

CERTIFICATION OF ENROLLMENT

**ENGROSSED SENATE BILL 6651**

54th Legislature  
1996 Regular Session

Passed by the Senate February 7, 1996  
YEAS 49 NAYS 0

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**President of the Senate**

Passed by the House February 28, 1996  
YEAS 96 NAYS 0

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**Speaker of the  
House of Representatives**

Approved

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**Governor of the State of Washington**

CERTIFICATE

I, Marty Brown, Secretary of the Senate of the State of Washington, do hereby certify that the attached is **ENGROSSED SENATE BILL 6651** as passed by the Senate and the House of Representatives on the dates hereon set forth.

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**Secretary**

FILED

**Secretary of State  
State of Washington**

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**ENGROSSED SENATE BILL 6651**

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Passed Legislature - 1996 Regular Session

**State of Washington                      54th Legislature                      1996 Regular Session**

**By** Senators Finkbeiner, Drew, Haugen, Swecker, Winsley, Johnson and Strannigan

Read first time 01/22/96.            Referred to Committee on Energy, Telecommunications & Utilities.

1            AN ACT Relating to storage of public records on compact discs; and  
2 amending RCW 40.14.010.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4            **Sec. 1.** RCW 40.14.010 and 1982 c 36 s 3 are each amended to read  
5 as follows:

6            As used in this chapter, the term "public records" shall include  
7 any paper, correspondence, completed form, bound record book,  
8 photograph, film, sound recording, map drawing, machine-readable  
9 material, compact disc meeting current industry ISO specifications, or  
10 other document, regardless of physical form or characteristics, and  
11 including such copies thereof, that have been made by or received by  
12 any agency of the state of Washington in connection with the  
13 transaction of public business, and legislative records as described in  
14 RCW 40.14.100.

15            For the purposes of this chapter, public records shall be  
16 classified as follows:

17            (1) Official public records shall include all original vouchers,  
18 receipts, and other documents necessary to isolate and prove the  
19 validity of every transaction relating to the receipt, use, and

1 disposition of all public property and public income from all sources  
2 whatsoever; all agreements and contracts to which the state of  
3 Washington or any agency thereof may be a party; all fidelity, surety,  
4 and performance bonds; all claims filed against the state of Washington  
5 or any agency thereof; all records or documents required by law to be  
6 filed with or kept by any agency of the state of Washington; all  
7 legislative records as defined in RCW 40.14.100; and all other  
8 documents or records determined by the records committee, created in  
9 RCW 40.14.050, to be official public records.

10 (2) Office files and memoranda include such records as  
11 correspondence, exhibits, drawings, maps, completed forms, or documents  
12 not above defined and classified as official public records; duplicate  
13 copies of official public records filed with any agency of the state of  
14 Washington; documents and reports made for the internal administration  
15 of the office to which they pertain but not required by law to be filed  
16 or kept with such agency; and other documents or records as determined  
17 by the records committee to be office files and memoranda.

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