

# Chapter 246-811 WAC

## CHEMICAL DEPENDENCY PROFESSIONALS AND CHEMICAL DEPENDENCY PROFESSIONALS TRAINEES

### WAC

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### DEFINITIONS

**WAC 246-811-010 Definitions.** The definitions in this section apply throughout this chapter unless the context clearly states otherwise.

(1) **Approved school** means any college or university accredited by a national or regional accrediting body, at the time the applicant completed the required education or other educational programs approved by the secretary.

(2) **Certified chemical dependency professional (CDP)** means an individual certified in chemical dependency counseling under chapter 18.205 RCW.

(3) **Certified chemical dependency professional trainee (CDPT)** means an individual working toward the education and experience requirements for certification as a chemical dependency professional, and who has been credentialed as a CDPT under chapter 18.205 RCW.

(4) **Chemical dependency counseling** means employing the core competencies of chemical dependency counseling to assist or attempt to assist an alcohol or drug addicted person to develop and maintain abstinence from alcohol and other mood-altering drugs.

(5) **Core competencies of chemical dependency counseling** means competencies oriented to assist alcohol and drug addicted patients to achieve and maintain abstinence from mood-altering substances and develop independent support systems. Core competencies include the following nationally recognized areas:

- (a) Knowledge;
- (b) Skills;
- (c) Attitudes of professional practice, including assessment and diagnosis of chemical dependency;
- (d) Chemical dependency treatment planning and referral;
- (e) Patient and family education in the disease of chemical dependency;
- (f) Individual and group counseling with alcoholic and drug addicted individuals; and
- (g) Relapse prevention counseling, and case management.

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(6) **Direct supervision** means the supervisor is on the premises and available for immediate consultation.

(7) **Enrolled** means participating in an approved school and progressing toward the completion of the course work, or completion of the course work to be certified as a chemical dependency professional as described in WAC 246-811-030 (2)(a) through (w).

(8) **Individual formal meetings** means a meeting with an approved supervisor, involving one approved supervisor and no more than four supervisees.

(9) **Official transcript** means the transcript from an approved college or school, in an envelope readily identified as having been sealed by the school.

(10) **Related field** means health education, behavioral science, sociology, psychology, marriage and family therapy, mental health counseling, social work, psychiatry, nursing, divinity, criminal justice, and counseling education.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-010, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-010, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-010, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-020 Sexual misconduct.** (1) The definitions and prohibitions on sexual misconduct described in chapter 246-16 WAC apply to chemical dependency professionals and a chemical dependency professional trainee except WAC 246-16-100 (4) and (5).

(2) A chemical dependency professional or a chemical dependency professional trainee shall never engage, or attempt to engage, in the activities listed in WAC 246-16-100 (1) and (2) with a former patient, former client or former key party.

[Statutory Authority: RCW 18.130.050 and 18.205.060. WSR 17-24-084, § 246-811-020, filed 12/5/17, effective 1/5/18. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-020, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.155.040, 18.19.050, 18.225.040, 18.205.060, 18.130.050. WSR 08-07-090, § 246-811-020, filed 3/19/08, effective 4/19/08.]

## EDUCATION

**WAC 246-811-030 Educational requirements.** (1) Except as provided for in WAC 246-811-077 and 246-811-078, the minimum education requirements for a chemical dependency professional credential are:

(a) An associate's degree in human services or related field from an approved school; or

(b) Successful completion of ninety quarter or sixty semester college credits in courses from an approved school.

(2) At least forty-five quarter or thirty semester credits must be in courses relating to the chemical dependency profession and shall include the following topics specific to alcohol and drug addicted individuals:

(a) Understanding addiction;

(b) Pharmacological actions of alcohol and other drugs;

(c) Substance abuse and addiction treatment methods;

(d) Understanding addiction placement, continuing care, and discharge criteria, including American Society of Addiction Medicine (ASAM) criteria;

(e) Cultural diversity including people with disabilities and its implication for treatment;

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(f) Chemical dependency clinical evaluation (screening and referral to include comorbidity);

(g) HIV/AIDS brief risk intervention for the chemically dependent;

(h) Chemical dependency treatment planning;

(i) Referral and use of community resources;

(j) Service coordination (implementing the treatment plan, consulting, continuing assessment and treatment planning);

(k) Individual counseling;

(l) Group counseling;

(m) Chemical dependency counseling for families, couples and significant others;

(n) Client, family and community education;

(o) Developmental psychology;

(p) Psychopathology/abnormal psychology;

(q) Documentation, to include, screening, intake, assessment, treatment plan, clinical reports, clinical progress notes, discharge summaries, and other client related data;

