

(5) Schools are prohibited from making offers of training without including the full name and/or d/b/a under which the school is licensed. Permutations of the name and/or d/b/a such as initials or nicknames can be used only with prior written permission of the agency.

(6) RCW 28C.10.110(12) makes it an unfair business practice for a school to attempt to recruit students within forty feet of a building that contains a welfare or unemployment office. The term "recruiting" is defined by statute. Other terms employed in the statute are further defined as follows:

(a) The distance of "forty feet from a building" is measured as a straight line from any doorway affording public access. In instances of buildings with multiple entrances, the distance is measured from any part of the structure.

(b) When applied to state government, "welfare or unemployment office" means buildings offering public access to provide services to clients of the Washington state employment security department or the department of social and health services.

(c) When applied to county and municipal agencies, "welfare or unemployment office" means those buildings offering public access for the purpose of providing shelter, food, employment, health, and social services.

(d) The term "welfare or unemployment office" includes established locations operated by community-based, non-profit organizations for the purpose of providing shelter, food, employment, health, and social services to disadvantaged populations.

(7) The agency is authorized to deny, revoke, or suspend the license of any school found to have engaged in a "substantial number" of unfair business practices or "significant" unfair business practices. Those two quoted terms are further defined as follows:

(a) The agency may conclude that a substantial number of unfair business practices has occurred when a pattern of persistent violations exists and there are multiple complaints alleging various unfair business practices.

(b) The agency may conclude that unfair business practices are significant when it determines that their egregious nature threaten the operation of the school and/or jeopardize the ability of students to secure contracted services. An abrupt school closure which fails to comply with WAC 490-105-210 provisions may also be considered as significant.

[Statutory Authority: RCW 28.10.040 [28C.10.040]. 01-23-078, § 490-105-170, filed 11/21/01, effective 12/22/01. Statutory Authority: RCW 28C.10.040(2). 98-22-033, § 490-105-170, filed 10/29/98, effective 11/29/98.]

Title 504 WAC

WASHINGTON STATE UNIVERSITY

Chapters

504-14	Campus traffic and parking regulations for Washington State University Spokane.
504-15	Campus traffic and parking regulations.

504-18	Parking regulations—Intercollegiate college of nursing/Washington State University college of nursing.
504-19	Campus traffic and parking regulations for Washington State University Vancouver.
504-21	University policy on student education records.
504-40	Library policies, rules and regulations.
504-50	Small works roster.

Chapter 504-14 WAC

CAMPUS TRAFFIC AND PARKING REGULATIONS FOR WASHINGTON STATE UNIVERSITY SPOKANE

WAC

504-14-010	Authorization.
504-14-020	Purposes of regulations.
504-14-030	Knowledge of parking regulations.
504-14-040	Applicable parking and traffic laws and regulations.
504-14-050	Emergencies.
504-14-080	Severability.
504-14-100	Definitions.
504-14-200	Enforcement authority.
504-14-210	Times of enforcement.
504-14-220	Signed and marked areas.
504-14-250	Motorcycles, mopeds, and bicycles.
504-14-300	Responsibility for citations.
504-14-350	Use of areas for emergency, maintenance, or special needs.
504-14-360	Liability.
504-14-410	Issuance and use of permits.
504-14-420	Consent to withholding of fines.
504-14-430	Change in residence or license plates.
504-14-440	Term of permit—Transfer of permit.
504-14-450	Replacement permits and indicators.
504-14-460	False information.
504-14-470	Revocation or suspension of permits.
504-14-510	Permits—General.
504-14-520	Permits—Form and display.
504-14-540	Zone permits—Availability and use.
504-14-560	Other permits—Availability and use.
504-14-580	Special indicator decals/hangers.
504-14-600	Disability permits.
504-14-650	Permit fees.
504-14-810	Violations, fines, and sanctions.
504-14-830	Other violations and sanctions.
504-14-860	Appeals procedure.
504-14-900	Speed limits.
504-14-920	Closed and restricted areas.
504-14-930	Bicycles, skateboards, in-line skates, and scooters.
504-14-940	Pedestrians.

WAC 504-14-010 Authorization. Pursuant to the authority granted by RCW 28B.30.150, 28B.10.560, and chapter 34.05 RCW, the board of regents of Washington State University establishes the following regulations to govern parking and traffic at Washington State University Spokane, hereinafter referred to as WSU Spokane.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-010, filed 8/24/01, effective 9/24/01.]

WAC 504-14-020 Purposes of regulations. The purposes of these regulations are to:

- (1) Expedite university business and provide maximum safety and convenience;
- (2) Regulate parking, with priority given to:
 - (a) Services of the campus,
 - (b) Persons who need vehicles in connection with their work, and

(c) Staff and students who need private vehicles because of a disability or other approved reason;

(3) Provide and maintain suitable campus parking and traffic facilities; and

(4) Provide incentive for participation in the commute trip reduction program.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-020, filed 8/24/01, effective 9/24/01.]

WAC 504-14-030 Knowledge of parking regulations.

It is the responsibility of all individuals parking on the campus to read and fully understand these regulations. Lack of knowledge of these regulations will not be accepted as grounds for dismissal of citations.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-030, filed 8/24/01, effective 9/24/01.]

WAC 504-14-040 Applicable parking and traffic laws and regulations. The following regulations apply upon state lands owned and/or controlled by WSU Spokane:

(1) The motor vehicle and other traffic laws and regulations of the state of Washington (Revised Code of Washington);

(2) The WSU Spokane parking and traffic regulations;

(3) The motor vehicle and other traffic laws and regulations of the City of Spokane.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-040, filed 8/24/01, effective 9/24/01.]

WAC 504-14-050 Emergencies. The president delegates to the WSU Spokane campus dean the authority to suspend, modify, or repeal any or all provisions for an authorized campus special event or in the event of an emergency, disaster, or other like contingency. Such action shall be limited in duration and scope to meet the institutional needs and/or address the dangers of the contingency.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-050, filed 8/24/01, effective 9/24/01.]

WAC 504-14-080 Severability. If any provision of this chapter, chapter 504-14 WAC, or its application to any person or circumstance is held invalid, the remainder of the chapter or its application to other persons or circumstances is unaffected.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-080, filed 8/24/01, effective 9/24/01.]

WAC 504-14-100 Definitions. The definitions in this section are applicable within the context of these regulations.

(1) Campus. Describes all property owned, leased, and/or controlled by WSU Spokane which is or may hereafter be dedicated mainly to the educational, research, recreational, parking, or other activities of WSU Spokane.

(2) Disability zone. A parking zone identified with a sign bearing the international disability symbol that is restricted at all times to use by vehicles bearing a valid WSU disability parking permit or indicator, or any state-issued disability parking permit.

[2002 WAC Supp—page 2414]

(3) Holiday (WSU Spokane holiday). A day when all campus facilities are generally closed (e.g., Thanksgiving Day, Christmas Day, New Year's Day). Vacation days are not considered holidays. See definition of vacation.

(4) Illegal use of permit. A parking violation in which a citation is issued under the following circumstances:

(a) Use of a permit/indicator on an unspecified vehicle.

(b) Use of a counterfeit permit/indicator.

(c) Use of a permit/indicator obtained under false pretenses.

(d) Use of a modified permit/indicator.

(e) Use and/or retention of a permit/indicator by person(s) ineligible, or no longer eligible, for such permit as described and authorized in this chapter.

(5) Indicator. A vinyl, plastic, or paper instrument displayed adjacent to a parking permit which more clearly defines the parking areas available to a permit holder.

(6) Loading zone. A loading dock or an area signed "loading zone" adjacent to a facility or in a parking area. Such an area is intended for loading and unloading bulky or voluminous material. Loading zones are restricted at all times.

(7) Moped. Any two-wheeled or three-wheeled motor vehicle with an engine displacement of 50 cc or less.

(8) Motorcycle. Any two-wheeled or three-wheeled motor vehicle with an engine displacement greater than 50 cc.

(9) Motor vehicle. All motor-driven conveyances except wheelchairs.

(10) No parking zone. Any area not specifically marked and/or signed for parking. Such areas include, but are not limited to, areas with adjacent curbs or rails painted yellow or red.

(11) Park/parking. This refers to the placement or standing of a vehicle, with or without a driver in attendance, and with or without the engine running.

