

State of Washington

County Road Administration Board

(name of governing body)

(agency name, if applicable)

Resolution No. \_\_\_\_\_

Administrative Order No. 37

(1) Be it resolved by the County Road Administration Board acting at 6730 Martin Way, N.E., Olympia, Washington 98504

(place)

that it does promulgate and adopted the annexed rules relating to:

Encouragement of a maintenance management procedure for Washington State counties.

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 79-12-056 filed with the code reviser on 11-27-79. Such rules shall take effect:

- [X] pursuant to RCW 34.04.040(2).
[ ] at a later date, such date being \_\_\_\_\_

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, \_\_\_\_\_, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04.\_\_\_\_ (1977 c 19 § 2) that "every agency shall incorporate the most specific, but in no case omit all, of the following language alternatives when adopting or amending rules" (fill in statement (a), (b), or (c) as appropriate):

- [ ] (a) This rule is promulgated pursuant to RCW \_\_\_\_\_ and is intended to administratively implement that statute.
[ ] (b) This rule is promulgated pursuant to RCW \_\_\_\_\_ which directs that the

(agency)

has authority to implement the provisions of

(name of act or RCW citation)

- [X] (c) This rule is promulgated under the general rule-making authority of the County Road Administration Board

(agency)

as authorized in RCW 36.78

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED January 16, 1980

JAN 24 1980

By [Signature] Director

Title

COUNTY ROAD ADMINISTRATION BOARD

REGULATION NO. 37

REGULATION OF THE COUNTY ROAD ADMINISTRATION BOARD  
ESTABLISHING A STANDARD OF GOOD PRACTICE REGARDING  
A MAINTENANCE MANAGEMENT PROCEDURE FOR COUNTY  
ROADS.

WHEREAS, Chapter 120, Laws of 1965, First Extraordinary Session, created the County Road Administration Board to formulate and adopt uniform and general practices relating to the administration of county roads for the several counties of the state, and

WHEREAS, the Board deems it to be a standard of good practice that all counties plan, schedule and accomplish maintenance activities in a pre-determined manner, now, therefore,

BE IT ESTABLISHED BY THE COUNTY ROAD ADMINISTRATION BOARD:

Section 1. The standard of good practice regarding maintenance management, which is designated WAC 136-11, attached hereto, be and the same is hereby adopted and established for the county road departments in the several counties of the State of Washington.

Section 2. The standard as adopted hereby shall become effective immediately and shall be adhered to by all counties in the state.

Established and adopted by the Board this 16 day of January, 1980, at a hearing held pursuant to notice given as required by law.

  
\_\_\_\_\_  
JIM ROGERS

COUNTY ROAD ADMINISTRATION BOARD  
MAINTENANCE MANAGEMENT PROCEDURES

I. NAME OF AGENCY: COUNTY ROAD ADMINISTRATION BOARD

DESCRIPTION OF RULES: Under the authority of Chapter 120, Laws of 1965, Ex. Sess., the County Road Administration Board is authorized to formulate and adopt rules relating to the administration of planning and programming for county roads.

II. SUMMARY OF RULES:

WAC 136-11-010. This section recognizes that the majority of road maintenance activities can be scheduled and accomplished in a pre-determined manner.

WAC 136-11-020. The purpose of this section is to encourage the application of basic management principles in planning maintenance activities.

WAC 136-11-030. This section lists ten objectives for the engineer to consider during the development of the counties maintenance management program.

STATUTORY AUTHORITY: RCW 36.78

III. The County Road Administration Board has the responsibility for drafting, implementing and enforcing these rules. The Director is Ernest Geissler, 6730 Martin Way N.E., Olympia, WA 98504. Telephone: (206) 753-6578.

IV. These rules were proposed by the Board. Support for the rules was expressed by engineers of the Washington State Association of County Engineers Maintenance Management Committee. There was both written support and written opposition which was considered by the Board prior to final action. SUBMITTED in accordance with Chapter 84, Laws of 1977 1st Ex. Sess. this 16th day of January, 1980.



ERNEST GEISSLER, Director  
County Road Administration Board

CHAPTER 136-11 REGARDING MAINTENANCE MANAGEMENT

NEW SECTION:

WAC 136-11-010 PURPOSE. The laws of the state of Washington specify in RCW 36.80.030 that the county road engineer shall have supervision, under the direction of the county legislative authority, of maintaining all county roads of the county. The purpose of this Standard of Good Practice is to recognize that the majority of road maintenance activities can be planned, scheduled and accomplished in a pre-determined manner which will result in improved economics of operation, public safety and welfare, and preservation of investment of county roads; PROVIDED, however, that this Standard of Good Practice shall not be mandatory and shall not be considered in the issuance of Certificates of Good Practice.

NEW SECTION:

WAC 136-11-020 GOAL. This Standard of Good Practice is intended to encourage each county road engineer to apply basic management principles to road maintenance activities and to set forth specific goals and objectives relative to the results to be achieved.

NEW SECTION:

WAC 136-11-030 OBJECTIVES. For the guidance and information of the engineer developing a maintenance management program the following objectives merit serious consideration:

- (1) To provide, annually, opportunities for key personnel to receive initial training or refresher training in the principles of maintenance management.
- (2) To develop countywide maintenance standards or levels of service for each major maintenance activity.
- (3) To develop standards of performance for individuals and work crews setting forth both the quality and quantity of results anticipated.
- (4) To prepare an annual maintenance program for adoption coincident with the annual budget and construction program which is to identify resource requirements in terms of manpower, equipment and materials, and the costs of each.
- (5) To schedule, on an annual basis, major maintenance activities based on available budgeted maintenance funds so as to achieve an optimum balance of resources in the available time.
- (6) To develop, and annually update, a long range equipment replacement program encompassing all major road department equipment so as to meet the equipment demands of the maintenance program.

- (7) To establish an information reporting system capable of compiling data needed to allow comparison of actual performance with established performance standards and budgetary constraints.
- (8) To discuss, at least biennially, with appropriate supervisory personnel the data regarding utilization of manpower, equipment and materials so as to assure the lowest attainable unit cost for each maintenance activity.
- (9) To provide adequate information to all maintenance personnel regarding goals and objectives of the county's maintenance management program.
- (10) To explore and evaluate new techniques, products, equipment and ideas which show promise of significantly improving performance or decreasing cost in any segment of the maintenance management effort.