

Chapter 434-215 WAC

DECLARATIONS OF CANDIDACY AND FILING PROCEDURES

(Formerly chapter 434-228 WAC)

WAC

434-215-005	Filing information—Questionnaire—Compiling and dissemination.
434-215-012	Declaration of candidacy.
434-215-015	Write-in declaration of candidacy.
434-215-021	Declaration of candidacy—Precinct committee officer.
434-215-024	Insufficient payment of a filing fee.
434-215-025	Filing fee petitions.
434-215-040	Filing notification.
434-215-050	Use of title, rank, or symbols prohibited.
434-215-060	Duplication of names.
434-215-065	Withdrawal of candidacy.
434-215-070	Electronic filing—Requirements.
434-215-110	Electronic filing—Interlocal agreements.
434-215-120	Political party preference by candidate for partisan office.
434-215-130	Minor political party candidates and independent candidates.
434-215-165	Presidential nominations by major political parties.
434-215-170	Filing qualifications.
434-215-180	Write-in candidates.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

434-215-020	Declaration of candidacy—Precinct committee officer. [Statutory Authority: RCW 29A.04.611. WSR 09-18-098, § 434-215-020, filed 9/1/09, effective 10/2/09; WSR 08-15-052, § 434-215-020, filed 7/11/08, effective 8/11/08. Statutory Authority: RCW 29A.04.611, 2006 c 344. WSR 07-09-035, § 434-215-020, filed 4/11/07, effective 5/12/07. Statutory Authority: RCW 29A.04.611. WSR 06-14-049, § 434-215-020, filed 6/28/06, effective 7/29/06. WSR 02-09-007, recodified as § 434-215-020, filed 4/4/02, effective 4/4/02. Statutory Authority: RCW 29.04.080, 29.04.210, 29.36.150 and 29.79.200. WSR 97-21-045, recodified as § 434-228-020, filed 10/13/97, effective 11/13/97. Statutory Authority: 1990 c 59. WSR 92-12-083, § 434-28-020, filed 6/2/92, effective 7/3/92. Statutory Authority: RCW 29.04.080. WSR 84-15-050 (Order 84-2), § 434-28-020, filed 7/16/84; Order 75-1, § 434-28-020, filed 6/26/75.] Repealed by WSR 11-24-064, filed 12/6/11, effective 1/6/12. Statutory Authority: RCW 29A.04.611, 29A.04.620, and 29A.04.630.
434-215-080	Electronic filing—Eligible jurisdictions. [Statutory Authority: RCW 29A.04.611. WSR 05-17-145, § 434-215-080, filed 8/19/05, effective 9/19/05. Statutory Authority: 2002 c 140 § 3. WSR 02-15-156, § 434-215-080, filed 7/23/02, effective 8/23/02.] Repealed by WSR 09-18-098, filed 9/1/09, effective 10/2/09. Statutory Authority: RCW 29A.04.611.
434-215-090	Electronic filing—Required information. [Statutory Authority: RCW 29A.04.611. WSR 05-17-145, § 434-215-090, filed 8/19/05, effective 9/19/05. Statutory Authority: 2002 c 140 § 3. WSR 02-15-156, § 434-215-090, filed 7/23/02, effective 8/23/02.] Repealed by WSR 10-03-072, filed 1/18/10, effective 2/18/10. Statutory Authority: RCW 29A.04.611.
434-215-140	Void in candidacy and vacancies in office. [Statutory Authority: RCW 29A.04.611. WSR 08-15-052, § 434-215-140, filed 7/11/08, effective 8/11/08.] Repealed by WSR 11-24-064, filed 12/6/11, effective 1/6/12. Statutory Authority: RCW 29A.04.611, 29A.04.620, and 29A.04.630.
434-215-150	No major party ticket. [Statutory Authority: RCW 29A.04.611. WSR 08-15-052, § 434-215-150, filed 7/11/08, effective 8/11/08.] Repealed by WSR 14-06-

040, filed 2/26/14, effective 3/29/14. Statutory Authority: RCW 29A.04.611.