(12) Parking permit. A vinyl, plastic, or paper instrument sanctioned by WSU Spokane that is displayed from a vehicle and authorizes parking in specified areas.

(13) Public safety. Includes but is not limited to WSU Spokane public safety and others designated as parking enforcement.

(14) Service vehicle. A vehicle used to provide a service for WSU Spokane or a tenant or contractor of WSU Spokane (e.g., a university-owned vehicle or a privately owned vehicle with a valid service permit displayed).

(15) Service zone. Parking spaces designated for the use of university vehicles, other government-owned vehicles, and vehicles displaying a service indicator or commercial permit. Authorized vehicles may park in these zones for a maximum of fifteen minutes, except for vehicles that display a service indicator issued for an extended time. Service zones are restricted at all times.

(16) Staff. For the purposes of these regulations, "staff" includes all faculty, classified staff, administrative and professional employees, temporary employees, and other support personnel employed by the university, and the personnel of other activities located on campus. Teaching assistants, research assistants, and other students employed by the university are not "staff." They are considered as students for the purpose of these rules.

(17) Student. Any person who has been admitted to WSU or to another affiliated academic institution, and who is either attending classes or actively pursuing a degree or certificate.

(18) Summer session. The summer session includes all summer school sessions beginning on the first day of the earliest session and ending on the last day of the latest session.

(19) Vacation. A period of time when classes or final exams are not in session. Except for holidays that fall within this period, the business offices of WSU Spokane typically are open during this time.

(20) Vehicle. See motor vehicle.

(21) Visitors. Persons who are not staff or students and who only visit the campus on an occasional basis.

(22) Wheel lock. A device used to temporarily immobilize a vehicle (i.e., on-the-spot impoundment).

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-100, filed 8/24/01, effective 9/24/01.]

WAC 504-14-200 Enforcement authority. WSU Spokane public safety is charged with the impartial enforcement of these regulations. Enforcement personnel have authority to issue parking citations, to impound vehicles, and to control access to areas.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-200, filed 8/24/01, effective 9/24/01.]

WAC 504-14-210 Times of enforcement. Parking regulations are subject to enforcement at all times.

(1) Permit areas: All parking zones are limited to authorized permit holders during specific hours. These hours are posted in each parking zone either at the entrance to parking areas or along roadways where parking is marked. Restricted spaces are enforced at all times.

(2) Restricted spaces: These spaces are restricted for their designated purpose at all times (twenty-four hours a day, seven days a week):

- (a) Disability.
- (b) Load/unload.
- (c) Service.
- (d) Reserved.
- (e) Reserved (bagged) meters.
- (f) Specially signed areas.

(3) Metered spaces: Parking meters are in effect during the times posted on each meter. During these times the meter must be paid the posted amount. Additional time cannot be purchased beyond the meter's posted time limit (e.g., a thirty-minute meter will allow a maximum of thirty minutes to be purchased at one time).

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-210, filed 8/24/01, effective 9/24/01.]

WAC 504-14-220 Signed and marked areas. (1) Parking on campus is allowed only in the marked and/or signed spaces in areas and on streets. All other areas outside these designated areas are "no parking zones." Each parking area has signs or markings to indicate the type of permit or permits required and the times they are required.

(2) Individual parking spaces are marked, and no vehicle may be parked so as to occupy any portion of more than one

parking space. The fact that other vehicles were parked in a manner requiring a vehicle to occupy a portion of more than one space shall not constitute an excuse for a violation of this rule.

(3) Should there be a conflict between these regulations, map designation, and on-site signs regarding parking instructions, the on-site sign takes precedence.

(4) Permit areas and restricted spaces are not always signed individually.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-220, filed 8/24/01, effective 9/24/01.]

WAC 504-14-250 Motorcycles, mopeds, and bicycles.

(1) The general traffic regulations applicable to motor vehicles apply equally to motorcycles, mopeds, and bicycles. Motorcycles or mopeds may not be driven on sidewalks or in the mall area. Bicycles may be used on sidewalks, though pedestrians always have the right of way. Owners of motorcycles and mopeds are responsible for all violations including violations issued even if said vehicle is moved by someone else after being legally parked.

(2) Motorcycles and mopeds: Motorcycles and mopeds may park only in spaces which are marked by signs or the letter "M" painted on the parking surface. Motorcycles and mopeds must display a valid WSU Spokane motorcycle permit during posted times. During all other times, these spaces are restricted to use by motorcycles and mopeds only.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-250, filed 8/24/01, effective 9/24/01.]

WAC 504-14-300 Responsibility for citations. (1) Each permit registrant shall be responsible for parking citations on vehicles:

- (a) Registered with WSU Spokane public safety, and/or
- (b) Displaying the registrant's permit.

(2) Owners of vehicles will be held primarily liable for citations.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-300, filed 8/24/01, effective 9/24/01.]

WAC 504-14-350 Use of areas for emergency, maintenance, or special needs. WSU Spokane reserves the right to close any campus parking area at any time it is deemed necessary for maintenance, safety, or to meet special needs. WSU Spokane public safety will provide notice to users when possible.

Public safety and maintenance personnel performing official duties may deviate from these regulations as required to conduct emergency procedures.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-350, filed 8/24/01, effective 9/24/01.]

WAC 504-14-360 Liability. The university assumes no responsibility for the care and protection of any vehicle or its contents at any time the vehicle is on university property.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-360, filed 8/24/01, effective 9/24/01.]

WAC 504-14-410 Issuance and use of permits. Parking permits are available at various locations upon application and payment of the appropriate fees. A parking permit and/or indicator which specifies parking area(s) where the vehicle may be parked will be issued.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-410, filed 8/24/01, effective 9/24/01.]

WAC 504-14-420 Consent to withholding of fines. All permit applications shall provide that the university may withhold unpaid fines from any sums owed the permit holder and to treat the same as a debt.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-420, filed 8/24/01, effective 9/24/01.]

WAC 504-14-430 Change in residence or license plates. Permit holders changing residence or license plates after initial application must contact WSU Spokane public safety and complete the necessary forms. Failure to do so may result in continued responsibility for citations issued to the old license plate and a loss of parking privileges.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-430, filed 8/24/01, effective 9/24/01.]

WAC 504-14-440 Term of permit—Transfer of permit. Permits are valid up to and including the expiration date on the permit.

The ownership of permits is generally not transferable, but exceptions can be made by WSU Spokane public safety provided that the:

- (1) Person relinquishing ownership and the eligible purchaser appear in person at WSU Spokane public safety when requesting such a transfer;
- (2) Former owner relinquishes all ownership or claim to the permit and pays all outstanding fines; and
- (3) New owner completes a new application form for the permit.

If a replacement permit is requested, the old permit must be removed and presented to WSU Spokane public safety to be eligible for a replacement or a refund.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-440, filed 8/24/01, effective 9/24/01.]

WAC 504-14-450 Replacement permits and indicators. (1) Sold or traded vehicles. Failure to advise WSU Spokane public safety of a sale or trade for registration purposes may result in continued responsibility to the permit holder for citations received on that permit.

The permit holder has responsibility for removing parking permits prior to selling or trading a vehicle. The identifiable remnants of the original permit must be presented to WSU Spokane public safety to receive a free replacement. Persons failing to comply with this requirement shall pay the cost of a new permit.

(2) Lost/stolen permits. Permit holders are responsible for the security of their permits. The theft or loss of a parking permit should be reported to WSU Spokane public safety immediately upon discovery. A stolen permit will be replaced once at no cost, but only if a theft report of the permit has

been filed in the appropriate police jurisdiction and verified by WSU Spokane public safety. The second time the permit is reported stolen, the replacement fee will be ten dollars; the third time, twenty dollars; and thereafter, the original cost of the stolen permit. A lost permit will be replaced once for ten dollars; the second time, twenty dollars; and thereafter at the original cost of the permit. Lost or stolen permits must be returned to the WSU Spokane public safety office immediately if recovered.

(3) Windshield replacements. When a permit-bearing windshield is replaced, the permit replacement fee will be waived if proof of replacement is presented.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-450, filed 8/24/01, effective 9/24/01.]

