

Chapter 132X-30 WAC

USE OF COLLEGE FACILITIES

WAC

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WAC 132X-30-010 General policy. South Puget Sound Community College District 24 is an educational institution provided and maintained by the people of the state. Its campuses, buildings, properties and facilities shall be reserved at all times for those activities which are related to its broad educational objectives and goals. However, the facilities, when not required for scheduled college use, are available for rental by the public in accordance with specified fee schedules and other regulations and procedures for such use.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-30-010, filed 10/18/88.]

WAC 132X-30-020 Administrative control. The board of trustees delegates to the president authority to establish procedures for proper review and approval of the use of the college's facilities; to establish, within the framework of these policies, regulations governing such use; and to establish and revise fee schedules consistent with WAC 132X-30-070.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-30-020, filed 10/18/88.]

WAC 132X-30-030 Trespass regulations. (1) In order to safeguard the right of every citizen to criticize and to seek meaningful change, each individual has an obligation to respect the rights of all members of the college community.

(2) In order to assure those rights to all members of the college community and to maintain a peaceful atmosphere, the following types of conduct are hereby prohibited on or in college property:

(a) Conduct which intentionally and substantially obstructs or disrupts teaching or freedom of movement or other lawful activities on the college campus;

(b) Physical abuse of any person or conduct which is intended unlawfully to threaten imminent bodily harm or to endanger the health or safety of any person on the college campus;

(c) Malicious damage to or malicious misuse of college property, or the property of any person where such property is located on the college campus;

(d) Refusal to comply with any order of the president, the president's designee, or a law enforcement officer to leave the college campus or any portion thereof;

(e) Intentionally inciting others to engage immediately in any of the conduct prohibited herein, which incitement leads

directly to such conduct. (Inciting is that advocacy which prepares the group addressed for imminent action and steels it to the conduct prohibited herein.)

(3) Guests and visitors on college property who willfully refuse to obey an order of the president, the president's designee, or a law enforcement officer to desist from conduct prohibited by the above rules and regulations may be ejected from the premises.

Refusal to obey such an order will subject the person to arrest under the provisions of the Criminal Trespass Act, in addition to such other sanctions as may be applicable.

(4) Persons who repeatedly engage in any conduct prohibited above may be barred permanently from college property. Before being barred permanently, a person will be given the following:

(a) Written notice sent to the person's last known address specifying the charges against the person; and

(b) The opportunity to request a hearing with the president or the president's designee within two weeks from the date notice is sent.

The written notice shall inform the person that he or she may produce and question witnesses, and that failure to request a hearing within the time specified constitutes a waiver of the person's right to such hearing. The college shall have the burden of proving that the person repeatedly engaged in conduct prohibited by subsection (2) of this section. After the hearing, if one is requested, the president or the president's designee may decide to bar the person from college property permanently, to grant the person a limited license to enter onto college property, or to grant the person full access to college property. A copy of the decision will be sent to the person's last known address within two weeks after the hearing.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-30-030, filed 10/18/88.]

WAC 132X-30-040 Scheduling. The administrative regulations and procedures, schedule of fees, and application forms for use may be obtained at the office of the vice-president for administrative services or the college facilities rental coordinator. The scheduling of facilities by groups or organizations will be through these offices.

[Statutory Authority: RCW 28B.50.140(13). 00-05-023, § 132X-30-040, filed 2/8/00, effective 3/10/00. Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-30-040, filed 10/18/88.]

WAC 132X-30-050 Users. In order to assure appropriate scheduling of college facilities, the following priorities will serve as guidelines:

(1) College scheduled programs and activities.

(2) College related activities, recognized college organizations, and those public or private agencies, whose purpose

relate to the advancement of college programs, and/or sponsored activities.

(3) Nonprofit organizations that are nonsectarian, nonpolitical, and noncommercial:

(a) Public education groups that would be engaging in activities serving public education goals and objectives; and

(b) Other than public education groups or organizations;

(i) That would be engaging in activities that serve governmentally supported objectives; or

(ii) That would be engaging in activities related to community improvement objectives; or

(iii) That would be engaging in activities related to the organization's goals and objectives.

(4) Private organizations and those organizations of a religious or sectarian, political or commercial nature requesting facilities on an emergency basis.

(5) Other organizations or groups.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-30-050, filed 10/18/88.]

WAC 132X-30-060 Limitations of use. (1) College facilities may not be used in ways which interfere with or are detrimental to the college's own instructional and educational programs.

(2) College facilities may not be used for commercial sales, advertising, or promotional activities except when such activities serve educational purposes of the college and are conducted under the sponsorship of a college department or office.

(3) Each group or organization which uses college facilities must abide by the regulations and procedure of use as determined by the board of trustees and/or the president and shall be subject to revocation of their privilege to use the facilities for failing to do so.

(4) The administration reserves the right to deny or cancel the use of facilities when such use or meeting may in any way be prejudicial to the best interests of the college.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-30-060, filed 10/18/88.]

WAC 132X-30-070 Fees. Fees, when applicable, will be determined by the following categories and assessed accordingly:

(1) Direct charges: Will include charges for utilities (heat, light, etc.) and custodial services.

(2) Special charges: Will include charges for use of audio-visual or television equipment and operator; for campus security services, and/or any other similar kind of expenses incurred.

(3) Rental charges: Will include charges (depreciation, overhead costs, amortization, etc.) for use of facilities.

(4) Damage charges: Will include charges to defray any expense for the repair or replacement of damaged property or equipment incurred as a result of a rental agreement.

[Statutory Authority: RCW 28B.50.140. 88-21-071 (Order 88-1), § 132X-30-070, filed 10/18/88.]