Chapter 479-01 WAC

DESCRIPTION OF ORGANIZATION

Transportation Improvement Board
Post Office Box 40901
Olympia, Washington 98504-0901.

Statutory Authority: Chapter 47.26 RCW, 07-18-050, § 479-01-030, filed 8/30/07, effective 9/30/07; 95-04-072, § 479-01-030, filed 1/30/95, effective 3/2/95; 90-11-035, § 479-01-030, filed 5/10/90, effective 6/10/90; 83-22-021 (Order 83-01, Resolution Nos. 770, 771 and 772), § 479-01-030, filed 10/26/83; Order 281, § 479-01-030, filed 5/21/73; Order 31 (part), § 479-01-030, filed 11/8/67.

WAC 479-01-010 Organization of the transportation improvement board. The transportation improvement board is a twenty-one member board, organized under the provisions of RCW 47.26.121. The board administers the urban arterial trust account, the transportation improvement account, and the small city pavement and sidewalk account.

WAC 479-01-020 The time and place of board meetings. Regular public meetings of the board are held at least quarterly or more frequently as decided by a majority vote of the board. Regular meetings are held on the fourth Friday of the month, unless the week of the fourth Friday includes a holiday, wherein the board will determine the date of the meeting. Each regular meeting is held at the time and place as designated by the board. The meeting schedule, for the following calendar year, will be approved at least three months before the beginning of the year.

A special meeting of the board may be called by the chairperson or by a majority of the members of the board. A written notice to all other board members is required at least twenty-four hours before the time of the meeting. The notice calling a special meeting will include:

- The purpose for the meeting;
- The date;
- The time;
- The place;

All provisions of RCW 47.26.150 transportation improvement board meetings, and chapter 42.30 RCW otherwise known as the Open Public Meetings Act will apply.

WAC 479-01-030 The address of the board. The official mailing address of the board is:

(8/30/07)

(Statutory Authority: Chapter 47.26 RCW, 07-18-050, § 479-01-040, filed 8/30/07, effective 9/30/07. Statutory Authority: Chapters 47.26 and 47.66 [Ch. 479-01 WAC—p. 1])
WAC 479-01-050 Administrative costs. The costs for board activities, staff services, and facilities will be paid out of the transportation improvement account and the urban arterial trust account as determined by the biennial appropriation.

WAC 479-01-060 Executive director—Powers and duties. The board appoints an executive director who will serve at its pleasure to carry out the board priorities and the mission of the agency including the following administrative duties:

1. The executive director will direct and supervise all day-to-day activities of the staff.
2. The executive director is the appointing authority of the staff and may authorize subordinates to act in the executive director’s place to carry out administrative duties.
3. The executive director has waiver authority for value engineering studies as described in WAC 479-05-040.
4. The executive director has sidewalk deviation authority as described in WAC 479-12-500 and 479-14-200.
5. The executive director has administrative increase authority for projects up to the following levels:
   a. Urban corridor program – fifteen percent of project costs or seven hundred fifty thousand dollars whichever is less.
   b. Urban arterial program – fifteen percent of project costs or seven hundred fifty thousand dollars whichever is less.
   c. Small city arterial program – up to one hundred twenty-five thousand dollars.
   d. Road transfer program – up to seventy-five thousand dollars.
   e. Sidewalk program – up to fifty thousand dollars.
   f. Small city preservation program – up to two hundred thousand dollars within available funding limitations.