WAC 504-14-460 False information. No person shall obtain, attempt to obtain, or use in a manner contrary to these regulations, a modified or counterfeit parking permit or a permit issued upon false information. A violation of this section includes giving a false name, address, and/or other information known to be false. It also includes the use of a visitor, conference, and commercial permit by staff or students. Violation of this provision shall constitute the illegal use of a parking permit and will be subject to citation and fine.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-460, filed 8/24/01, effective 9/24/01.]

WAC 504-14-470 Revocation or suspension of permits. Parking permits are the property of WSU Spokane and may be revoked or suspended for violations of any of the following by WSU Spokane public safety when:

- (1) The purpose for which the permit was issued changes or no longer exists;
 - (2) A permit is used on an unauthorized vehicle or by an unauthorized person;
 - (3) A parking permit application is falsified;
 - (4) A counterfeit, modified, or lost/stolen permit is used;
- or
- (5) The parking fee is unpaid.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-470, filed 8/24/01, effective 9/24/01.]

WAC 504-14-510 Permits—General. WSU Spokane public safety will issue permits for designated areas of the campus. Any vehicle parked on WSU Spokane property, other than a pay area or metered space, must clearly display a valid permit for a given area during the posted hours when permits are required.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-510, filed 8/24/01, effective 9/24/01.]

WAC 504-14-520 Permits—Form and display. All permits must be displayed in the approved position on the vehicle with permit numbers visible. Permits not displayed in accordance with the provisions of this section are not valid, and vehicles displaying them improperly are subject to citation.

- (1) Autos and trucks:

(a) Hanging permits, both annual and temporary, must be displayed hanging from the rear-view mirror post.

(b) Transferable cards and affixed decals must be displayed on the front windshield at the lower left corner (driver's side). Decals must be mounted completely by means of their own adhesive (not by tape).

(2) Motorcycles and mopeds: Motorcycle and moped permits must be mounted completely by means of their own adhesive and prominently displayed on the left rear side of the vehicle or on top of the rear tail light.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-520, filed 8/24/01, effective 9/24/01.]

WAC 504-14-540 Zone permits—Availability and use. Staff and students are generally assigned to specific parking areas called zones. Parking zones are color-coded with respect to their price and numbered with respect to the specific parking area assignment of each permit holder. Permit holders may park in their assigned zone as reflected by the combination of color and number on their permit and corresponding sign, or they may park in other zones as signed.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-540, filed 8/24/01, effective 9/24/01.]

WAC 504-14-560 Other permits—Availability and use. (1) Visitor permits: Visitor permits may be used only by bona fide visitors as defined by this chapter. Use by any other person constitutes illegal use of a parking permit. Visitor permits are valid in any zone and parking spaces signed for visitors only. Visitor permits are not valid at meters or restricted spaces.

(2) Golden cougar permits: Golden cougar permits are special visitor permits that are issued to retired faculty and staff free of charge. They are issued on an annual basis and are valid in any zone. Faculty and staff who remain regularly employed by the university after formal retirement are not eligible to use a golden cougar permit in lieu of a regular paid permit. Comparable permits from other campus institutions will be honored.

(3) President's associates decals: President's associates decals are issued to eligible members of the WSU foundation. They are valid in any zone. However, WSU faculty, staff, and students may not use a president's associates decal in lieu of a paid zone permit.

(4) Conference permits: Conference permits are available to visitors who participate in conferences held on the WSU Spokane campus. They are available on a daily basis only. Conference permits are valid in any assigned zone.

(5) Motorcycle permits: Motorcycle permits are valid within boundaries of areas specifically posted and/or marked for motorcycle permits.

(6) Construction permits: A construction permit is issued to personnel who are working on a construction site on campus. Construction permits are assigned to a specific parking area.

(7) Carpool: Upon completion of application, bona fide carpools with three or more participants will be given preference in the assignment of parking zones, and will be issued a permit instrument that will facilitate the carpool. Obtaining or

using a carpool permit under false pretenses constitutes the illegal use of a permit.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-560, filed 8/24/01, effective 9/24/01.]

WAC 504-14-580 Special indicator decals/hangers. Special indicator decals or hangers may be issued to staff and student permit holders who have otherwise valid parking permits in the following cases:

(1) Service indicator decals/hangers which are valid for a maximum of fifteen minutes in a marked service zone. A separate mall service indicator allows a maximum of fifteen-minute parking in the pedestrian mall. These are available to staff or students who must use a private vehicle for university business.

(2) Reserved parking indicator decals/hangers which are valid in parking spaces that are signed for the corresponding permit and indicator.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-580, filed 8/24/01, effective 9/24/01.]

WAC 504-14-600 Disability permits. WSU Spokane strives to comply with the Americans with Disabilities Act (ADA) parking standards.

There are two types of disability permits:

(1) Permanent physical disability. Disability permits are available to permanently disabled WSU Spokane staff and students at the established fee. Disability permit holders may park in any zone and meter spaces if disability parking spaces are not available. They may not park in service zones or reserved spaces if disability parking spaces are not available.

(2) Temporary physical disability. Disability permits are available to temporarily disabled staff and students at the established fee for a maximum of six weeks, although they may be renewed.

Staff and students must obtain temporary disability forms from WSU Spokane public safety. These disabled parking privileges will be granted only after submission of the forms that show the applicants meet criteria established by the ADA. The forms must be completed by health care providers. WSU Spokane public safety will not accept substitute forms or letters.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-600, filed 8/24/01, effective 9/24/01.]

WAC 504-14-650 Permit fees. Schedules for parking fees, parking administrative fees, meter rates, prorated and refund schedules, and the effective date thereof will be posted in the public area of WSU Spokane public safety and filed with the university rules coordinator.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-650, filed 8/24/01, effective 9/24/01.]

WAC 504-14-810 Violations, fines, and sanctions. (1) Violations and fines: Parking violations will be processed by the university. Fines must be paid at authorized locations, at the following rates:

(a) Overtime/nonpayment at meter	\$ 10.00
(b) Overtime in time zone	\$ 10.00
(c) No parking permit	\$ 25.00
(d) No parking permit for this area	\$ 20.00
(e) No parking zone	\$ 20.00
(f) Improper display of permit/indicator	\$ 5.00
(g) Blocking traffic	\$ 25.00
(h) Unauthorized parking in a disability space	\$ 250.00
(i) Parking in a fire zone	\$ 50.00
(j) Unauthorized parking in reserved area	\$ 40.00
(k) Illegal use of permit	\$ 65.00
(l) Display of lost or stolen permit	\$ 200.00
(m) Wheel lock fee	\$ 50.00
(n) Unauthorized/overtime parking in service space	\$ 25.00
(o) Unauthorized/overtime parking on the pedestrian mall	\$ 50.00
(p) All other parking violations	\$ 20.00

(2) Reduction of fines: Fines for violations in subsection (1)(a) and (b) of this section paid within twenty-four hours will be reduced by one-half. Eligible violations received on Friday or Saturday can be paid on the following Monday to satisfy the twenty-four-hour requirement. Mailed fines must be postmarked within twenty-four hours to receive the one-half reduction. If a permit holder of record neglects to display his/her permit and receives a notice of violation for no parking permit, (subsection (1)(c) of this section), that fine will be reduced to five dollars when possession of a valid parking permit for the location is verified by WSU Spokane public safety within twenty-four hours.

(3) Visitors: The first violation of the notices listed in subsection (1)(c) of this section, no parking permit, and subsection (1)(d) of this section, no parking permit for this area, issued to visitors are considered warning notices upon presentation to WSU Spokane public safety.

(4) Inoperable vehicles: It is the owner's responsibility to immediately contact WSU Spokane public safety in the event that the owner's vehicle becomes inoperable.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-810, filed 8/24/01, effective 9/24/01.]

WAC 504-14-830 Other violations and sanctions. (1) Late payment of fines: Failure to pay fines and charges will result in the total amount assessed being referred the WSU controller's office for collection. Forty-five days after issuance of a notice of violation a ten-dollar charge shall be added to all unpaid parking violations.

(a) If a WSU student or staff member fails to pay the fine assessed for any violation, the fine will be referred to the WSU controller's office for collection. The controller may, if other collection efforts fail withhold the amount of the outstanding fines from damage deposits or other funds held for any student in order to secure payment. Where collection efforts are unsuccessful, the controller may notify the registrar to refrain from issuing student transcripts or to withhold permission to reenroll for a subsequent term until outstanding fines are paid.