434-215-160 Ranked choice voting. [Statutory Authority: RCW 29A.04.611. WSR 08-15-052, § 434-215-160, filed 7/11/08, effective 8/11/08.] Repealed by WSR 10-14-091, filed 7/6/10, effective 8/6/10. Statutory Authority: RCW 29A.04.611, 29A.08.420, 29A.24.131, 29A.40.110, 29A.46.020, and 29A.80.041.

WAC 434-215-005 Filing information—Questionnaire—Compiling and dissemination. (1) Prior to February 1, the county auditor shall send a questionnaire to the administrative authority of each local jurisdiction for which the auditor is the candidate filing officer subject to the provisions of RCW 29A.04.321 and 29A.04.330. The questionnaire must be sent during the twelve months before the local jurisdiction is scheduled to elect officers. The purpose of the questionnaire shall be to confirm information which the auditor must use to properly conduct candidate filings for each office. The questionnaire should request, at a minimum, confirmation of offices to be filled at the general election that year, the name of the incumbent, and the annual salary for the position at the time of the filing period. Responses should be received prior to March 1 of that year so that the filing information can be compiled and disseminated to the public at least two weeks prior to the candidate filing period.

(2) If a jurisdiction fails to notify the county auditor prior to the regular candidate filing period that an office is to be filled at the general election and therefore the office is not included in the regular candidate filing period, the county auditor shall:

(a) Open the position during the remainder of the regular filing period if the county auditor is notified in time to provide at least three days in the regular filing period. The county auditor must post information online and notify the press; or

(b) Open the position during a special three-day filing period as though there is a void in candidacy per RCW 29A.24.181.

[Statutory Authority: RCW 29A.04.611, 29A.04.620, and 29A.04.630. WSR 11-24-064, § 434-215-005, filed 12/6/11, effective 1/6/12. Statutory Authority: RCW 29A.04.611, 29A.08.420, 29A.24.131, 29A.40.110, 29A.46.020, and 29A.80.041. WSR 10-14-091, § 434-215-005, filed 7/6/10, effective 8/6/10. Statutory Authority: RCW 29A.04.611. WSR 09-12-078, § 434-215-005, filed 5/29/09, effective 6/29/09. Statutory Authority: RCW 29A.04.611, 2006 c 344. WSR 07-09-035, § 434-215-005, filed 4/11/07, effective 5/12/07. Statutory Authority: RCW 29A.04.611. WSR 06-14-049, § 434-215-005, filed 6/28/06, effective 7/29/06. Statutory Authority: RCW 29A.04.610. WSR 04-15-089, § 434-215-005, filed 7/16/04, effective 8/16/04. WSR 02-09-007, recodified as § 434-215-005, filed 4/4/02, effective 4/4/02. Statutory Authority: RCW 29.04.080, 29.04.210, 29.36.150 and 29.79.200. WSR 97-21-045, § 434-228-005, filed 10/13/97, effective 11/13/97.]

Washington State Declaration of Candidacy

candidate
information

as registered
to vote

first name

middle

last

residential address

city / zip

date of birth

email address

phone number

campaign
contact
information

for publica-
tion

campaign phone

campaign email

mailing address (if different from residential address)

city / zip

campaign website

ballot
information

jurisdiction

office name

position number

exact name I would like printed on the ballot

political party I prefer to be printed on the ballot, if filing for partisan office:

(Prefers

Party)

(States No Party Preference)

filing fee

The office has no filing fee

A filing fee of \$ _____ accompanies the declaration of candidacy

I lack sufficient funds and submit a filing fee petition in lieu of the filing fee under RCW 29A.24.091

oath

I declare that the above information is true, that I am a registered voter residing at the address listed above, that I am a candidate for the office listed above, and that, at the time of filing this declaration, I am legally qualified to assume office.

