the Board of Trustees, community educators whose work might necessitate usage of library materials, and other individuals who show a particular need for specialized items in the library collection which are not available elsewhere.
 (5) Students from other institutions with which the Bellevue Community College Library has a reciprocal lending agreement through the "shared use plan." This group may use materials on a loan basis at the discretion of the circulation supervisor who shall determine lending priorities based upon the current usage of individual items by Bellevue Community College students.

new WAC 132H.136.030 FINES. In cases where damage or loss of library material is evident the offending patron is assessed the replacement cost. In other instances where library materials are retained by the borrower beyond the designated due date, fines are levied as a sanction to effect the prompt return of items which might be in demand by others. When materials are not returned, or fines not paid, holds are placed on the transcript records of those involved—only as a sanction to cause the ultimate return of library material in order to protect the integrity of the library collection. In extreme cases, when expensive or valuable items are involved, the provisions of RCW 27.12.340 may be invoked.

new WAC 132H.136.040 STUDENT HANDBOOK. Detailed information governing the operation of the library and the rules for loan of books and materials is included in the student handbook of Bellevue Community College.