(b) The procedures discussed above are not exclusive, however, and failure by anyone to pay fines may lead to towing or use of the wheel lock device described in these regulations.

The procedures discussed above are not a precondition to towing or use of the wheel lock.

(2) Impound by wheel lock or towing:

(a) Any vehicle with an accumulation of three or more unpaid parking violations or any vehicle displaying a lost or stolen permit may be temporarily immobilized by use of a wheel lock device placed on a wheel. A fifty-dollar fee will be assessed on vehicles which are immobilized with a wheel lock.

(b) Any vehicle may be towed away at owner's/operator's expense if the vehicle:

(i) Has been immobilized by wheel lock more than twenty-four hours; or

(ii) Is illegally parked in a marked tow-away zone; or

(iii) Is a hazard or obstruction to vehicular or pedestrian traffic (including, but not limited to, vehicles parked at curbs or rails painted yellow or red or in crosswalks); or

(iv) Cannot be impounded with a wheel lock device; or

(v) Is illegally parked in a disability space.

(c) The driver and/or owner of a towed vehicle shall pay towing and storage expenses.

(d) Any vehicle immobilized by use of the wheel lock device in excess of twenty-four hours will be assessed an additional storage fee of ten dollars for each calendar day or portion thereof, beyond the first twenty-four hours.

(e) The university assumes no responsibility in the event of damages resulting from towing, use of wheel lock devices, storage, or attempts to move a vehicle with a wheel lock device installed.

(f) No vehicle impounded by towing or wheel lock devices shall be released until the following fines are paid in cash:

(i) All unpaid parking violation penalties against said vehicle and any other vehicle registered to the violator;

(ii) A fifty-dollar wheel lock fee;

(iii) All towing and storage fees.

(g) Any vehicle impounded pursuant to these regulations in excess of thirty calendar days shall be considered an abandoned vehicle and shall be disposed of in accordance with chapter 46.55 RCW.

(h) A person wishing to challenge the validity of any fines or fees imposed under this subsection may appeal such fines or fees as elsewhere provided in these regulations. However, in order to secure release of the vehicle, such person must pay the amount of such fines or fees as a bond which will be refunded to the extent the appeal is successful.

(i) An accumulation of six unpaid violations during any twelve-month period, exclusive of meter violations, and overtime in time zone violations, will subject the violator to revocation or denial of parking privileges. Vehicles without permits which accumulate the above number of violations may be prohibited from parking on university property.

(3) Failure to pay fines: Failure to pay a fine or comply with other penalties assessed pursuant to these regulations after exhausting or failing to exercise appeals provided for in these regulations constitutes a violation of RCW 28B.10.560. A citation or complaint for such violations may be issued and filed with the district court. Upon request of the university, the department of licensing may withhold vehicle registration pending the payment of outstanding parking fines.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-830, filed 8/24/01, effective 9/24/01.]

WAC 504-14-860 Appeals procedure. (1) Purpose: The parking appeals committee serves two primary functions:

- (a) To assure an impartial evaluation of the circumstances relating to a particular parking violation; and
- (b) To aid in the appraisal of parking and traffic problems.

(2) Procedure: Any person who has received notice of a parking violation may appeal the alleged violation. The appellant may request more information from WSU Spokane public safety. The appeal must be in writing and received at WSU Spokane public safety within ten calendar days after receipt of notice of the violation. Forms for this purpose are available from WSU Spokane public safety. The parking appeals committee will make an initial decision on the appeal within twenty calendar days during the academic year and forty-five calendar days during the summer months after receipt of the appeal. The committee will serve a brief statement of the reasons for its decision on appellant within ten days of the decision.

(3) Review of initial decision: If the appellant is dissatisfied with the initial decision, he/she may request a hearing before a hearing officer or appeals committee. Such request must be made within ten calendar days of service of the notice of the initial decision. If no such request is received, the initial decision shall be final. During the review hearing the appellant and representatives of WSU Spokane public safety may present and cross-examine witnesses. The hearing officer or appeals committee shall render a decision in writing and serve appellant with the decision within five calendar days after the review hearing.

(4) Appeal to district court: RCW 28B.10.560 provides that a person who is not satisfied with the final decision of the university may appeal to district court. The application for appeal to district court shall be in writing and must be filed at the WSU Spokane public safety office within ten calendar days after service of written notice of the final decision. WSU Spokane public safety will forward the documents relating to the appeal to the district court.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-860, filed 8/24/01, effective 9/24/01.]

WAC 504-14-900 Speed limits. Driving on campus roads and streets is permitted at any time, unless otherwise posted or restricted by signs and/or by these regulations. The maximum speed limit unless otherwise posted is twenty-five miles per hour.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-900, filed 8/24/01, effective 9/24/01.]

WAC 504-14-920 Closed and restricted areas. In certain designated areas on campus, such as the mall in the campus core, driving is restricted to mall service vehicles.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-920, filed 8/24/01, effective 9/24/01.]

WAC 504-14-930 Bicycles, skateboards, in-line skates, and scooters. (1) The riding and use of bicycles, skateboards, in-line skates, and scooters is prohibited from all building plazas, and interior building spaces.

(2) Bicycles, skateboards, in-line skates, and scooters may be ridden and used on sidewalks when a bike path is not provided. Operators must move at a safe speed and yield to pedestrians at all times.

(3) Bicycles, skateboards, in-line skates, and scooters may not be ridden on or over stairways, steps, ledges, benches, planting areas, or any other fixtures, or where there are restricted signs.

(4) Bicyclists must obey all traffic rules of the road when operating a bicycle in roadways.

(5) Bicycles shall be secured only at bicycle racks and facilities designed for such purpose.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-930, filed 8/24/01, effective 9/24/01.]

WAC 504-14-940 Pedestrians. (1) When traffic control signals are in place at intersections, pedestrians shall be subject to them.

(2) When traffic control signals are not in place or not in operation at pedestrian crossings, a vehicle must yield the right of way, by slowing down or stopping, when the pedestrian in the crossing is upon the same half of the roadway as the vehicle, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

(3) No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.

(4) Pedestrians who are between adjacent intersections at which traffic control signals are in operation must not cross at any place except in a marked crosswalk.

[Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 01-18-015, § 504-14-940, filed 8/24/01, effective 9/24/01.]

Chapter 504-15 WAC

CAMPUS TRAFFIC AND PARKING REGULATIONS

WAC

504-15-650

Permit fees.

WAC 504-15-650 Permit fees. (1) Schedules for parking fees, parking administrative fees, meter rates, prorate and refund schedules, and the effective date thereof will be submitted to the president or his/her designee and to the board of regents for approval by motion, provided, however, that fees associated with parking at the Student Recreational Center, (SRC) including refunds of fees, will not be submitted to the Board of Regents so long as the Board has delegated authority to the president or his designee to approve all such fees. The schedules for all parking fees, parking administrative fees, meter rates, prorate and [refund schedules], including those for the SRC, will thereafter be posted in the public area of the parking services office, and filed with the university rules coordinator.

(2) Disability permits will be issued free of charge to those who have their vehicle identified with a state disability

license plate or other indicator in accordance with RCW 46.16.380.

(3) Payments: Fees may be paid at parking services by cash, check, or money order. A payroll deduction plan is available for permanent university employees and eligible graduate students during the fall semester only.

(4) The annual fee for any shorter period relative to all permits shall be prorated.

(5) The proper fee must be paid for all vehicles parked in metered areas unless otherwise authorized.

(6) Staff members whose work schedules qualify them for night time differential pay may purchase a permit for one-half the regular fee. Verification will be required.

(7) Refunds: Annual permits being relinquished may be returned to parking services for a prorata refund. Identifiable remnants of the permit must be returned. Provision of the permit holder's copy of the permit receipt will facilitate the refund process. A minimum ten-dollar service charge will be retained by parking services. Further, the balance of any fees and fines owed parking services will be deducted from any refund due. No refunds will be granted after 5:00 p.m. Friday of the third week of the spring semester. Refunds for temporary permits will not be granted.

