



RULE-MAKING ORDER
(RCW 34.05.360)

CR-103 (10/1/89)

Agency Administrative Order 136, Resolution 92-05-23
State Board for Community and Technical Colleges

Permanent Rule
 Emergency Rule

(1) Date of adoption: May 28, 1992

(2) Purpose: The rule provides a general description of the Board's organization and operations and sets guidelines for making presentations at Board meetings and holding special meetings. The amendments reflect the change of the agency's name and provide gender neutral language.

(3) Citation of existing rules affected by this order:

Repealed:
Amended: 131-08-WAC
Suspended:

(4) Authority for adoption:

Statute: RCW 28B.50.070; 42.30 RCW
Other Authority:

(5.1) **PERMANENT RULE ONLY**

Pursuant to notice filed as WSR 92-09-138 on April 22, 1992 (date)

Describe any changes other than editing from proposed to adopted version:

None

(5.2) **EMERGENCY RULE ONLY**

Pursuant to RCW 34.05.350 the agency for good cause finds:

- (a) That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
- (b) That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

Reasons for this finding:

(5.3) Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?

Yes No If yes, explain:

(6) Effective date of rule:

Permanent Rules

- 31 days after filing
- Other (specify) _____ *

* (if less than 31 days after filing, specific finding in 5.3 under RCW 34.05.380(3) is required)

Emergency Rules

- Immediately
- Later (specify) _____

CODE REVISER USE ONLY

CODE REVISER'S OFFICE
STATE OF WASHINGTON
FILED

JUN 08 1992

TIME: 3:33 ^{AM} _{PM}

WSR 92-13-019

Robert G. Wark

Robert G. Wark

Rules Coordinator

DATE
5/28/92

AMENDATORY SECTION (Amending Order 84, Resolution No. 80-61, filed 12/17/80)

WAC 131-08-005 GENERAL DESCRIPTION OF STATE BOARD ORGANIZATION AND OPERATIONS. (1) The state board for community and technical colleges ((education)) consists of ((seven)) nine members appointed by the governor. Successors of the members initially appointed serve for terms of four years.

(2) The executive officer and secretary of the board is the executive director of the state system of community and technical colleges. ((He)) The executive director is in charge of the offices of the board and responsible to the board for the preparation of reports and the collection and dissemination of data and other public information relating to the state system of community and technical colleges. ((He)) The executive director exercises, in the name of the board, all powers and duties delegated ((to-him)) by the board and at the direction of the board executes, together with the ((chairman)) chair of the board, all contracts entered into by the board.

(3) It is the board's duty to exercise general supervision and control over the state system of community and technical colleges consistent with the specific powers and duties set forth in the Community and Technical College Act of ((1967)) 1991, chapter 28B.50 RCW.

(4) The board's office is located in Olympia, Washington, 319 Seventh Avenue, 98504.

(5) Information about specific meeting places and times may be obtained at the board office. Formal submission or requests to the state board should be addressed to the director at the Olympia office.

AMENDATORY SECTION (Amending Order 60, filed 11/1/76)

WAC 131-08-007 PRESENTATIONS TO STATE BOARD. Any interested individual or organization, upon written request to and receipt by the state board office at least two weeks in advance of the next scheduled board meeting, may request that any relevant matter concerning the state community and technical college system be placed on the board meeting agenda. The ((chairman)) chair or the director of the state board may, however, waive this two week notification procedure, if in the judgment of either, sufficient emergency exists.

The following format shall be used by individuals or organizations in making their request for additions to the board meeting agenda:

(1) Title of the item to be considered;

(2) A brief descriptive background which includes relevant facts and documentary evidence, including written materials, personal interviews, expert testimony or matters of record;

(3) Identification of the requesting party, including relevant organizational affiliations and job titles.

It shall be the prerogative of the board not to take any action on matters that come before the board pursuant to this rule.

In the case of presentations to the board on behalf of organizations, special interest groups, and other multimember bodies, testimony shall normally be limited to one individual representative.

In the case of all presentations, the board reserves the right, without notice, to limit the length of any particular presentation or to reschedule presentations when, in its judgment, the demands of public business before the board necessitate making such limitations.

It is the intent of the state board that procedures set forth in this regulation shall be liberally interpreted to the end that all interested citizens and organized groups shall be able to address the board on any matter relevant to its responsibilities and duties in the operations of Washington's community and technical college system.

Notwithstanding any of the provisions of this section, impromptu comments or questions by members of the public or organization representative may be presented at any meeting of the board consistent with the provisions of chapter 42.30 RCW, the Open Public Meetings Act.

In the case of adoption, amendment or repeal of rules, which are subject to the provisions of the Administrative Procedure Act, chapter ((34.04)) 34.05 RCW, the provisions of that chapter regarding the presentation of data, views or arguments to shall govern.

AMENDATORY SECTION (Amending Order 41, filed 6/27/75)

WAC 131-08-008 SPECIAL MEETINGS OF THE STATE BOARD. Special meetings of the state board may be called by the ((chairman)) chair or by a majority of the members of the state board by delivery personally or by mail written notice to each member at least twenty-four hours before the time of such meeting. Such notice shall specify the time and place of the special meeting and the business to be transacted. Final disposition shall not be taken on any other matter at such meetings. Notice of such special meetings also shall be provided twenty-four hours prior to such meetings to each local newspaper of general circulation and to each local radio and television station which has on file with the state board a written request to be notified of such special meetings or of all meetings of the state board.