(r) Chemical dependency confidentiality;

(s) Professional and ethical responsibilities;

(t) Relapse prevention;

(u) Adolescent chemical dependency assessment and treatment;

(v) Chemical dependency case management; and

(w) Chemical dependency rules and regulations.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-030, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-030, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-030, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-035 Certification of a chemical dependency professional trainee (CDPT).** (1) The department of health will issue a CDPT certificate to an individual who:

(a) Submits an application on forms the department provides;

(b) Includes written documentation to meet the eligibility criteria;

(c) Declares that he or she is enrolled in an approved school and gaining the experience required to receive a CDP credential;

(d) Submit evidence of completion of four clock hours of AIDS education. The requirement of WAC 246-811-030 (2)(g) will satisfy this requirement.

(2) A CDPT must submit a signed declaration with their annual renewal that states they are enrolled in an approved education program, or have completed the educational requirements, and are obtaining the experience requirements for a CDP credential.

(3) A CDPT certificate can only be renewed four times.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-035, filed 6/30/09, effective 7/1/09.]

## EXPERIENCE REQUIREMENTS

**WAC 246-811-045 Accumulation of experience.** (1) The department will consider experience in the field of chemical dependency up to seven years prior to the date of application.

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(2) Accumulation of the experience hours is not required to be consecutive.

(3) Experience that will count toward certification must meet the requirements outlined in WAC 246-811-046 through 246-811-049.

(4) Supervised experience is the practice as referred to in RCW 18.205.090 (1)(c) and is the experience received under an approved supervisor.

(5) A practicum or internship taken while acquiring the degree or semester/quarter hours is applicable.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-045, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-045, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-045, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-046 Number of experience hours required for certification as a chemical dependency professional.** Except as provided in WAC 246-811-070(1), an applicant must complete the following requirements based on their level of formal education.

(1) Two thousand five hundred hours of chemical dependency counseling, for individuals who have an associate degree; or

(2) Two thousand hours of chemical dependency counseling for individuals who have a baccalaureate degree in human services or a related field from an approved school; or

(3) One thousand five hundred hours of chemical dependency counseling for individuals who possess a master or doctoral degree in human services or a related field from an approved school; or

(4) One thousand hours of chemical dependency counseling for individuals who are credentialed according to WAC 246-811-076. The experience must be supervised by an approved supervisor meeting the requirements under WAC 246-811-049(8).

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-046, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-046, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-046, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-047 Competency—Experience requirements.** (1) It is the intent that an individual applying for a chemical dependency professional certificate has become competent in the core competencies of chemical counseling through the experience requirements in this section.

(2) Individuals must have the following experiences to gain the core competencies of chemical dependency counseling:

(a) Two hundred hours of clinical evaluation, of which one hundred hours must be face-to-face patient contact hours;

(b) Six hundred hours of face-to-face counseling to include:

(i) Individual counseling;

(ii) Group counseling; and

(iii) Family, couples, and significant others;

(c) Fifty hours of discussion of professional and ethical responsibilities;

(d) Transdisciplinary foundations:

(i) Understanding addiction;

(ii) Treatment knowledge;

(iii) Application to practice; and

(iv) Professional readiness;

(e) Treatment planning;

(f) Referral;

(g) Service coordination;

(h) Client, family, and community education; and

(i) Documentation, to include, screening, intake, assessment, treatment plan, clinical reports, clinical progress notes, discharge summaries, and other client related data.

(3) Of the total experience hours required under WAC 246-811-046, eight hundred fifty hours of experience must be divided among subsection (2)(a) through (c) of this section. The remaining experience hours must be divided among subsection (2)(d) through (i) of this section as determined by the supervisor.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-047, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-047, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-047, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-048 Supervision requirements.** (1) All of the experience required for CDP certification must be under an approved supervisor as defined in WAC 246-811-049.

(2) ACDPT or an individual credentialed according to WAC 246-811-076 may provide chemical dependency assessment, counseling, and case management to patients consistent with his or her education, training, and experience as documented by the approved supervisor.

(a) The first fifty hours of any face-to-face patient contact must be under direct supervision and within sight and hearing of an approved supervisor or a chemical dependency professional designated by the approved supervisor.

(b) An approved supervisor or the approved supervisor's designated certified chemical dependency professional must provide direct supervision when a supervisee is providing clinical services to patients until the approved supervisor documents in the employee file that the supervisee has obtained the necessary education, training, and experience.

(3) Approved supervisors must attest to the department that the supervisee has demonstrated competency in the areas listed in WAC 246-811-047(2) on forms provided by the department.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-048, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-048, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-048, filed 6/14/99, effective 7/15/99.]

