

Chapter 106-160 WAC

ADMISSION AND REGISTRATION PROCEDURES

WAC

106-160-050	Admission and registration procedures and catalog requirements.		010, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
106-160-060	Admission and registration procedures and catalog requirements—Changes in catalog.	106-160-015	Registration. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-015, filed 7/11/78; Order 3, § 106-160-015, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
106-160-070	Finances.		
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106-160-100	Registration—Deadlines.		
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106-160-120	Admission requirements—To freshman standing.		
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106-160-270	Admission requirements—Admission procedure.		
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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

106-160-001	Admission and registration procedures and catalog requirements. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-001, filed 7/11/78; Order 3, § 106-160-001, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).	106-160-022	Admission requirements—Admission to advanced undergraduate standing. [Order 3, § 106-160-022, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
106-160-002	Admission and registration procedures and catalog requirements—Changes in catalog. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-002, filed 7/11/78; Order 3, § 106-160-002, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).	106-160-023	Admission requirements—Admission of international students. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-023, filed 7/11/78; Order 3, § 106-160-023, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
106-160-005	Finances. [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-160-005, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-005, filed 7/11/78; Order 3, § 106-160-005, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).	106-160-024	Admission requirements—Readmission of former students. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-024, filed 7/11/78; Order 3, § 106-160-024, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
106-160-006	Finances—Tuition refund schedule. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-006, filed 7/11/78; Order 3, § 106-160-006, filed 2/28/72, effective 3/30/72.] Repealed by 81-22-051 (Order 47), filed 11/3/81. Statutory Authority: RCW 28B.19.050 and 28B.35.120.	106-160-025	Admission requirements—Admission of transient students. [Order 3, § 106-160-025, filed 2/28/72, effective 3/30/72.] Repealed by Order 30, filed 8/12/76.
106-160-007	Finances—Sanctions. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-007, filed 7/11/78; Order 3, § 106-160-007, filed 2/28/72, effective 3/30/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).	106-160-026	Admission requirements—Admission of nonmatriculated students. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-026, filed 7/11/78; Order 3, § 106-160-026, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
106-160-010	Graduating students. [Statutory Authority: RCW 28B.19.050 and 28B.35.120(11). 86-23-007 (Order 59), § 106-160-010, filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-010, filed 7/11/78; Order 3, § 106-160-	106-160-027	Admission requirements—Admission of veterans. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-027, filed 7/11/78; Order 21, § 106-160-027, filed 7/11/75; Order 3, § 106-160-027, filed 2/28/72, effective 3/30/72.] Repealed by 94-

- 21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-028 Admission requirements—Admission of part-time students and auditors. [Order 3, § 106-160-028, filed 2/28/72, effective 3/30/72.] Repealed by Order 30, filed 8/12/76.
- 106-160-029 Admission requirements—Application and admission to graduate study. [Order 3, § 106-160-029, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-030 Admission requirements—Application for study leading to a master's degree. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-030, filed 7/11/78; Order 3, § 106-160-030, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-031 Admission requirements—Application for fifth year or nondegree study. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-031, filed 7/11/78; Order 3, § 106-160-031, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-032 Admission requirements—Admission procedure. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-032, filed 7/11/78; Order 3, § 106-160-032, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-033 Admission requirements—Procedures for high school graduates. [Order 3, § 106-160-033, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-034 Admission requirements—Procedures for advanced undergraduate standing. [Order 3, § 106-160-034, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-035 Admission requirements—Admission to credential program. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-035, filed 7/11/78; Order 3, § 106-160-035, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-036 Admission requirements—Medical history. [Order 3, § 106-160-036, filed 2/28/72, effective 3/30/72.] Repealed by 86-23-007 (Order 59), filed 11/7/86. Statutory Authority: RCW 28B.19.050 and 28B.35.120(11).
- 106-160-040 Summer session admission and registration procedures. [Statutory Authority: RCW 28B.19.050 and 28B.40.120. 78-08-011 (Order 39), § 106-160-040, filed 7/11/78; Order 3, § 106-160-040, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-041 Summer session admission and registration procedures—Workshop registration. [Order 3, § 106-160-041, filed 2/28/72, effective 3/30/72.] Repealed by 94-21-008 (Order CWU AO 77), filed 10/6/94, effective 11/6/94. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-150 Provisional enrollment. [Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-150, filed 10/6/94, effective 11/6/94.] Repealed by 07-01-066, filed 12/18/06, effective 1/18/07. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-260 Admission requirements—Application for fifth year or nondegree study. [Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-260, filed 10/6/94, effective 11/6/94.] Repealed by 07-01-066, filed 12/18/06, effective 1/18/07. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-280 Admission requirements—Procedures for high school graduates. [Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-280, filed 10/6/94, effective 11/6/94.] Repealed by 07-01-066, filed 12/18/06, effective 1/18/07. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-290 Admission requirements—Procedures for advanced undergraduate standing. [Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-290, filed 10/6/94, effective 11/6/94.] Repealed by 07-01-066, filed 12/18/06, effective 1/18/07. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).
- 106-160-300 Admission requirements—Admission to credential program. [Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-300, filed 10/6/94, effective 11/6/94.] Repealed by 07-01-066, filed 12/18/06, effective 1/18/07. Statutory Authority: RCW 28B.10.528 and 28B.35.120(12).

