
SENATE BILL 6651

State of Washington

54th Legislature

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By Senators Finkbeiner, Drew, Haugen, Swecker, Winsley, Johnson and Strannigan

Read first time 01/22/96. Referred to Committee on Energy, Telecommunications & Utilities.

1 AN ACT Relating to storage of public records on compact discs; and
2 amending RCW 40.14.010.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4 **Sec. 1.** RCW 40.14.010 and 1982 c 36 s 3 are each amended to read
5 as follows:

6 As used in this chapter, the term "public records" shall include
7 any paper, correspondence, completed form, bound record book,
8 photograph, film, sound recording, map drawing, machine-readable
9 material, compact disc meeting the ISO 9660 standard, or other
10 document, regardless of physical form or characteristics, and including
11 such copies thereof, that have been made by or received by any agency
12 of the state of Washington in connection with the transaction of public
13 business, and legislative records as described in RCW 40.14.100.

14 For the purposes of this chapter, public records shall be
15 classified as follows:

16 (1) Official public records shall include all original vouchers,
17 receipts, and other documents necessary to isolate and prove the
18 validity of every transaction relating to the receipt, use, and
19 disposition of all public property and public income from all sources

1 whatsoever; all agreements and contracts to which the state of
2 Washington or any agency thereof may be a party; all fidelity, surety,
3 and performance bonds; all claims filed against the state of Washington
4 or any agency thereof; all records or documents required by law to be
5 filed with or kept by any agency of the state of Washington; all
6 legislative records as defined in RCW 40.14.100; and all other
7 documents or records determined by the records committee, created in
8 RCW 40.14.050, to be official public records.

9 (2) Office files and memoranda include such records as
10 correspondence, exhibits, drawings, maps, completed forms, or documents
11 not above defined and classified as official public records; duplicate
12 copies of official public records filed with any agency of the state of
13 Washington; documents and reports made for the internal administration
14 of the office to which they pertain but not required by law to be filed
15 or kept with such agency; and other documents or records as determined
16 by the records committee to be office files and memoranda.

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