**WAC 246-811-049 Approved supervisors.** (1) Except as provided in subsection (8) of this section, an approved supervisor is a certified CDP or a person who meets or exceeds the requirements of a certified CDP in the state of Washington, and who would be eligible to take the examination required for certification.

(2) Except as provided in subsection (9) of this section, an approved supervisor must have at least four thousand hours of experience in a state approved chemical dependency treatment agency in addition to the supervised experience hours required to become a CDP.

(3) Except as provided in subsection (9) of this section, an approved supervisor may substitute twenty-eight clock hours of recognized supervisory training for one thousand hours of experience.

(4) An approved supervisor is not a blood or legal relative, significant other, cohabitant of the supervisee, or someone who has acted as the supervisee's primary counselor.

(5) A chemical dependency professional trainee (CDPT) must receive documentation of his or her approved supervisor's qualifications before training begins.

(6) An approved supervisor or other certified CDP must review and sign all CDPT clinical documentation.

(7) An approved supervisor is responsible for all patients assigned to the CDPT they supervise.

(8) An approved supervisor may only provide supervision to an applicant completing the alternative training under WAC 246-811-077 if the approved supervisor holds a current Washington state credential as a CDP and meets all other requirements under this section.

(9) A CDP credentialed according to WAC 246-811-077 may meet the requirements to be an approved supervisor under subsections (2) and (3) of this section by:

(a) Completing fifteen hundred hours of experience in a state approved chemical dependency treatment agency. These hours are in addition to the supervised experience hours required to become a CDP;

(b) Completing twenty-eight clock hours of supervisory training provided by an industry-recognized local, state, national, or international organization or institution of higher learning as defined in WAC 246-811-200(5); and

(c) Completing thirty-six hours of education specific to:

- (i) Counselor development;
- (ii) Professional and ethical standards;
- (iii) Program development and quality assurance;
- (iv) Performance evaluation;
- (v) Administration;
- (vi) Treatment knowledge; and
- (vii) Washington state law regarding substance use disorder treatment.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-049, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-049, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-049, filed 6/14/99, effective 7/15/99.]

## EXAMINATION

**WAC 246-811-060 Examination requirements for a chemical dependency certification professional.** (1) An applicant must take and pass the National Association of Alcoholism and Drug Abuse Counselor (NAADAC) National Certification Examination for Addiction Counselors or International Certification and Reciprocity Consortium (ICRC) Certified Addiction Counselor Level II or higher examination.

(2) The department will accept the passing score set by the testing company.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-060, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-060, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(7). WSR 00-01-122, § 246-811-060, filed 12/17/99, effective 1/17/00.]

## NATIONAL CERTIFICATIONS

**WAC 246-811-070 National certification.** (1) A person who is certified through the National Association of Alcoholism and Drug Abuse Counselors (NAADAC) or the International Certification and Reciprocity Consortium (ICRC) as an alcohol and drug counselor (ADC) or advanced alcohol and drug counselor (AADC), is considered to meet the experience requirements of WAC 246-811-046.

(2) A person who is certified through NAADAC or ICRC as an ADC or AADC is considered to have met the requirements of WAC 246-811-030(2). Verification of the additional forty-five quarter or thirty semester credits as required in WAC 246-811-030(1) will be required upon application to the department.

(3) Verification of certification must be sent directly to the department from NAADAC or ICRC.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-070, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-070, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-070, filed 6/14/99, effective 7/15/99.]

## AIDS REQUIREMENT

**WAC 246-811-075 AIDS prevention and information education requirements.** Chemical dependency professional applicants and chemical dependency professional trainee applicants must complete four clock hours of AIDS education as required in chapter 246-12 WAC, Part 8.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-075, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-075, filed 6/14/99, effective 7/15/99.]

## ALTERNATIVE TRAINING

**WAC 246-811-076 Eligibility for certification through alternative training.** A practitioner listed in subsections (1) through (7) of this section who holds an active license in good standing may apply for certification as a chemical dependency professional using alternative training under WAC 246-811-077 or 246-811-078:

(1) Advanced registered nurse practitioner under chapter 18.79 RCW;

(2) Marriage and family therapists, mental health counselor, advanced social worker, or independent clinical social worker under chapter 18.225 RCW;

(3) Psychologist under chapter 18.83 RCW;

(4) Osteopathic physician under chapter 18.57 RCW;

(5) Osteopathic physician assistant under chapter 18.57A RCW;

(6) Physician under chapter 18.71 RCW; or

(7) Physician assistant under chapter 18.71A RCW.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-076, filed 6/29/16, effective 7/30/16.]