WAC 106-160-050 Admission and registration procedures and catalog requirements. The provisions of WAC 106-160-001 through 106-160-099 shall contain admission and registration procedures and catalog requirements of Central Washington University.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-050, filed 10/6/94, effective 11/6/94.]

WAC 106-160-060 Admission and registration procedures and catalog requirements—Changes in catalog. The board of trustees reserves the right of the board of trustees or president to make changes in any of the provisions of the university's catalogs without prior notice. When changes are made, the changes shall be filed in the office of the president and other appropriate university offices and placed with the appropriate catalog in the reference area of the library.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-060, filed 10/6/94, effective 11/6/94.]

WAC 106-160-070 Finances. Each enrolled student at Central Washington University must pay the tuition and fees as established by the board of trustees or the president on or before the dates for payment as designated by the board of trustees or the president.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-070, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-070, filed 10/6/94, effective 11/6/94.]

WAC 106-160-080 Graduating students. Students shall submit their applications for the appropriate degrees on or before the date designated for the purpose by the board of trustees or the president, which shall be published in the appropriate university catalog. No application shall be accepted after the designated dates. However, the president or designee may waive this requirement.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-080, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-080, filed 10/6/94, effective 11/6/94.]

WAC 106-160-090 Registration. Currently enrolled students and all other individuals desiring to enroll in Central Washington University shall do so during the early registration dates or on or before the registration dates designated by

the board of trustees or president, which shall be published in the appropriate university catalog. No registration shall be accepted after the designated dates: Provided that the registrar may, whenever possible, waive this requirement within the time designated by the board of trustees or president for late registration.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-090, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-090, filed 10/6/94, effective 11/6/94.]

WAC 106-160-100 Registration—Deadlines. All students registering with the university must meet those deadlines as established by the board of trustees or the president for registration.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-100, filed 10/6/94, effective 11/6/94.]

WAC 106-160-110 Registration—Changes in registration and withdrawal. Students who wish to change their registration or withdraw from a particular course or the university after having completed their registration must do so on or before the date established for such changes or withdrawal by the board of trustees or president and by the completion of the "change of schedule" or "withdrawal" forms maintained by the university. Students who leave the university and do not withdraw shall receive failing grades for work not completed and are liable for tuition and fees. For further information, consult the tuition and fee payment policy in Part 7 of the CWU Policies Manual at <http://www.cwu.edu/~pres/policies/Part7-2.2.31.1DelinquencyPolicy.pdf>.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-110, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-110, filed 10/6/94, effective 11/6/94.]

WAC 106-160-120 Admission requirements—To freshman standing. Central Washington University will admit qualified students who meet the published admissions criteria for any quarter. Admission to the university is based on the student's ability to successfully complete programs offered by the university. Eligibility for admission as a first-time freshman is based on evidence of potential success in university study. Eligibility for initial admission as a freshman will be guided by the following situations:

Situation 1: Initial admission of freshmen will be determined using both the student's high school grade point average and a nationally normed standardized test, either the ACT, or the SAT. The high school grade point average and test score will be combined to produce, for each freshman applicant, an admission index number. An offer of acceptance to the university as a freshman will be based on the resulting index number. The minimum index number established by the higher education coordinating board for the three regional universities and The Evergreen State College for regular admission is 13. A 13 index indicates that applicants have at least a sixty-five percent probability of achieving a "C" or better grade point average at the completion of their freshman year at Central Washington University. Freshman applicants must have prescribed set of high school courses totaling fifteen units. The required high school courses include: Four years of English, three years of math, two years of science, three years of social studies, two years

(12/18/06)

of single foreign language, and one year of fine, visual or performing arts, or an additional year of any of the above college-prep courses.

Situation 2: Alternate standards for freshman admissions. Students who are not admissible through the initial admissions process may be admitted through the comprehensive review process. Admission to the university does not guarantee admission into a particular major or program offered by the university.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-120, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-120, filed 10/6/94, effective 11/6/94.]

