

# Chapter 132R-12 WAC

## DESIGNATING AUTHORITY—EXEMPTIONS FROM HIGHER EDUCATION PERSONNEL LAW

### WAC

132R-12-010	Designation of appointing authority.
132R-12-020	Classified employee exemptions.
132R-12-030	Effective date.

**WAC 132R-12-010 Designation of appointing authority.** Pursuant to WAC 251-04-020(2), the position of "appointing authority" at Big Bend Community College is designated:

(1) The president or the person occupying the position of president at Big Bend Community College is designated as the "appointing authority" for purposes of RCW 28B.50.140 (14).

(2) The president of Big Bend Community College is delegated authority by written order of the board of trustees.

(3) Pursuant to RCW 28B.10.528, the board of trustees hereby delegates to the president executive responsibility of administering the policies adopted by the board of trustees and executing all decisions of the board of trustees requiring administrative action. Pursuant to RCW 28B.50.140(14), the board expressly delegates the appointing authority in matters concerning all Big Bend Community College District 18 personnel to the president. This delegation does not include a delegation of powers related to the position of president and also excludes a delegation of powers related to decisions regarding approval or denial of faculty tenure. This delegation includes a delegation of authority to hire, terminate, suspend, reassign, discipline, or demote personnel without prior approval of the board of trustees.

(4) The board delegates the appointing authority of the college to the persons occupying the following positions in the president's absence: Vice-president of instruction, vice-president for administrative services and vice-president of student services (hereinafter collectively referred to as "senior administrators"). The appointing authority delegated to the senior administrators shall only be exercised if the following criteria are met: The president must be absent. Absent means that the individual has taken formal medical, vacation or personal leave; is not available in person, by telephone, by pager or other reasonable means; and/or has left prior written notice indicating an "absent" status. No administrator shall exercise any authority unless all administrators preceding them on the senior administrators' order of positions list are also absent as previously defined.

(5) Senior administrators' order of positions list:

- (a) Vice-president for administrative services;
- (b) Vice-president of instruction;
- (c) Vice-president of student services;

The senior administrators who are able to establish that the president and other administrators who precede them on the order of positions list are absent shall have the authority to hire, terminate, suspend, reassign, discipline or demote any

Big Bend Community College District 18 personnel (with the exception of the president or other senior administrators as defined herein) without prior approval of the board of trustees. This delegation of power does not include the ability to render decisions related to the granting or denial of tenure.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 03-15-063, § 132R-12-010, filed 7/14/03, effective 8/14/03. Statutory Authority: RCW 28B.50.140. WSR 90-02-019, § 132R-12-010, filed 12/26/89, effective 1/26/90; Order 70-4, § 132R-12-010, filed 3/5/70.]

**WAC 132R-12-020 Classified employee exemptions.** Pursuant to RCW 41.06.070, the following positions at Big Bend Community College and in Community College District No. 18, state of Washington, are deemed exempt from the provisions of chapter 41.06 RCW:

- (1) Members of the board of trustees.
- (2) President.
- (3) Major administrative officers:
  - (a) Vice-president of instruction.
  - (b) Vice-president for administrative services.
  - (c) Vice-president of student services.
- (4) All employees of Community College District No. 18 who are either probationary faculty appointees or tenured faculty appointees pursuant to RCW 28B.50.850 through 28B.50.869.
- (5) All deans, directors, coordinators, and assistants to the president and major administrative officers analogous to vice-presidents.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 03-15-063, § 132R-12-020, filed 7/14/03, effective 8/14/03; Order 70-4, § 132R-12-020, filed 3/5/70.]

**WAC 132R-12-030 Effective date.** The effective date of this rule shall be March 5, 1970.

[Order 70-4, § 132R-12-030, filed 3/5/70.]