[Statutory Authority: RCW 28B.30.095, [28B.30].125, [28B.30].150. 01-13-102, § 504-15-650, filed 6/20/01, effective 7/21/01; 95-13-003, § 504-15-650, filed 6/8/95, effective 7/9/95. Statutory Authority: RCW 28B.30.125, 28B.30.150, 28B.10.560 and chapter 34.05 RCW. 90-11-078 (Order 90-1), § 504-15-650, filed 5/16/90, effective 7/1/90.]

Reviser's note: RCW 34.05.395 requires the use of underlining and deletion marks to indicate amendments to existing rules, and deems ineffectual changes not filed by the agency in this manner. The bracketed material in the above section does not appear to conform to the statutory requirement.

Chapter 504-18 WAC

PARKING REGULATIONS—INTERCOLLEGIATE COLLEGE OF NURSING/WASHINGTON STATE UNIVERSITY COLLEGE OF NURSING

WAC

504-18-100	Purpose of regulations.
504-18-110	Authorization.
504-18-120	Definitions.
504-18-130	General.
504-18-140	Parking permits.
504-18-150	Parking permit fees.
504-18-160	Parking areas.
504-18-170	Administration and enforcement.

WAC 504-18-100 Purpose of regulations. Parking on the lots provided at the intercollegiate college of nursing/Washington State University college of nursing in Spokane is governed by these regulations. The purpose of these regulations is:

- (1) To regulate parking with priority given to
 - (a) Services of the college of nursing;
 - (b) Staff who need vehicles in connection with their work;
 - (c) Staff and students who need private vehicles because of disability or other approved reasons.
- (2) To provide funds to obtain and maintain suitable college of nursing parking facilities and other approved college of nursing purposes.

[Statutory Authority: RCW 28B.30.125 and 28B.30.150. 01-18-019, § 504-18-100, filed 8/24/01, effective 9/24/01; Order 73-8, § 504-18-100, filed 10/5/73.]

WAC 504-18-110 Authorization. Washington State University is the coordinating institution for Eastern Washington University, Gonzaga University, Whitworth College, and Washington State University, the participating institutions in the intercollegiate college of nursing/Washington State University college of nursing in Spokane, and the participating institutions have delegated authority to Washington State University to act as their agent. The board of regents, Washington State University, is authorized by state law to establish parking regulations and to provide penalties for infractions of regulations (RCW 28B.10.560 and 28B.15.031).

[Statutory Authority: RCW 28B.30.125 and 28B.30.150. 01-18-019, § 504-18-110, filed 8/24/01, effective 9/24/01; 95-07-042, § 504-18-110, filed 3/8/95, effective 4/8/95; Order 73-8, § 504-18-110, filed 10/5/73.]

WAC 504-18-120 Definitions. (1) The words "college" or "college of nursing" for purposes of these regulations mean the intercollegiate college of nursing/Washington State University college of nursing.

(2) The words "motor vehicle" or "vehicle" include automobiles, trucks, motorcycles, motor scooters, and all other motor-driven conveyances licensed for use on public streets.

(3) The word "staff" as it appears herein refers to faculty and staff of the college and employees of noncollege organizations who work in college facilities.

(4) "Visitor" refers to those persons having no direct relationship with the college as do staff and students, but who do have official business with the college of nursing.

[Statutory Authority: RCW 28B.30.125 and 28B.30.150. 01-18-019, § 504-18-120, filed 8/24/01, effective 9/24/01; 95-07-042, § 504-18-120, filed 3/8/95, effective 4/8/95; Order 73-8, § 504-18-120, filed 10/5/73.]

WAC 504-18-130 General. (1) These regulations apply to all parking facilities owned or leased by Washington State University for use by the college of nursing.

(2) Washington State University and the college of nursing assume no responsibility for damage or theft of cars driven or parked on college facilities.

(3) Vehicles may not be parked overnight on college parking lots unless otherwise posted or authorized.

(4) A disabled or inoperative vehicle shall not be parked on the college lots for a period in excess of 72 hours. Vehicles which have been parked for periods in excess of 72 hours and which appear to be disabled or inoperative may be impounded and stored at the expense of either the owner or operator thereof. Neither the university nor its employees shall be liable for loss or damage of any kind resulting from such impounding and storage.

(5) The university reserves the right to have towed and impounded any illegally parked vehicle at the owner's or driver's expense. The university assumes no responsibility in the event of damage resulting from the impoundment or storage of any illegally parked vehicle.

[Statutory Authority: RCW 28B.30.125 and 28B.30.150. 01-18-019, § 504-18-130, filed 8/24/01, effective 9/24/01; Order 73-8, § 504-18-130, filed 10/5/73.]

WAC 504-18-140 Parking permits. (1) General information

(a) Parking permits will be issued by the office of finance and operation of the college in Spokane, following application and the payment of the appropriate fee. Parking permits will be evidenced by flashers. By means of design, color, permit number, type and year, such flashers will identify each vehicle and designate the type of parking permitted. No permit shall be valid for longer than one year. Each permit shall terminate at the commencement of the next succeeding fall term of an academic year.

(b) All parking permits and flashers must be affixed in an approved location so that they are clearly visible and readable from the outside of the vehicle. Transferable permits will be issued to multiple vehicle families or vehicle pool groups of either staff or students where only one vehicle at a time will be parked on college lots.

(2) Staff members

(a) A parking permit is required of any staff member who wishes to park a vehicle on a college lot.

(b) Staff disability flashers are for a specified parking place upon certification by a physician that the health of the staff member requires a parking place close to work. The permits may be issued for up to a year depending upon the nature of the disability.

(3) Students

A parking permit is required of any student who wishes to park a vehicle on the college lots.

(4) Visitor parking

(a) Vehicles of official visitors to the college with tax-exempt licenses will be allowed to park on college lots without permits.

(b) Visitor permits may be requested by those who are not employed by or enrolled at the Spokane college. These permits are issued free of charge by the receptionist of the college of nursing in Spokane.

(5) Motorcycles

Motorcycle permits may be purchased by either staff or students and are valid only in designated motorcycle areas. Pool flashers and transferable card permits are valid on motorcycles.

[Statutory Authority: RCW 28B.30.125 and 28B.30.150. 01-18-019, § 504-18-140, filed 8/24/01, effective 9/24/01; 95-07-042, § 504-18-140, filed 3/8/95, effective 4/8/95; Order 73-8, § 504-18-140, filed 10/5/73.]

WAC 504-18-150 Parking permit fees. (1) A schedule of parking fees will be available at the college of nursing receptionist's desk, posted at the college's office of finance and operations, and filed with the university rules coordinator.

[Statutory Authority: RCW 28B.30.125 and 28B.30.150. 01-18-019, § 504-18-150, filed 8/24/01, effective 9/24/01; 95-07-042, § 504-18-150, filed 3/8/95, effective 4/8/95; Order 74-4, § 504-18-150, filed 12/4/74; Order 73-8, § 504-18-150, filed 10/5/73.]

WAC 504-18-160 Parking areas. Parking on the college parking lots is permitted only within the marked stalls. All areas outside of the marked parking stalls are "no parking" zones. Each parking area has signs to indicate the type of permit or permits required. No vehicle shall be parked so as

to occupy any portion of more than one parking space or stall as designated within the parking area. The fact that other vehicles may have been so parked as to require subsequent vehicles to occupy a portion of more than one space, shall not constitute an excuse for a violation of this section. Parking on college lots is limited to motor vehicles which have the official permits properly placed, except as otherwise provided for in these regulations.

(1) Parking areas for staff.

Vehicles displaying staff parking permits may be parked in any area posted staff or student. They may not be parked in service or restricted areas.

(2) Parking areas for students.

Vehicles displaying student lot permits may be parked in any area posted as a student lot. They may not be parked in a staff lot or service or restricted areas.

(3) Parking areas for visitors.

Vehicles displaying tax exempt licenses, or visitor permits, may be parked in areas posted for staff or students.

(4) Motorcycle areas.

Motorcycle areas are designated by signs and the letter "M" painted on the parking surface.

(5) Contractors.

Employees of construction projects must park in areas specified for each project.

[Statutory Authority: RCW 28B.30.125 and 28B.30.150. 01-18-019, § 504-18-160, filed 8/24/01, effective 9/24/01; Order 73-8, § 504-18-160, filed 10/5/73.]

