# CERTIFICATION OF ENROLLMENT

### SUBSTITUTE SENATE BILL 5077

Chapter 232, Laws of 2001

57th Legislature 2001 Regular Session

SHERIFF'S EMPLOYEES--TEMPORARY APPOINTMENT

EFFECTIVE DATE: 7/22/01

Passed by the Senate April 16, 2001 YEAS 47 NAYS 0

BRAD OWEN

President of the Senate

Passed by the House April 6, 2001 YEAS 93 NAYS 0

CLYDE BALLARD

Speaker of the House of Representatives

FRANK CHOPP

Speaker of the House of Representatives

Approved May 9, 2001

#### CERTIFICATE

I, Tony M. Cook, Secretary of the Senate of the State of Washington, do hereby certify that the attached is **SUBSTITUTE SENATE BILL 5077** as passed by the Senate and the House of Representatives on the dates hereon set forth.

TONY M. COOK

#### Secretary

FILED

May 9, 2001 - 8:54 a.m.

GARY LOCKE

Governor of the State of Washington

Secretary of State State of Washington

# SUBSTITUTE SENATE BILL 5077

AS AMENDED BY THE HOUSE

Passed Legislature - 2001 Regular Session

### State of Washington 57th Legislature 2001 Regular Session

**By** Senate Committee on State & Local Government (originally sponsored by Senators Haugen and Rasmussen)

READ FIRST TIME 2/6/01.

1 AN ACT Relating to the provisional employment of sheriff's 2 employees; and amending RCW 41.14.060.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4 **Sec. 1.** RCW 41.14.060 and 1979 ex.s. c 153 s 2 are each amended to 5 read as follows:

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It shall be the duty of the civil service commission:

7 (1) To make suitable rules and regulations not inconsistent with 8 the provisions hereof. Such rules and regulations shall provide in 9 detail the manner in which examinations may be held, and appointments, 10 promotions, reallocations, transfers, reinstatements, demotions, suspensions, and discharges shall be made, and may also provide for any 11 12 matters connected with the general subject of personnel other 13 administration, and which may be considered desirable to further carry out the general purposes of this chapter, or which may be found to be 14 15 in the interest of good personnel administration. The rules and 16 regulations and any amendments thereof shall be printed, mimeographed, 17 or multigraphed for free public distribution. Such rules and regulations may be changed from time to time. 18

p. 1

1 (2) To give practical tests which shall consist only of subjects 2 which will fairly determine the capacity of persons examined to perform 3 duties of the position to which appointment is to be made. Such tests 4 may include tests of physical fitness or manual skill or both.

5 (3) To make investigations concerning and report upon all matters touching the enforcement and effect of the provisions of this chapter, 6 7 and the rules and regulations prescribed hereunder; to inspect all 8 departments, offices, places, positions, and employments affected by 9 this chapter, and ascertain whether this chapter and all such rules and 10 regulations are being obeyed. Such investigations may be made by the commission or by any commissioner designated by the commission for that 11 12 purpose. Not only must these investigations be made by the commission as aforesaid, but the commission must make like investigation on 13 petition of a citizen, duly verified, stating that irregularities or 14 15 abuses exist, or setting forth in concise language, in writing, the 16 necessity for such investigation. In the course of such investigation 17 the commission or designated commissioner, or chief examiner, may administer oaths, subpoena and require the attendance of witnesses and 18 19 the production by them of books, papers, documents, and accounts appertaining to the investigation and also cause the deposition of 20 witnesses residing within or without the state to be taken in the 21 manner prescribed by law for like depositions in civil actions in the 22 superior court; and the oaths administered and the subpoenas issued 23 24 hereunder shall have the same force and effect as the oaths administered and subpoenas issued by a superior court judge in his 25 26 judicial capacity; and the failure of any person so subpoenaed to comply with the provisions of this section shall be deemed a violation 27 of this chapter, and punishable as such. 28

29 (4) To conduct hearings and investigations in accordance with this 30 chapter and by the rules of practice and procedure adopted by the 31 commission, and in the conduct thereof neither the commission, nor designated commissioner shall be bound by technical rules of evidence. 32 No informality in any proceedings or hearing, or in the manner of 33 34 taking testimony before the commission or designated commissioner, 35 shall invalidate any order, decision, rule, or regulation made, approved, or confirmed by the commission: PROVIDED, That no order, 36 37 decision, rule, or regulation made by any designated commissioner conducting any hearing or investigation alone shall be of any force or 38

p. 2

effect whatsoever unless and until concurred in by at least one of the
other two members.

3 (5) To hear and determine appeals or complaints respecting the 4 allocation of positions, the rejection of an examinee, and such other 5 matters as may be referred to the commission.

(6) To provide for, formulate, and hold competitive tests to 6 7 determine the relative qualifications of persons who seek employment in 8 any class or position and as a result thereof establish eligible lists for the various classes of positions, and provide that persons laid 9 10 off, or who have accepted voluntary demotion in lieu of layoff, because of curtailment of expenditures, reduction in force, and for like 11 causes, head the list in the order of their seniority, to the end that 12 they shall be the first to be reemployed or reinstated in their former 13 job class. 14

15 (7) To certify to the appointing authority, when a vacant position is to be filled, on written request, the names of the three persons 16 17 highest on the eligible list for the class. If there is no such list, to authorize a provisional or temporary appointment list for such 18 19 class. ((Such temporary provisional appointment shall not continue for 20 a period longer than four months; nor shall any person receive more than one provisional appointment or serve more than four months as 21 provisional appointee in any one fiscal year.)) A <u>temporary</u> 22 appointment expires after four months. However, the appointing 23 24 authority may extend the temporary appointment beyond the four-month 25 period up to one year if the commission continues to advertise and test for the position. If, after one year from the date the initial 26 temporary appointment was first made, there are less than three persons 27 on the eligible list for the class, then the appointing authority may 28 fill the position with any person or persons on the eligible list. 29

30 (8) To keep such records as may be necessary for the proper 31 administration of this chapter.

> Passed the Senate April 16, 2001. Passed the House April 6, 2001. Approved by the Governor May 9, 2001. Filed in Office of Secretary of State May 9, 2001.

p. 3