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**SUBSTITUTE SENATE BILL 6607**

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**State of Washington**

**62nd Legislature**

**2012 Regular Session**

**By** Senate Ways & Means (originally sponsored by Senators Kilmer, Frockt, Kastama, Hatfield, Harper, Hargrove, Hill, Murray, Becker, Hobbs, and Hewitt)

READ FIRST TIME 02/27/12.

1       AN ACT Relating to the central service costs of state government;  
2 amending RCW 40.07.040, 43.19.742, and 43.19.565; adding new sections  
3 to chapter 43.19 RCW; and creating a new section.

4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

5       NEW SECTION. **Sec. 1.** A new section is added to chapter 43.19 RCW  
6 to read as follows:

7       The department of enterprise services, in consultation with the  
8 office of the chief information officer, shall develop a state policy  
9 on the purchasing and use of cellular telephone communications devices  
10 and services, to be applicable to all agencies of state government  
11 except institutions of higher education. The department shall develop  
12 master contracts for cellular communications that include the best  
13 available cost-savings plans and improve statewide contractor reporting  
14 to lower costs. To improve purchasing efficiencies, the state policy  
15 and master contracts may authorize state agencies to purchase prepaid  
16 cellular communications services.

17       The state policy and master contracts shall seek to reduce the  
18 unnecessary use of cellular communications and minimize the costs

1 associated with such communications. The state policy shall establish  
2 appropriate reduction goals and implement performance measurements.

3 **Sec. 2.** RCW 40.07.040 and 2005 c 274 s 276 are each amended to  
4 read as follows:

5 (1) The (~~governor or the governor's designee~~) department of  
6 enterprise services shall take such (~~other~~) action as may be  
7 necessary to maximize the economy, efficiency, and effectiveness of  
8 state publications and state mailings and to do so may eliminate,  
9 consolidate, or simplify state agency publications and mailings.

10 (2) The department of enterprise services, in consultation with the  
11 office of the chief information officer, shall develop a state policy  
12 on the purchasing and use of state agency mailings, to be applicable to  
13 all agencies of state government except institutions of higher  
14 education. The state policy shall seek to reduce the unnecessary use  
15 of state mailings, minimize the costs associated with such  
16 communications, and replace state mailings with electronic  
17 communications where possible and effective. The state policy shall  
18 establish appropriate reduction goals and implement performance  
19 measurements. In addition, the department shall periodically review  
20 state statutes that mandate agency mailings and recommend reductions  
21 where appropriate.

22 (3) Nothing in this chapter shall be construed in any way as  
23 restricting public access to public records or the public right to copy  
24 such records as provided by chapter 42.56 RCW.

25 **Sec. 3.** RCW 43.19.742 and 2011 1st sp.s. c 43 s 312 are each  
26 amended to read as follows:

27 To improve the efficiency and minimize the costs of agency-based  
28 printing, the department shall establish rules and guidelines for all  
29 agencies to use in managing their printing operations, including both  
30 agency-based printing and those jobs that require the services of a  
31 print shop, as based on the successes of implementation of existing  
32 print management programs in state agencies. At a minimum, the rules  
33 and guidelines must implement managed print strategies to track,  
34 manage, and reduce agency-based printing.

35 The department shall develop a state policy on the use of agency-  
36 based printing, to be applicable to all agencies of state government

1 except institutions of higher education. The state policy shall seek  
2 to reduce the unnecessary use of agency print shops and agency-based  
3 printing and minimize the costs associated with state print operations.  
4 The state policy shall establish appropriate reduction goals and  
5 implement performance measurements.

6 **Sec. 4.** RCW 43.19.565 and 2011 1st sp.s. c 43 s 231 are each  
7 amended to read as follows:

8 The department shall establish a motor vehicle transportation  
9 service which is hereby empowered to:

10 (1) Provide suitable motor vehicle transportation services to state  
11 agencies on either a temporary or permanent basis and upon such  
12 demonstration of need as the department may require;

13 (2) Provide motor pools for the use of state agencies located in  
14 the Olympia area and such additional motor pools at other locations in  
15 the state as may be necessary to provide economic, efficient, and  
16 effective motor vehicle transportation services to state agencies.  
17 Such additional motor pools may be under either the direct control of  
18 the department or under the supervision of another state agency by  
19 agreement with the department;

20 (3) Establish an equitable schedule of rental and mileage charges  
21 to agencies for motor vehicle transportation services furnished which  
22 shall be designed to provide funds to recover the actual total costs of  
23 motor pool operations including but not limited to vehicle operation  
24 expense, depreciation expense, overhead, and nonrecoverable collision  
25 or other damage to vehicles; and

26 (4) Establish guidelines, procedures, and standards for fleet  
27 operations that other state agencies and institutions of higher  
28 education may adopt. The guidelines, procedures, and standards shall  
29 be consistent with and carry out the objectives of any general policies  
30 adopted by the office of financial management under RCW 43.41.130.

31 The department shall develop a state policy on the acquisition of  
32 motor vehicles, to be applicable to all agencies and institutions of  
33 state government. The state policy shall seek to reduce the long-term  
34 costs of motor vehicle ownership and operation by performing a life-  
35 cycle cost analysis that considers, among other factors, the initial  
36 purchase cost and the costs of maintenance and operation including,

1 where appropriate and cost-effective, fuel efficiency. The state  
2 policy shall establish appropriate cost reduction goals and implement  
3 performance measurements.

4 Unless otherwise determined by the director after consultation with  
5 the office of financial management, vehicles owned and managed by the  
6 department of transportation, the department of natural resources, and  
7 the Washington state patrol are exempt from the requirements of  
8 subsections (1), (2), and (4) of this section.

9 NEW SECTION. Sec. 5. A new section is added to chapter 43.19 RCW  
10 to read as follows:

11 To maximize the efficient use of state expenditures on real estate  
12 leases, the department of enterprise services shall contract with  
13 commercial real estate brokers to negotiate new real estate leases and  
14 the renewal of existing real estate leases on behalf of the agencies of  
15 the state where such contracts will result in net savings in lease  
16 costs to the state and its agencies.

17 NEW SECTION. Sec. 6. The office of financial management and the  
18 department of enterprise services shall jointly establish a work group  
19 on central services rate methodology to examine the methods by which  
20 the costs of state agency central services are allocated among the  
21 agencies and institutions of state government. The objective of the  
22 work group is to recommend a central services rate methodology that  
23 achieves more efficient, cost-effective, and transparent use of state  
24 resources for central services, including state agency legal services,  
25 agency audits, archives and records management, and services provided  
26 to state agencies by the department of enterprise services and the  
27 consolidated technology services agency.

28 The joint work group shall include representatives of the office of  
29 financial management, the department of enterprise services, the  
30 attorney general's office, the office of the secretary of state, the  
31 state auditor's office, the consolidated technology services agency,  
32 and staff of the ways and means committees of the senate and house of  
33 representatives. Administrative support of the work group shall be  
34 provided by the department of enterprise services.

1           The joint work group shall report its findings to the governor and  
2 the legislative fiscal committees by September 1, 2012.

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