

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

COMMUNITY COLLEGE DISTRICT VIII BOARD OF TRUSTEES
(name of governing body)

BELLEVUE COMMUNITY COLLEGE
(name of institution)

Resolution No. 119

Administrative Order No. 62

(1) Be it resolved by the board of Trustees of the Bellevue Community College - Community College District VIII acting at Bellevue Community College, Bellevue Campus, 3000 Landerholm Circle S.E., Bellevue, WA 98007 that it does promulgate and adopt the annexed rules relating to:

Adoption of Emergency Rules - Tuition and Fee Waivers for Full-Time Bellevue Community College Classified and Administrative Employees (WAC 132H-160 Admissions, Residency Classification and Registration Regulations - Schedule of Fees and Financial Aid for Community College District VIII)

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. filed with the code reviser on. Such rules shall take effect: pursuant to RCW 28B.19.050(2). at a later date, such date being

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, the Board of Trustees of Bellevue Community College, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

In order to provide the opportunity for the college's administration and classified staff to enroll in fall quarter classes it is necessary to pass this as an Emergency Rule at this time.

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040 that each order shall set forth an appropriate statement of state statutory authority (fill in statement (a), (b), or (c) as appropriate):

(a) This rule is promulgated pursuant to RCW and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW which directs that the

(institution)

has authority to implement the provisions of

(name of act or RCW citation)

X (c) This rule is promulgated under the general rule-making authority of the Bellevue Community College - Community College District VIII (institution)

as authorized in RCW 28B.50.140

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order after being first recorded in the order register of this governing body is herewith transmitted to the code reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED August 8, 1979

AUG 15 1979

By Thomas E. O'Connell Secretary, Board of Trustees

Title

[Form CR-10: Effective 12/1/77]

STATE OF WASHINGTON CODE REVISER'S OFFICE WSR 79-09-031

8011

Pursuant to WAC 13.040, each rule making order adopted by an institution of higher education shall incorporate the most specific, but in no case omit all of the following language alternatives when adopting or amending rules:

(a) The most specific reference shall be to a section of law which the rule is implementing, and shall be quoted as follows: "This rule is promulgated pursuant to RCW \_\_\_\_\_ and is intended to administratively implement that statute."

(b) The next specific reference, and one which shall be used only if paragraph (a) of this subsection is not applicable, shall be to that portion of an act which directs an agency to adopt rules and regulations as necessary to implement the act, and shall be quoted as follows: "This rule is promulgated pursuant to RCW \_\_\_\_\_ which directs that the (agency) has authority to implement the provisions of (name of act or RCW citation)."

(c) The least specific reference, and one which shall be used only if paragraphs (a) and (b) of this subsection are not applicable, is one which indicates that the rule is promulgated under the agency's broad rule-making authority - either in the agency enabling legislation or chapter 34.04 RCW, and shall be quoted as follows: "This rule is promulgated under the general rule-making authority of the (agency) as authorized in RCW \_\_\_\_\_."

STATE OF WASHINGTON  
COMMUNITY COLLEGE DISTRICT VIII  
BOARD OF TRUSTEES

RESOLUTION NO. 119

Administrative Order No. 62

A RESOLUTION relating to the adoption of an emergency addition to permanent rules - Admissions, Residency Classification and Registration Regulations, Schedule of Fees and Financial Aid for Community College District VIII.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII, STATE OF WASHINGTON:

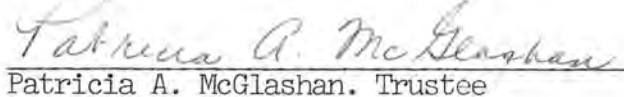
WAC 132H-160-093 TUITION AND FEE WAIVERS FOR FULL-TIME BELLEVUE COMMUNITY COLLEGE CLASSIFIED AND ADMINISTRATIVE EMPLOYEES is hereby filed as an emergency addition.

APPROVED AND ADOPTED August 7, 1979.

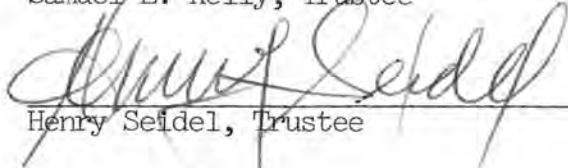
BOARD OF TRUSTEES

  
\_\_\_\_\_  
Claire Thomas, Chairman

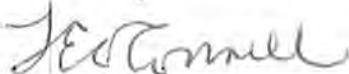
  
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Mary McKinley, Vice-Chairman

  
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Patricia A. McGlashan, Trustee

  
\_\_\_\_\_  
Samuel E. Kelly, Trustee

  
\_\_\_\_\_  
Henry Seidel, Trustee

ATTEST:

  
\_\_\_\_\_  
Thomas E. O'Connell

Secretary, Board of Trustees

## NEW SECTION

WAC 132H-160-093 TUITION AND FEE WAIVERS FOR FULL-TIME BELLEVUE COMMUNITY COLLEGE CLASSIFIED AND ADMINISTRATIVE EMPLOYEES. Pursuant to the authority granted by Chapter 82, Laws of 1979, Bellevue Community College is authorized to and may waive tuition, operating and services and activities fees for full-time classified and administrative employees enrolled in courses at the college under the following conditions: (1) Enrollment shall be on a space available basis after opportunity has been given for other students to register for courses offered by the college. Employee registration for classes shall follow the last regularly scheduled non-matriculated student registration.

(2) No new or additional courses or course sections shall be created for the purpose of accommodating enrollments of students enrolled on the basis of waivers under this section.

(3) Enrollment information on employees enrolled on a space-available basis shall be maintained separately from other enrollment information and shall not be included in official enrollment reports, nor shall persons enrolled pursuant to the provisions of this section be considered in any enrollment statistics which would affect budgetary determinations.

(4) Computations of enrollment levels, student-faculty ratio, or other similar enrollment related statistics must exclude student credit hours generated by enrollments for which waivers have been granted under this section.

(5) Employees enrolling on a space available basis shall be charged a registration fee of five dollars per class plus any lab fees that may be associated with the class.

(6) The college may enroll full-time cooperative extension service and agricultural research employees of Washington State University if such employees are stationed off-campus and their work station is situated within College District VIII.

(7) Classified employees and administrators may take such courses with release time provided the course is approved in advance by the appropriate supervisor and the Director of Personnel.

(8) For the purpose of this rule, full-time classified and administrative employees shall be defined as:

(a) Probationary and permanent classified employees.

(b) Annually-contracted administrators.

(9) Community Service courses and all non-credit workshops and seminars, because they are on a self-support basis, shall not be eligible for tuition waivers. An assessment of demand for and financial impact of tuition and fee waivers shall be made this year to determine the feasibility of implementation for those programs. Exceptions may then be possible for some workshops and those will be individually advertised to the college community.