**WAC 246-811-077 Educational requirements to apply for chemical dependency certification with alternative training.** An applicant credentialed according to WAC 246-811-076 may meet the educational requirements for chemical dependency professional certification by demon-

strating successful completion of fifteen quarter or ten semester college credits in courses from an approved school.

(1) Course work on each of the following topics specific to alcohol and drug addicted individuals is required:

- (a) Survey of addiction;
- (b) Treatment of addiction;
- (c) Pharmacology;
- (d) Physiology of addiction;
- (e) American Society of Addiction Management (ASAM) criteria;
- (f) Individual group, including family addiction counseling; and
- (g) Substance use disorder law and ethics.

(2) Course work must be completed for credit.

(3) An applicant shall verify course completion by submitting official transcripts to the department. If the course title does not clearly identify the content area, the applicant shall provide the course syllabi.

(4) An applicant who meets the educational requirements of this section is considered to meet the educational requirements of WAC 246-811-030.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-077, filed 6/29/16, effective 7/30/16.]

**WAC 246-811-078 National certification acceptable for alternative training.** (1) An applicant credentialed according to WAC 246-811-076 may submit a national certification listed in subsection (2) of this section in place of the following requirements for CDP certification:

(a) The educational requirements in WAC 246-811-077 and 246-811-030; and

(b) The supervised experience requirements in WAC 246-811-046.

(2) The department accepts the following national certifications from an applicant credentialed according to WAC 246-811-076:

(a) American Society of Addiction Medicine (ASAM) or the American Board of Addiction Medicine (ABAM);

(b) Addiction psychiatry from the American Board of Psychiatry and Neurology;

(c) Master addiction counselor (MAC) from the National Association of Alcoholism and Drug Abuse Counselors;

(d) Master addiction counselor (MAC) from the National Board of Certified Counselors;

(e) Certified addictions registered nurse or a certified addictions registered nurse - Advanced practice from the International Nurses Society on Addictions;

(f) Certified addiction specialist (CAS) from the American Academy of Health Care Providers in the Addictive Disorders;

(g) Certificate of Proficiency in the Treatment of Psychoactive Substance Abuse Disorders from the American Psychological Association;

(h) Advanced alcohol and drug counselor (AADC) from the International Certification and Reciprocity Consortium;

(i) American Osteopathic Board of Anesthesiology Certificate of Added Qualification in Addiction Medicine;

(j) American Osteopathic Board of Family Medicine Certificate of Added Qualification in Addiction Medicine;

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(k) American Osteopathic Board of Internal Medicine Certificate of Added Qualification in Addiction Medicine; and

(l) American Osteopathic Board of Neurology and Psychiatry Certificate of Added Qualification in Addiction Medicine.

(3) The certifying body of a national certification submitted according to this section must send verification of the certification directly to the department.

(4) A national certification submitted according to this section must be active and in good standing.

(5) Nothing in this section exempts any applicant from the examination requirements of WAC 246-811-060.

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-078, filed 6/29/16, effective 7/30/16.]

## EXPIRED CREDENTIAL

**WAC 246-811-080 What happens if my certification expires?** (1) If the chemical dependency professional (CDP) or chemical dependency certification trainee (CDPT) certification has expired for five years or less, the individual must meet the requirements of chapter 246-12 WAC, Part 2.

(2) If a CDP certification has lapsed for more than five years, the applicant must demonstrate continued competency and must pass an examination, if an examination was not successfully passed for the initial certification. In addition, the requirements of chapter 246-12 WAC, Part 2, must be met.

(3) If a CDPT certification has lapsed for more than five years, the applicant must meet the requirements of chapter 246-12 WAC, Part 2.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-080, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205-060(1). WSR 99-13-084, § 246-811-080, filed 6/14/99, effective 7/15/99.]

## CHEMICAL DEPENDENCY PROFESSIONAL RETIRED ACTIVE CREDENTIAL

**WAC 246-811-081 Retired active chemical dependency professional (CDP) credential.** A certified CDP may obtain a retired active credential. Refer to the requirements of chapter 246-12 WAC, Part 5.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-081, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.130.250. WSR 02-07-083, § 246-811-081, filed 3/19/02, effective 4/19/02.]

## CLIENT DISCLOSURE INFORMATION

**WAC 246-811-090 A chemical dependency professional and a chemical dependency professional trainee must provide client disclosure information.** A chemical dependency professional and a chemical dependency professional trainee must provide disclosure information to each client prior to the delivery of certified services (WAC 388-805-325). Disclosure information may be printed in a format of the chemical dependency professional's choosing or in a general format used by a state approved treatment facility.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-090, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205-060(15). WSR 00-12-102, § 246-811-090, filed 6/7/00, effective 7/8/00.]