WAC 504-18-170 Administration and enforcement.

(1) The finance officer of the ICNE college of nursing in Spokane is responsible for the administration and enforcement of the college parking regulations.

(2) Anyone observed in violation of parking regulations may be given a notice of violation.

(3) The university reserves the right to impound any illegally parked vehicle at either or both the owner's or driver's expense.

(4) Parking violations will be processed by the office of finance and operations of the college in Spokane and will be paid in that office. Parking violations may be appealed in writing within 10 days of the violation. WAC 504-18-170(7) describes the appeals procedure.

(5) The fines for staff and students will be:

(a) \$10.00 for absence of parking permit when required, or improper parking, or parking in an area not allowed by permit.

(b) \$20.00 for parking in a disabled parking space without a disability permit.

(6) Failure of a student or staff member to pay the fine assessed for any violation will result in the total amount of the fines being referred to Washington State University for collection. Washington State University, may, if other collection efforts fail, withhold outstanding fines from damage deposits or other funds held for students. Where collection efforts are unsuccessful, Washington State University may refrain from issuing copies of student transcripts or withhold permission to reenroll for an ensuing term until outstanding fines are paid.

(7) Appeal procedure

This procedure serves two primary purposes: To assure an impartial evaluation of certain circumstances and situations relating to an appeal and to aid in the appraisal of parking problems. The initial appeal must be in writing. The forms for this purpose may be obtained at the office of finance and operations of the college in Spokane. Appeals are reviewed and acted on by the college finance officer or designee.

[Statutory Authority: RCW 28B.30.125 and 28B.30.150, 01-18-019, § 504-18-170, filed 8/24/01, effective 9/24/01; 95-07-042, § 504-18-170, filed 3/8/95, effective 4/8/95; Order 73-8, § 504-18-170, filed 10/5/73.]

Chapter 504-19 WAC

CAMPUS TRAFFIC AND PARKING REGULATIONS FOR WASHINGTON STATE UNIVERSITY VANCOUVER

WAC

504-19-050	Emergencies.
504-19-830	Other violations and sanctions.

WAC 504-19-050 Emergencies. The president delegates to the WSUV campus dean the authority to suspend, modify, or repeal any or all provisions in this chapter for an authorized WSU special event or in the event of an emergency, disaster, or other like contingency. Such action shall be limited in duration and scope to meet the institutional needs of WSUV and/or address the dangers of the contingency.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150, 28B.10.560, and chapter 34.05 RCW. 01-19-028, § 504-19-050, filed 9/13/01, effective 10/14/01; 96-15-050, § 504-19-050, filed 7/15/96, effective 8/15/96.]

WAC 504-19-830 Other violations and sanctions. (1) Late payment of fines: Failure to pay fines and charges will result in the total amount assessed being referred for collection. Forty-five days after issuance of a notice of violation a ten-dollar charge shall be added to all unpaid parking violations.

If a student or staff member fails to pay the fine assessed for any violation, the fine will be referred to the WSU controller's office for collection. The controller may, if other collection efforts fail, deduct outstanding fines from the salary warrants of employees or withhold the amount of the outstanding fines from damage deposits or other funds held for any student in order to secure payment. Where collection efforts are unsuccessful, the controller may notify the registrar to refrain from issuing student transcripts or to withhold permission to reenroll for a subsequent term until outstanding fines are paid. The procedures discussed above are not exclusive, however, and failure by anyone to pay fines may lead to towing or use of the wheel lock device described in these regulations. The procedures discussed above are not a precondition to towing or use of the wheel lock.

(2) Impound by wheel lock or towing:

(a) Any vehicle with an accumulation of three or more unpaid parking violations or any vehicle displaying a lost or stolen permit may be temporarily immobilized by use of a wheel lock device placed on a wheel. A fifty-dollar fee will

be assessed on vehicles which are immobilized with a wheel lock.

(b) Any vehicle may be towed away at owner's/operator's expense if the vehicle:

(i) Has been immobilized by wheel lock more than twenty-four hours; or

(ii) Is illegally parked in a marked tow-away zone; or

(iii) Is a hazard or obstruction to vehicular or pedestrian traffic (including, but not limited to, vehicles parked at curbs or rails painted yellow or red or in crosswalks); or

(iv) Cannot be impounded with a wheel lock device; or

(v) Is illegally parked in a disability space.

(c) The driver and/or owner of a towed vehicle shall pay towing and storage expenses.

(d) Any vehicle immobilized by use of the wheel lock device in excess of twenty-four hours will be assessed a storage fee of ten dollars for each calendar day or portion thereof, beyond the first twenty-four hours.

(e) The university assumes no responsibility in the event of damages resulting from towing, use of wheel lock devices, storage, or attempts to move a vehicle with a wheel lock device installed.

(f) No vehicle impounded by towing or wheel lock devices shall be released until the following fines are paid in cash:

(i) All unpaid parking violation penalties against said vehicle and any other vehicle registered to the violator;

(ii) A fifty-dollar wheel lock fee;

(iii) All towing and storage fees.

(g) Any vehicle impounded pursuant to these regulations in excess of thirty calendar days shall be considered an abandoned vehicle and shall be disposed of in accordance with chapter 46.55 RCW.

(h) A person wishing to challenge the validity of any fines or fees imposed under this subsection may appeal such fines or fees as elsewhere provided in these regulations. However, in order to secure release of the vehicle, such person must pay the amount of such fines or fees as a bond which will be refunded to the extent the appeal is successful.

(i) An accumulation of six unpaid violations during any twelve-month period, exclusive of meter violations, and overtime in time zone violations, will subject the violator to revocation or denial of parking privileges. Vehicles without permits which accumulate the above number of violations may be prohibited from parking on university property.

(3) Failure to pay fines: Failure to pay a fine or comply with other penalties assessed pursuant to these regulations after exhausting or failing to exercise appeals provided for in these regulations constitutes a violation of RCW 28B.10.560. A citation or complaint for such violations may be issued and filed with the district court. Upon request of the university, the department of licensing may withhold vehicle registration pending the payment of outstanding parking fines.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150, 28B.10.560, and chapter 34.05 RCW. 01-19-028, § 504-19-830, filed 9/13/01, effective 10/14/01; 96-15-050, § 504-19-830, filed 7/15/96, effective 8/15/96.]

Chapter 504-21 WAC

UNIVERSITY POLICY ON STUDENT EDUCATION RECORDS

WAC

504-21-050

Release of personally-identifiable records.

WAC 504-21-050 Release of personally-identifiable records. (1) The university shall not permit access to or the release of education records or personally-identifiable information contained therein, other than "directory information," (as defined in paragraph 5 of this section), without the written consent of the student to any party other than the following:

(a) University staff and faculty, including deans, department and program chairs and academic advisers, and faculty and students when officially appointed to a university senate or administrative committee, when the information is required for a legitimate educational interest within the performance of their responsibilities to the university, with the understanding that its use will be strictly limited to the performance of those responsibilities.

(b) Federal and state officials requiring access to education records in connection with the audit and evaluation of a federally- or state-supported education program or in connection with the enforcement of federal or state legal requirements which relate to such programs. In such cases the information required shall be protected by the federal or state official in a manner which will not permit the personal identification of students and their parents to other than those officials, and such personally-identifiable data shall be destroyed when no longer needed for such audit, evaluation or enforcement of legal requirements.

(c) Persons or organizations, other than parents or legal guardians, providing to the student financial aid, or determining financial aid decisions concerning eligibility, amount, condition, and enforcement of terms of said aid.

(d) Organizations conducting studies for or on behalf of the university for purposes of developing, validating or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students by persons other than representatives of such organizations, and such information will be destroyed when no longer needed for the purposes for which it was provided.

(e) Education records may be used for legitimate academic research; provided that

(i) The procedures utilized and the reported findings do not violate the student's confidence;

(ii) Students' names will not be included in the study or in any way linked with the data;

(iii) Case histories and case records are sufficiently disguised to prevent identification of the individuals involved; and

(iv) The student's written permission is obtained where individual identification occurs.

(f) Accrediting organizations in order to carry out their accrediting functions.