I swear, or affirm, that I will support the Constitution and laws of the United States, and the Constitution and laws of the State of Washington.

sign here

date here

for office
use only

submission date

voter registration number

office code

fee

[Statutory Authority: RCW 29A.04.61 and 29A.04.620. WSR 16-13-063, § 434-215-012, filed 6/13/16, effective 7/14/16; Statutory Authority: RCW 29A.04.611. WSR 10-03-072, § 434-215-012, filed 1/18/10, effective 2/18/10; WSR 08-15-052, § 434-215-012, filed 7/11/08, effective 8/11/08; WSR 06-14-049, § 434-215-012, filed 6/28/06, effective 7/29/06. Statutory Authority: 2002 c 140 § 3. WSR 02-15-156, § 434-215-012, filed 7/23/02, effective 8/23/02. WSR 02-09-007, recodified as § 434-215-012, filed 4/4/02, effective 4/4/02. Statutory Authority: RCW 29.04.080, 29.04.210, 29.36.150 and 29.79.200. WSR 97-21-045, recodified as § 434-228-012, filed 10/13/97, effective 11/13/97. Statutory Authority: 1990 c 59. WSR 92-12-083, § 434-28-012, filed 6/2/92, effective 7/3/92. Statutory Authority: RCW 29.04.080. WSR 84-15-050 (Order 84-2), § 434-28-012, filed 7/16/84; WSR 80-05-014 (Order 80-1), § 434-28-012, filed 4/8/80.]

WAC 434-215-015 Write-in declaration of candidacy. Declarations of candidacy filed either in person or by mail shall be in substantially the following form:

Washington State Declaration of Write-in Candidacy

candidate information <i>as registered to vote</i>	first name	middle	last																		
	residential address		city / zip																		
	date of birth	email address	phone number																		
campaign contact information <i>for publica- tion</i>	campaign phone		campaign email																		
	mailing address (if different from residential address)		city / zip																		
	campaign website																				
office information	I am a write-in candidate for: <input type="radio"/> Primary <input type="radio"/> General																				
	jurisdiction	office	position number																		
ballot information <i>if qualifying</i>	exact name I would like printed on the ballot if I qualify																				
	political party I prefer to be printed on the ballot, if filing for partisan office:																				
	<input type="radio"/> (Prefers <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> Party) <input type="radio"/> (States No Party Preference)																				
filing fee	<input type="radio"/> The office has no filing fee <input type="radio"/> A filing fee of \$ _____ accompanies the declaration of candidacy <input type="radio"/> I lack sufficient funds and submit a filing fee petition in lieu of the filing fee under RCW 29A.24.091																				
	oath I declare that the above information is true, that I am a registered voter residing at the address listed above, that I am a candidate for the office listed above, and that, at the time of filing this declaration, I am legally qualified to assume office. I swear, or affirm, that I will support the Constitution and laws of the United States, and the Constitution and laws of the State of Washington.																				
	sign here	date here																			
for office use only	submission date		voter registration number																		
	office code		fee																		

12/2015

[Statutory Authority: RCW 29A.04.611 and 29A.04.620. WSR 16-13-063, § 434-215-015, filed 6/13/16, effective 7/14/16.]

WAC 434-215-021 Declaration of candidacy—Precinct committee officer. Declarations of candidacy for the office of precinct committee officer shall be in substantially the following form:

Declaration of Candidacy

Precinct Committee Officer

instructions	File this form with your county elections department. No filing fee is required. Note: This document becomes public record once filed.											
office information	member of the <input type="radio"/> Democratic Party <input type="radio"/> Republican Party precinct representing (name / number)											
personal information as registered to vote	<table border="1"> <tr> <td>first name</td> <td>middle</td> <td>last</td> </tr> <tr> <td colspan="2">date of birth (mm / dd / yyyy)</td> <td>phone number</td> </tr> <tr> <td colspan="2">residential address</td> <td>city / ZIP</td> </tr> </table>			first name	middle	last	date of birth (mm / dd / yyyy)		phone number	residential address		city / ZIP
first name	middle	last										
date of birth (mm / dd / yyyy)		phone number										
residential address		city / ZIP										
ballot information	exact name I would like printed on the ballot (<i>only contested races will appear on the ballot</i>)											
contact information	<table border="1"> <tr> <td>mailing address (<i>if different from residential address</i>)</td> <td>city / ZIP</td> </tr> <tr> <td>email address</td> <td>phone number</td> </tr> </table>			mailing address (<i>if different from residential address</i>)	city / ZIP	email address	phone number					
mailing address (<i>if different from residential address</i>)	city / ZIP											
email address	phone number											
oath	<p>I declare that the above information is true, that I am a registered voter residing at the residential address and precinct listed above, and that I am a candidate for Precinct Committee Officer for the party and precinct identified above.</p> <p>Further, I declare, under penalty of perjury, that I will support the Constitution and laws of the United States, and the Constitution and laws of the State of Washington.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="text-align: center;"> sign here [] </div> <div style="text-align: center;"> date here [] </div> </div>											
for office use only	<table border="1" style="background-color: #f0f0f0;"> <tr> <td>voter registration number</td> <td>date</td> </tr> <tr> <td><input type="checkbox"/> precinct verified</td> <td>office code</td> </tr> <tr> <td colspan="2">staff</td> </tr> </table>			voter registration number	date	<input type="checkbox"/> precinct verified	office code	staff				
voter registration number	date											
<input type="checkbox"/> precinct verified	office code											
staff												

03/2012

[Statutory Authority: RCW 29A.04.611. WSR 14-06-040, § 434-215-021, filed 2/26/14, effective 3/29/14; WSR 12-14-074, § 434-215-021, filed 7/2/12, effective 8/2/12.]

WAC 434-215-024 Insufficient payment of a filing fee. If, after the last day to withdraw, a county auditor learns that a candidate provided insufficient funds for a filing fee, the county auditor must recoup that cost through other allowable means.

[Statutory Authority: RCW 29A.04.611, 29A.04.255. WSR 11-05-008, § 434-215-024, filed 2/3/11, effective 3/6/11.]

WAC 434-215-025 Filing fee petitions. (1) When a candidate submits a filing fee petition in lieu of his or her filing fee, as authorized by RCW 29A.24.091, voters eligible to vote on the office in the general election are eligible to sign the candidate's filing fee petition.

(2) A candidate submitting a filing fee petition in the place of a filing fee may not file the declaration of candidacy electronically.

(3) A candidate submitting a filing fee petition must submit all signatures when filing the declaration of candidacy. The candidate cannot supplement the signatures at a later date.

[Statutory Authority: RCW 29A.04.611. WSR 14-06-040, § 434-215-025, filed 2/26/14, effective 3/29/14. Statutory Authority: RCW 29A.04.611, 29A.04.255. WSR 11-05-008, § 434-215-025, filed 2/3/11, effective 3/6/11. Statutory Authority: RCW 29A.04.611. WSR 10-03-072, § 434-215-025, filed 1/18/10, effective 2/18/10; WSR 08-15-052, § 434-215-025, filed 7/11/08, effective 8/11/08; WSR 07-09-036, § 434-215-025, filed 4/11/07, effective 5/12/07.]

WAC 434-215-040 Filing notification. Declarations of candidacy for legislative, court of appeals, and superior court districts located within one county must be filed with the county auditor. All information listed on the declaration of candidacy for these offices must be sent electronically to the secretary of state the same day the filing was accepted.

[Statutory Authority: RCW 29A.04.611, 29A.04.620, and 29A.04.630. WSR 11-24-064, § 434-215-040, filed 12/6/11, effective 1/6/12. Statutory Authority: RCW 29A.04.611. WSR 09-18-098, § 434-215-040, filed 9/1/09, effective 10/2/09.]

WAC 434-215-050 Use of title, rank, or symbols prohibited. No person when filing for office shall be permitted to use any title, rank, or symbol instead of, or in conjunction with, his or her name, except as may be provided by law or administrative rule.