WAC 106-160-130 Admission requirements for transfer applicants. Eligibility for admission of transfer applicants with fewer than forty transferable quarter credits is the same as first-time freshmen as they must meet freshman requirements in addition to an assessment of the quality of previous college work.

Applicants who have earned more than forty transferable quarter credits will be admitted based on the quality of college work only. If transcripts do not provide evidence of academic ability, regardless of the grade point average, additional information may be required.

Central Washington University accepts academic credits earned at other accredited collegiate institutions which are essentially equivalent in academic level and nature of work offered at CWU. The university endorses the policy in the Intercollegiate Transfer and Articulation Agreement among Washington public colleges and universities.

Students who have completed college-level math and English and those that have completed a Direct Transfer Associates degree (DTA) will do better in the comprehensive review process. See the following web site for a list of accepted DTA degrees: <http://www.cwu.edu/~cwuadmis/dta.html>.

Admission to the university does not guarantee admission into a particular major or program offered by the university.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-130, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-130, filed 10/6/94, effective 11/6/94.]

WAC 106-160-140 Readmission of former students. Former CWU students who have interrupted their studies for more than one quarter, or who have attended another college or university after CWU, except for summer school, must reapply for admission. Transcripts of any college work completed since last enrolled at Central Washington University must be submitted.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-140, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-140, filed 10/6/94, effective 11/6/94.]

WAC 106-160-160 Nonmatriculating students. Students who are not seeking degrees or certificates may be allowed to enroll in courses as nonmatriculated students. These students do not need to go through the regular admissions process but should apply through registrar services and may be allowed to register on a space available basis. Credits earned as a nonmatriculated student may not be used to sat-

isfy degree or certificate requirements unless the student applies and is accepted as a matriculated student, in which case a maximum of forty-five credits may be applied.

Students who have previously attended Central Washington University as matriculated students and have not obtained a degree and students who have applied and been rejected for undergraduate matriculated status will not be allowed to enroll as nonmatriculated students. Nonmatriculated students are not eligible for most financial aid, veteran's benefits, credit evaluations, or other services regularly provided for matriculated students.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-160, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-160, filed 10/6/94, effective 11/6/94.]

WAC 106-160-170 High school enrichment. Students who have not yet graduated from high school may be allowed to enroll as nonmatriculated students for courses that they need to advance academically, provided that such academic opportunities are not readily available to them elsewhere. To be eligible for the high school enrichment program, students must have demonstrated superior academic performance or preparation in the area of study for which they are applying. High school enrichment applicants must submit either ACT, SAT or compass scores, and official copies of their high school transcript. In addition, they need to explain in writing their reasons for wanting to attend specific courses at the university and offer arguments for their potential to succeed. They must also meet with the registrar and have the approval of their high school principal and the course professor.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-170, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-170, filed 10/6/94, effective 11/6/94.]

WAC 106-160-180 Admission requirements—International students. Central Washington University welcomes qualified students from other countries. Students demonstrating the greatest potential for success may be admitted after a thorough review and evaluation of their entire academic background.

Because educational systems vary widely around the world, there is no single uniform admission requirement for international students. However, they must meet the following basic minimum requirements:

(1) Completion of academic course work and national examinations necessary to satisfy admission requirements to colleges and universities in their native country.

(2) Adequate financial support verified by a Confidential Financial Statement Form and a current bank letter or scholarship award from a United States bank or agency.

(3) Competency in English demonstrated by a score of 525 or above on the paper-based Test of English As A Foreign Language (TOEFL) or a score of 195 or above on the computer-based TOEFL, or a score of 71 or above on the internet-based TOEFL, or a 3.0 (B grade) in each of two college level English composition courses from an accredited United States college or university which would meet the general education writing requirement at Central Washington University.

(4) International students transferring from United States institutions must have a minimum grade point average of

2.50 in transferable courses, and must also meet the academic requirements for college entrance in their native country.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-180, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-180, filed 10/6/94, effective 11/6/94.]

WAC 106-160-190 Application procedures. New and former students must submit an application for admission. The preferred way to apply for admission is to apply online, via the following web site: <http://www.cwu.edu/~cwuadmis/apply/html>. Hard copy applications are available by request.

There is a fifty dollar, nonrefundable application processing fee.

*Application deadline dates: Fall-April 1; winter-November 1; spring-February 1; summer-June 1.

*Dates are subject to change.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-190, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-190, filed 10/6/94, effective 11/6/94.]