(g) Any person or entity designated by judicial order or lawfully-issued subpoena, upon condition that a reasonable attempt has been made to notify the student of all such orders

or subpoenas in advance of the compliance therewith unless the subpoena is issued for a law enforcement purpose or is issued by a federal grand jury and the court or other issuing agency has ordered that the existence of the subpoena not be disclosed. Any university employee or office receiving a subpoena or judicial order for education records should immediately notify the WSU division of the office of the attorney general.

(h) Parents or legal guardians of a student who have established that student's status as their dependent according to Internal Revenue Code.

(i) An alleged victim of any crime of violence or non-forcible sexual offense, as they are defined in Appendix A to 34 CFR Part 99, shall be informed of the results of any disciplinary proceeding conducted by WSU against the alleged perpetrator of that crime with respect to that crime.

(j) To the office of the attorney general when disclosure is to comply with a judicial order or to provide legal advice.

(k) WSU may provide to parents or guardians of students under age twenty one information regarding violations of federal, state, or local laws or the university's conduct code where such violations concern the use or possession of alcohol or controlled substances and where WSU determines that those students have committed such violations.

(l) When either the student initiates legal action against WSU or when WSU initiates legal action against the student, WSU may disclose to the court any educational records of the student that are relevant to the legal action.

(m) Information may be disclosed in conformance with other exceptions to the prior written consent requirement of the Family Educational Rights and Privacy Act and implementing regulations found at 34 C.F.R. § 99. A copy of these regulations may be obtained from the Office of the Registrar.

(2) Where the consent of a student is obtained for the release of education records, it shall be in writing, signed and dated by the person giving such consent, and shall include:

(a) A specification of the records to be released,

(b) The reasons for such release, and

(c) The names of the parties to whom such records will be released unless the nature of the activity is such that advance identification of recipients is not possible such as employment assistance provided by the university office of career services and placement, in which case an effort will be made to identify recipients of information as they become known.

(3) In cases where records are made available without student consent as permitted by WAC 504-21-050 (1)(b), (c), (d), (e), (f), (i) and (j) the university shall maintain a record which will indicate the parties which have requested or obtained access to a student's records maintained by the university and which will indicate the legitimate interest of the requesting party. Releases in accordance with WAC 504-21-050 (1)(a) need not be recorded.

(4) Personally-identifiable education records released to third parties, with or without student consent, shall be accompanied by a printed statement indicating that the information cannot be subsequently released in a personally-identifiable form to any other parties without obtaining consent of the student unless such disclosures are made pursuant to WAC 504-21-050 (1)(g), (h), (j), (k), or (l) or the information released is

directory information as defined in paragraph 5 of this section.

(5) The term "directory information" used in WAC 504-21-050(1) is defined as student's name (including any former name), local and permanent addresses and telephone numbers, electronic mail address(es), major and minor fields of study, participation in officially-recognized activities in sports, weight and height of members of athletic teams, dates of attendance, enrollment status (e.g., undergraduate of graduate; full time or part-time), grade level, degrees, certificates, and awards received including the president's honor roll, and the most recent previous educational institution attended by the student. Students may request that the university not release directory information by filing a request with the registrar's office or the office of payroll services.

(6) Information from education records may be released to appropriate persons in connection with an emergency if the knowledge of such information is necessary to protect the health or safety of a student or other person(s).

[Statutory Authority: RCW 28B.30.150. 01-19-027, § 504-21-050, filed 9/13/01, effective 10/14/01. Statutory Authority: RCW 28B.30.150 and 20 U.S.C. 1232g. 95-07-043, § 504-21-050, filed 3/8/95, effective 4/8/95; Order 77-1, § 504-21-050, filed 5/2/77.]

Chapter 504-40 WAC

LIBRARY POLICIES, RULES AND REGULATIONS

WAC

504-40-010

General policies.

WAC 504-40-010 General policies. (1) The major functions of the Washington State University libraries are to provide access to the corpus of information and documents essential to the institution's teaching, research, and service programs, especially by acquiring and preserving material; to organize these materials; to store them; to retrieve them upon demand; and to adapt and to assist in adapting them for most effective use.

The WSU libraries' collections contain this information and knowledge in its physical forms—books, journals, manuscripts, microforms, films, recordings, maps, magnetic data files, and other resources including equipment significant to the teacher, the student, and the researcher.

(2) The WSU libraries' policies and regulations are based on the belief that the needs of the university community as a whole take precedence over individual convenience.

(3) Upon request and suitable justification by the library user, exceptions to the regulations may be made. To insure that exceptions are made with the full knowledge of the research and instructional needs of the university community, such exceptions may be made only by an appropriate library faculty or staff member as designated by the director of libraries or the campus librarian at a WSU branch campus.

(4) In the WSU libraries' buildings persons are expected to maintain appropriate public behavior and to adhere to such food and beverage policies as are established by the Director of Libraries. Smoking and other uses of tobacco are prohibited in the libraries.

(5) Violators of WSU libraries' regulations may be subject to appropriate disciplinary action by the university.

[2002 WAC Supp—page 2424]

(6) Unless otherwise required by law, the WSU libraries will not release the name or address of the borrower who has or had an item checked out or who has placed a hold on an item.

(7) These policies and regulations will apply equally to all libraries operated by the WSU libraries.

(8) The board of regents reserves the right to add, delete, or modify portions of these regulations in accordance with its regulations and applicable laws.

[Statutory Authority: RCW 28B.30.095, 28B.30.125, 28B.30.150. 01-19-029, § 504-40-010, filed 9/13/01, effective 10/14/01; 95-13-004, § 504-40-010, filed 6/8/95, effective 7/9/95. Statutory Authority: RCW 28B.30.125 and 28B.30.150. 81-17-010 (Order 81-2, Resolution No. 7/81-11), § 504-40-010, filed 8/7/81; Order 74-1, § 504-40-010, filed 6/12/74; Order 73-1, § 504-40-010, filed 3/9/73, effective 6/1/73.]

Chapter 504-50 WAC

SMALL WORKS ROSTER

WAC

504-50-010

Purpose and authority.

504-50-020

Project construction cost.

504-50-030

Creation of small works roster or rosters.

504-50-040

Notice of small works rosters and solicitation of contractors.

504-50-050

Contractors application form—Information required.

504-50-060

Qualification requirements.

504-50-070

Denial or removal of contractors from small works roster—Reasons.

504-50-080

Procedures for use.

WAC 504-50-010 Purpose and authority. This chapter of the Washington Administrative Code is adopted pursuant to RCW 39.04.155, authorizing Washington State University to adopt procedures to award contracts for construction, building, renovation, remodeling, alteration, repair, or improvement of real property in lieu of other procedures for such work with an estimated cost of two hundred thousand dollars (\$200,000) or less. The University, in establishing a Small Works Roster, shall use the procedures set forth in this chapter.

[Statutory Authority: RCW 39.04.155. 01-13-103, § 504-50-010, filed 6/20/01, effective 7/21/01.]

WAC 504-50-020 Project construction cost. Whenever the estimated cost of any construction... or improvement of real property does not exceed two hundred thousand dollars (\$200,000), the University is authorized to use the Small Works Roster in lieu of public advertisement for bids. In the event that the legislature further increases the Small Works Roster limit, the University is authorized to use the Small Works Roster for any projects up to the legislatively authorized limit. No project shall be broken into units or phases for the purpose of avoiding the maximum dollar amount of a contract that may be met using the Small Works Roster.

[Statutory Authority: RCW 39.04.155. 01-13-103, § 504-50-020, filed 6/20/01, effective 7/21/01.]

WAC 504-50-030 Creation of small works roster or rosters. The University may create a single general Small Works Roster, or it may create a Small Works Roster for different specialties or categories of anticipated work. The ros-

ters may make distinctions between contractors based upon different geographic areas served by the contractors.

[Statutory Authority: RCW 39.04.155. 01-13-103, § 504-50-030, filed 6/20/01, effective 7/21/01.]

WAC 504-50-040 Notice of small works rosters and solicitation of contractors. At least once per year, the University shall publish, in a newspaper of general circulation within the counties where small works are expected to be performed, a notice of the existence of any rosters, and shall solicit the names of contractors for such roster or rosters.

[Statutory Authority: RCW 39.04.155. 01-13-103, § 504-50-040, filed 6/20/01, effective 7/21/01.]

