

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

1989 Washington Centennial Commission
(name of governing body)

(agency name, if applicable)

Resolution No. 88-1

Administrative Order No.

(1) Be it resolved by the 1989 Washington Centennial Commission

acting at Richland, Washington

(place)

that it does adopt the annexed rules relating to:

AMENDATORY SECTION:

WAC 100-100-050 COMMITTEES

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No.

filed with the code reviser on

These rules shall take effect:

- thirty days after they are filed with the code reviser pursuant to RCW 34.04.040(2).
at a later date, such date being

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, 1989 Washington Centennial Commission

find that an emergency exists and that this order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting the emergency is:

This ammendment is necessary before the permanent rules' effective date. Delay in its implementation would be contary to the public intrest.

These rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04.026^1 that "every agency shall incorporate the most specific, but in no case omit all, of the following language alternatives when adopting or amending rules" fill in statement (a), (b), or (c) as appropriate:

XX (a) This rule is promulgated pursuant to RCW 27.60.040 and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW which directs that the

(agency)

has authority to implement the provisions of

(name of act or RCW citation)

(c) This rule is promulgated under the general rule-making authority of the

(agency)

as authorized in RCW

(4) The undersigned hereby declares that the agency has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW), and the State Register Act (chapter 34.08 RCW) in the adoption of these rules.

(5) This order, after being first recorded in the order register of this governing body, is herewith tranmitted to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED April 22, 19 88

STATE OF WASHINGTON FILED

MAY 18 1988

CODE REVISER'S OFFICE

W&R 88-11-077

By

Putnam Barber Executive Secretary

Title

AMENDATORY SECTION (Amending Resolution No. 86-2, filed 10/17/86)

WAC 100-100-050 COMMITTEES. (1) Executive committee. There shall be an executive committee which shall consist of the chairman, vice-chairman, and a third member to be elected by the commission, and which shall transact such business as may be necessary between meetings, provided that the executive committee shall not obligate the commission for any expenditure exceeding ((ten)) fifty thousand dollars.

(2) Budget and finance committee. This committee shall be composed of not less than three citizen members and one legislative member. The committee shall assist the commission in the management of its financial affairs, including policy guidance for and approval of biennial budgets, project budgets, review and approval of revenue, contract and grant programs, and general accounting and fiscal overview of the agency.

(3) Administration and personnel committee. This committee shall be composed of not less than three citizen members and one legislative member. The committee shall assist the commission in the evaluation of management and administration of its work, including serving as a screening committee for the selection of the director, establishment of personnel policies, and review of any performance evaluation or disciplinary action with respect to the executive secretary.

(4) Program/project committees. The commission may establish other standing committees charged with responsibility for recommending implementation action with regard to the major programs or projects assigned to the commission by statute, by executive order, or by the commission.

(a) Membership of standing committees may consist of both commissioners and other citizens who are particularly qualified to work on the respective programs or projects. In order to maintain close communication between the commission and a standing committee, the committee chairman normally will be a commissioner.

(b) Unless a statement of responsibilities is adopted by the commission for establishing a standing committee, said committee shall draft and recommend to the commission, at the earliest practicable opportunity, such statement of responsibilities for that committee.

(c) The chairman of each committee shall be responsible for submitting a statement of contemplated activities accompanied by a proposed budget as early as practicable, after commission approval of committee responsibilities, and in accordance with a schedule adopted by the budget and finance committee.

(d) In order to assure an orderly continuation of its work, each standing committee at its first meeting or as soon thereafter as practicable shall elect from among its members a vice-chairman, unless said vice-chairman has been designated by the commission chairman or the commission.

(5) Each committee member shall serve for a term of one year and may be reappointed. Vacancies in any committee shall be filled in the same manner as provided in the original appointment.

(6) Other committees. In addition, the commission may establish such other ad hoc and standing committees, including internal audit, as may be necessary and appropriate from time to time. Specific authority for recommendation and/or action, and for expenses, shall be clearly stated when ad hoc committees are established.