[Statutory Authority: RCW 29A.04.611. WSR 06-23-094, § 434-215-050, filed 11/15/06, effective 12/16/06. WSR 02-09-007, recodified as § 434-215-050, filed 4/4/02, effective 4/4/02. Statutory Authority: RCW 29.04.080, 29.04.210, 29.36.150 and 29.79.200. WSR 97-21-045, recodified as § 434-228-050, filed 10/13/97, effective 11/13/97. Statutory Authority: 1990 c 59. WSR 92-12-083, § 434-28-050, filed 6/2/92, effective 7/3/92.]

WAC 434-215-060 Duplication of names. Whenever, in the judgment of the filing officer, two or more candidates have filed for the same office whose names are so similar as to be confusing to voters, he or she shall differentiate between the candidates by the inclusion of additional information in connection with the name as it appears on the ballot. Such differentiation may be made by the inclusion of the candidate's occupation, status as incumbent or challenger, or by any other means which, in the judgment of the filing officer, fairly and impartially distinguishes the candidates. The filing officer may solicit suggestions and input from the candidates involved in order to resolve the situation.

[WSR 02-09-007, recodified as § 434-215-060, filed 4/4/02, effective 4/4/02. Statutory Authority: RCW 29.04.080, 29.04.210, 29.36.150 and 29.79.200. WSR 97-21-045, recodified as § 434-228-060, filed 10/13/97, effective 11/13/97. Statutory Authority: 1990 c 59. WSR 92-12-083, § 434-28-060, filed 6/2/92, effective 7/3/92.]

WAC 434-215-065 Withdrawal of candidacy. Consistent with RCW 29A.24.131, a candidate may withdraw his or her declaration of candidacy at any time before the close of business on the Monday following the last day for candidates to file. The candidate must file a signed request that his or her name not be printed on the ballot. This request to withdraw must be filed with the officer who accepted the declaration of candidacy. Once filed, the withdrawal cannot be revoked. There shall be no withdrawal period for declarations of candidacy filed during special filing periods.

[Statutory Authority: RCW 29A.04.611, 29A.04.620, and 29A.04.630. WSR 11-24-064, § 434-215-065, filed 12/6/11, effective 1/6/12. Statutory Authority: RCW 29A.04.611, 29A.04.255. WSR 11-05-008, § 434-215-065, filed 2/3/11, effective 3/6/11. Statutory Authority: RCW 29A.04.611, 29A.08.420, 29A.24.131, 29A.40.110, 29A.46.020, and 29A.80.041. WSR 10-14-091, § 434-215-065, filed 7/6/10, effective 8/6/10. Statutory Authority: RCW 29A.04.611, 29A.04.530. WSR 06-02-028, § 434-215-065, filed 12/28/05, effective 1/28/06.]

WAC 434-215-070 Electronic filing—Requirements. An electronic system to file declarations of candidacy shall be an online system accessible to candidates on the world wide web that is capable of:

(1) Recording each candidate's name, date of birth, voter registration address, mailing address, phone number, email address, and political party preference for partisan offices, and the office and position number for which each candidate is filing;

(2) Verifying the candidate's voter registration status, and that the voter registration address is within the jurisdiction of the office for which the candidate is filing;

(3) Accepting electronic transfer of funds for the payment of filing fees;

(4) Informing, and requiring each candidate to acknowledge, that submission of the form constitutes agreement that the information provided with the filing is true, that he or she will support the Constitution and laws of the United States and the state of Washington, and that he or she agrees to electronic payment of any filing fees; and

(5) Allowing the filing officer to verify each filing before it is made public.

[Statutory Authority: RCW 29A.04.611. WSR 10-03-072, § 434-215-070, filed 1/18/10, effective 2/18/10; WSR 05-17-145, § 434-215-070, filed 8/19/05, effective 9/19/05. Statutory Authority: 2002 c 140 § 3. WSR 02-15-156, § 434-215-070, filed 7/23/02, effective 8/23/02.]

WAC 434-215-110 Electronic filing—Interlocal agreements. The secretary of state may enter into interlocal agreements with county auditors to provide services to allow county auditors to accept electronic filings. Nothing in an agreement shall contravene RCW 29A.24.070, determining where candidates file for office.