WAC 504-50-050 Contractors application form—Information required. In response to the notifications above, or at any time, contractors desiring to be included on a Small Works Roster established by Washington State University, may submit a completed application in a format prescribed by the Director, Department of Facilities Operations. Copies of the form may be obtained from the Department of Facilities Operations and will contain the following information:

- (1) Name of contracting firm, including designation as corporation, partnership, sole proprietorship, or otherwise;
- (2) Address of contracting firm;
- (3) Telephone number;
- (4) Fax number;
- (5) E-mail address;
- (6) State contractor's license number;
- (7) Name of the owner or chief operating officer;
- (8) State of Washington Department of Revenue tax number;
- (9) Indication of type of construction firm by categories enumerated on the form;
- (10) An indication of those counties, enumerated on the form, in which the contractor is interested in being considered for projects;
- (11) Indication of whether contractor is certified as a minority or women's business enterprise;
- (12) Three references of satisfactorily completed contracts of a value of not less than twenty-five thousand dollars (\$25,000) within the past two (2) years.

Upon receipt of the application, the University shall evaluate the qualifications of the firm for inclusion on the Small Works Roster, in accordance with WAC 504-XX-050, enter the information set forth therein into its Small Works Roster, and send a copy of the information which is entered to the applicant contractor. Contractors should not consider themselves to be enrolled in a Small Works Roster until they have received this verification.

[Statutory Authority: RCW 39.04.155. 01-13-103, § 504-50-050, filed 6/20/01, effective 7/21/01.]

WAC 504-50-060 Qualification requirements. To qualify for placement on the Washington State University Small Works Roster, contractors must demonstrate the following in experience and qualifications:

- (1) Be a licensed contractor in the state of Washington;

(2) Have successfully completed at least three (3) projects, each with a value of not less than twenty-five thousand dollars (\$25,000) within the past two (2) years;

(3) Have some experience in public works contracts;

(4) Have two (2) years experience in the area of expertise for which listing is sought.

[Statutory Authority: RCW 39.04.155. 01-13-103, § 504-50-060, filed 6/20/01, effective 7/21/01.]

WAC 504-50-070 Denial or removal of contractors from small works roster—Reasons. A contractor may be denied placement on or, after such placement, may be removed from a Small Works Roster for any of the following reasons:

(1) The information set forth in the contractor's application is not accurate;

(2) The contractor fails to notify the University of any changes in the information set forth in its original application for placement on the Small Works Roster within thirty (30) days of the effective date of such change;

(3) The contractor has failed to respond to three (3) consecutive solicitations for bids on jobs offered through the Small Works Roster;

(4) The contractor's past performance has demonstrated the firm not to be a responsible bidder as defined in RCW 43.19.1911;

(5) The contractor fails to complete and return to the University any periodic update submitted by the University to determine the contractor's ongoing interest in maintaining its placement on the Small Works Roster.

[Statutory Authority: RCW 39.04.155. 01-13-103, § 504-50-070, filed 6/20/01, effective 7/21/01.]

WAC 504-50-080 Procedures for use. When using a Small Works Roster, the University shall obtain telephone, written or electronic quotations for public works contracts from contractors on the appropriate Small Works Roster to assure that a competitive price is established and to award contracts to the lowest responsible bidder, as defined in RCW 43.19.1911, as follows:

(1) A contract awarded from a Small Works Roster need not be advertised. Invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. However, detailed plans and specifications need not be included in the invitation. This paragraph does not eliminate other requirements for architectural or engineering approvals as to quality and compliance with building codes. Quotations may be invited from all appropriate contractors on the appropriate Small Works Roster. As an alternative, quotations may be invited from at least five contractors on the appropriate Small Works Roster who have indicated the capability of performing the kind of work being contracted, in a manner that will equitably distribute the opportunity among the contractors on the appropriate roster. In those cases where there are fewer than five contractors on the appropriate small works roster, quotations will be invited from all contractors on the roster.

(2) If the estimated cost of the work is from one hundred thousand dollars (\$100,000) to two hundred thousand dollars (\$200,000), the University may choose to solicit bids from

less than all the appropriate contractors on the appropriate Small Works Roster but must also notify the remaining contractors on the appropriate Small Works Roster that quotations on the work are being sought. The University has the sole option of determining whether this notice to the remaining contractors is made by:

(a) Publishing notice in a legal newspaper in general circulation in the area where the work is to be done;

(b) Mailing a notice to these contractors; or

(c) Sending a notice to these contractors by facsimile or other electronic means.

(3) For purposes of this resolution, "equitably distribute" means that the University may not favor certain contractors on the appropriate Small Works Roster over other contractors on the appropriate Small Works Roster who perform similar services. At the time bids are solicited, the University representative shall not inform a contractor of the terms or amount of any other contractor's bid for the same project.

(4) A written record shall be made by the University representative of each contractor's bid on the project and of any conditions imposed on the bid. Immediately after an award is made, the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry.

(5) The University shall award the contract for the public works project to the lowest responsible bidder provided that, whenever there is a reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the University may call for new bids. In addition to price, the University shall take into account the following:

(a) The ability, capacity, and skill of the bidder to perform the contract;

(b) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;

(c) Whether the bidder can perform the contract within the time specified by the University;

(d) The quality of the bidder's performance of previous contracts or services;

(e) The previous and existing compliance by the bidder with laws relating to the contract or services;

(f) Such other information as may be secured having a bearing on the decision to award the contract.

[Statutory Authority: RCW 39.04.155, 01-13-103, § 504-50-080, filed 6/20/01, effective 7/21/01.]

Title 508 WAC

ECOLOGY, DEPARTMENT OF (WATER RESOURCES)

Chapters

508-64 Measuring devices for water diversion
 and withdrawal facilities.

[2002 WAC Supp—page 2426]

Chapter 508-64 WAC

MEASURING DEVICES FOR WATER DIVERSION AND WITHDRAWAL FACILITIES

WAC

508-64-010 through 508-64-080 Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

508-64-010	Background and purpose of regulation. [Statutory Authority: Chapters 43.21A, 43.27A and 90.44 RCW. 88-13-037 (Order 88-11), § 508-64-010, filed 6/9/88; Order DWR 69-9, § 508-64-010, filed 11/6/69.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.
508-64-020	Meter specifications. [Order DWR 69-9, § 508-64-020, filed 11/6/69.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.
508-64-030	Meter installation requirements. [Statutory Authority: Chapters 43.21A, 43.27A and 90.44 RCW. 88-13-037 (Order 88-11), § 508-64-030, filed 6/9/88; Order DWR 69-9, § 508-64-030, filed 11/6/69.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.
508-64-040	Meter operation and maintenance. [Statutory Authority: Chapters 43.21A, 43.27A and 90.44 RCW. 88-13-037 (Order 88-11), § 508-64-040, filed 6/9/88; Order DWR 69-9, § 508-64-040, filed 11/6/69.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.
508-64-050	Meter—When required. [Statutory Authority: Chapters 43.21A, 43.27A and 90.44 RCW. 88-13-037 (Order 88-11), § 508-64-050, filed 6/9/88; Order DWR 69-9, § 508-64-050, filed 11/6/69.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.
508-64-060	Unauthorized diversion or withdrawals—Enforcement agent. [Statutory Authority: Chapters 43.21A, 43.27A and 90.44 RCW. 88-13-037 (Order 88-11), § 508-64-060, filed 6/9/88; Order DWR 69-9, § 508-64-060, filed 11/6/69.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.
508-64-070	Appeals. [Statutory Authority: Chapters 43.21A, 43.27A and 90.44 RCW. 88-13-037 (Order 88-11), § 508-64-070, filed 6/9/88.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.
508-64-080	Regulation review. [Statutory Authority: Chapters 43.21A, 43.27A and 90.44 RCW. 88-13-037 (Order 88-11), § 508-64-080, filed 6/9/88.] Repealed by 02-02-017 (Order 00-01), filed 12/21/01, effective 1/21/02. Statutory Authority: RCW 90.03.360, 90.44.050, [90.44.]250, [90.44.]450 and chapter 43.21A RCW.

WAC 508-64-010 through 508-64-080 Repealed. See Disposition Table at beginning of this chapter.

Title 516 WAC

WESTERN WASHINGTON UNIVERSITY

Chapters
516-24

General conduct.