WAC 106-160-200 Required transcripts. Freshman applicants must have official transcripts sent directly to the office of admissions from their high school. Transfer applicants must have transcripts sent from each institution previously attended. All documents must be received by the announced closing dates to be considered for admission. Documents sent by the student received in open envelopes will not be considered official.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-200, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-200, filed 10/6/94, effective 11/6/94.]

WAC 106-160-210 Required tests. Freshman students, or transfer students with fewer than forty college-level transferable quarter credits, applying to the university must submit scores from the ACT or SAT.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-210, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-210, filed 10/6/94, effective 11/6/94.]

WAC 106-160-220 Admission decision. Completed application files are reviewed by the office of admissions and decisions are mailed to students in writing.

Appeals of admissions denials are handled on an individual basis. Students wishing to appeal should contact the office of admissions for the current appeal procedure.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-220, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-220, filed 10/6/94, effective 11/6/94.]

WAC 106-160-230 Accepting the offer of admission. Students must confirm their intention to enroll to Central Washington University by submitting a confirmation of admission payment that will be applied to their first quarter's tuition. This payment should not be made until requested by the university, which occurs when students are notified officially of their admission. This payment is due by May 1 for fall quarter, October 1 for winter quarter, and February 1 for spring quarter. These dates are subject to change. Priority consideration for registration, as well as completion of finan-

cial aid packaging, are designated when this payment is received. Students are encouraged to submit the confirmation of admission payment as early as possible after receiving the offer of admission. Central Washington University will guarantee a registration position to any student who submits the confirmation of admission payment prior to the announced deadline.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 07-01-066, § 106-160-230, filed 12/18/06, effective 1/18/07; 94-21-008 (Order CWU AO 77), § 106-160-230, filed 10/6/94, effective 11/6/94.]

WAC 106-160-240 Admission requirements—Application and admission to graduate study. (1) Each prospective graduate student must submit a formal application and receive a formal letter of admission before registering for courses. A graduate student is expected to have a bachelor's degree from a college or university of recognized standing. Prospective graduate students must submit their formal applications on or before those dates specified by the board of trustees or the president for such admission.

(2) Applicants for graduate assistantships should have their admission and assistantship applications completed and filed with the college on that date specified by the board of trustees or president for the filing of such applications.

(3) All prospective graduate students must apply for admission either in a degree program, fifth year or other certificate program, or nondegree study (professional improvement, scholarly development), or other study.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-240, filed 10/6/94, effective 11/6/94.]

WAC 106-160-250 Admission requirements—Application for study leading to a master's degree. Applicants for admission to graduate study must make application on the "application for admission to graduate study" provided by Central Washington University. The form must be returned to the office of admissions prior to the dates established by the board of trustees or president for such application. Each applicant for graduate study is required to have official transcripts of all undergraduate and graduate study sent directly to the office of graduate admissions and records. Three letters of recommendation should be sent to graduate admissions and records directly from the persons making the recommendations. Two of the letters should come from instructors familiar with the applicant's academic preparation. Scores on the general test and appropriate subject test of the graduate record examination must be submitted to admissions before admission to graduate study will be considered.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-250, filed 10/6/94, effective 11/6/94.]

WAC 106-160-270 Admission requirements—Admission procedure. Applicants for graduate study may not be admitted if they have not completed all the application requirements. Admission to master's degree study is determined by the graduate office upon the recommendation of the department involved. A formal letter of admission will be directed to the student from the graduate office. Applicants not meeting the scholastic requirements may be admitted on probation provided the department to which admission is requested provides justification for admission to master's

degree study and no more than ten percent are admitted on probation. If admitted, the student must meet those requirements as established by the university for progress in the university. Upon the recommendation of the appropriate department, applicants may be admitted to masters' programs with additional conditions stipulated.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-270, filed 10/6/94, effective 11/6/94.]

WAC 106-160-310 Summer session admission and registration procedures. Students registering for summer session must pay all fees and complete registration on or before the dates indicated on the calendar as published in the summer session bulletin. Students planning to attend the entire summer session or the first or second term only, must complete admission procedures by the date so specified and register on the date so specified by the board of trustees or president for such purposes, as published in the summer session bulletin. All summer session students must pay fees and tuition to the appropriate university office as established by the board of trustees or the president, as published in the summer session bulletin.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-310, filed 10/6/94, effective 11/6/94.]

WAC 106-160-320 Summer session admission and registration procedures—Workshop registration. Workshop registration shall be permitted and must be completed in the manner established by the board of trustees or the president, as published in the appropriate catalog.

[Statutory Authority: RCW 28B.10.528 and 28B.35.120(12). 94-21-008 (Order CWU AO 77), § 106-160-320, filed 10/6/94, effective 11/6/94.]