[Statutory Authority: RCW 29A.04.611. WSR 05-17-145, § 434-215-110, filed 8/19/05, effective 9/19/05. Statutory Authority: 2002 c 140 § 3. WSR 02-15-156, § 434-215-110, filed 7/23/02, effective 8/23/02.]

WAC 434-215-120 Political party preference by candidate for partisan office. (1) On a declaration of candidacy, a candidate for partisan congressional, state, or county office may state his or her preference for a political party, or not state a preference. The candidate may use up to sixteen characters for the name of the political party. A candidate's party preference, or the fact that the candidate states no preference, must be printed with the candidate's name on the ballot and in any voters' pamphlets printed by the office of the secretary of state or a county auditor's office.

(2) If a candidate does not indicate a party that he or she prefers, then the candidate has stated no party preference and is listed as such on the ballot and in any voters' pamphlets.

(3) The filing officer may not print on the ballots, in a voters' pamphlet, or other election materials a political party name that is obscene. If the name of the political party provided by the candidate would be considered obscene, the filing officer may petition the superior court pursuant to RCW 29A.68.011 for a judicial determination that the party name be edited to remove the obscenity, or rejected and replaced with "states no party preference."

(4) A candidate's preference may not imply that the candidate is nominated or endorsed by the party, or that the party approves of or associates with that candidate. If the name of the political party provided by the candidate implies that the candidate is nominated or endorsed by a political party, or that a political party approves of or associates with that candidate, the filing officer may petition the superior court pursuant to RCW 29A.68.011 for a judicial determination that the party name be edited, or rejected and replaced with "states no party preference."

[Statutory Authority: RCW 29A.04.611. WSR 08-15-052, § 434-215-120, filed 7/11/08, effective 8/11/08.]

WAC 434-215-130 Minor political party candidates and independent candidates. (1) In the election system enacted as chapter 2, Laws of 2005, there is no distinction between major party candidates, minor party candidates, or independent candidates filing for partisan congressional, state, or county office. All candidates filing for these partisan offices have the same filing and qualifying requirements. All candidates for partisan office have the option of stating on the ballot their preference for a political party, or stating no party preference. The party preference information plays no role in determining how candidates are elected to public office.

(2) If two or more certificates of nomination are filed purporting to nominate the same candidates for president and vice president by two different minor political parties, or both by a party and as an independent candidate, the first valid certificate of nomination filed with the secretary of state shall be accepted and subsequent certificates must be rejected.

[Statutory Authority: RCW 29A.04.611. WSR 14-06-040, § 434-215-130, filed 2/26/14, effective 3/29/14; WSR 12-14-074, § 434-215-130, filed 7/2/12, effective 8/2/12; WSR 08-15-052, § 434-215-130, filed 7/11/08, effective 8/11/08.]

WAC 434-215-165 Presidential nominations by major political parties. Nominations for president and vice president by major political parties are conducted at each party's national convention. Immediately following the convention, each party must submit a certificate of nomination

and list of electors to the secretary of state in order to place the nominees on the presidential general election ballot.

[Statutory Authority: RCW 29A.04.611, 29A.04.620, and 29A.04.630. WSR 11-24-064, § 434-215-165, filed 12/6/11, effective 1/6/12.]

WAC 434-215-170 Filing qualifications. When state law requires a candidate to possess all qualifications of the office at the time of candidate filing, a candidate must satisfy this requirement at the time of candidate filing; a candidate cannot rely on possessing the qualifications at a later time, such as election day or the beginning of the term of office.

[Statutory Authority: RCW 29A.04.611. WSR 10-03-072, § 434-215-170, filed 1/18/10, effective 2/18/10.]

WAC 434-215-180 Write-in candidates. A candidate desiring to file as a write-in candidate must file the write-in declaration of candidacy no later than eighteen days before election day, the deadline in RCW 29A.40.070 that ballots must be mailed.

[Statutory Authority: RCW 29A.04.611, 29A.04.620, and 29A.04.630. WSR 11-24-064, § 434-215-180, filed 12/6/11, effective 1/6/12.]