**WAC 246-811-100 Disclosure statement requirements.** (1) The following information must be printed on all disclosure statements provided to counseling clients in language that can be easily understood by the client:

- (a) Name of firm, agency, business, or chemical dependency professional's practice.
- (b) Employment address and telephone number.
- (c) Name, credential, and credential number.
- (d) Billing information, including:
  - (i) Client's cost per each counseling session;
  - (ii) Billing practices, including any advance payments and refunds.
- (e) A list of the acts of unprofessional conduct in RCW 18.130.180 including the name, address, and contact telephone number within the department of health.

(2) The CDP or CDPT and the client must sign and date a statement indicating that the client has been given a copy of the required disclosure information, and the client has read and understands the information provided.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-100, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205-060(15). WSR 00-12-102, § 246-811-100, filed 6/7/00, effective 7/8/00.]

**WAC 246-811-110 Failure to provide client disclosure information.** Failure to provide to the client any of the disclosure information required by WAC 246-811-090 and 246-811-100 constitutes an act of unprofessional conduct as defined in RCW 18.130.180(7) and may be grounds for disciplinary action.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-110, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205-060(15). WSR 00-12-102, § 246-811-110, filed 6/7/00, effective 7/8/00.]

## CONTINUING COMPETENCY REQUIREMENTS FOR CHEMICAL DEPENDENCY PROFESSIONALS

**WAC 246-811-200 Continuing competency definitions.** (1) "Agency sponsored training" is training provided by an agency that is not limited to people working within that agency and is a professional development activity as defined in subsection (7) of this section.

(2) "Continuing competency enhancement plan" is a plan showing the goals an individual will develop to continue proficiency as a certified chemical dependency professional. This plan will be based on core competencies of chemical dependency counseling listed in WAC 246-811-047 (2)(a) through (i) and on forms provided by the department.

(3) "Continuing education" means a program or course (including distance learning), seminar workshop, or professional conference approved by an industry-recognized organization or institution of higher learning listed in subsection (5) of this section.

(4) "Distance learning" is industry-recognized education obtained to enhance proficiency in one or more of the professional development activities as defined in subsection (7) of this section, through sources such as internet course work, satellite downlink resources, telecourses, or correspondence courses.

(5) "Industry-recognized" is any local, state, national, or international organization or institution of higher learning including, but not limited to, the following:

- (a) National Association of Alcoholism and Drug Abuse Counselors (NAADAC);
  - (b) National Association of Addiction Treatment Providers (NAATP);
  - (c) International Certification and Reciprocity Consortium (ICRC);
  - (d) Northwest Indian alcohol/drug specialist certification board;
  - (e) Institutions of higher learning that are accredited by a national or regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation; and
  - (f) Division of behavioral health and recovery (DBHR), department of social and health services.
- (6) "In-service training" is training provided by an agency that is limited to people working within that agency and is a professional development activity as defined in subsection (7) of this section.

(7) "Professional development activities" means addiction competencies as outlined in WAC 246-811-047, including: Clinical evaluation, individual counseling, group counseling, counseling family, couples, and significant others, professional and ethical responsibilities, understanding addiction, treatment knowledge, application to practice, professional readiness, treatment planning, referral, service coordination, client, family, and community education, screening, intake, assessment, clinical reports, clinical progress notes, discharge summaries, and other client related data.

[Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-811-200, filed 4/22/14, effective 4/22/14. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-200, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-200, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-210 Purpose of a continuing competency program.** To enhance the professional competency of the chemical dependency professional. A successful continuing competency program focuses on all aspects of professional practice to ensure that the practitioner is competent to provide safe and quality care to patients. The purpose of the professional development activities is to broaden the experience that a CDP may undertake to maintain competency.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-210, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205-060(12). WSR 02-07-084, § 246-811-210, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-220 Continuing competency program requirements.** A chemical dependency professional, regardless of method of certification, must complete:

- (1) An enhancement plan as described in WAC 246-811-200(7);
- (2) Twenty-eight hours of continuing education as described in WAC 246-811-240; and
- (3) Twelve hours of other professional development activities as described in WAC 246-811-047 and 246-811-200(2).

[Statutory Authority: RCW 18.205.100 and 18.205.060. WSR 16-14-052, § 246-811-220, filed 6/29/16, effective 7/30/16. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-220, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-220, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-230 Continuing competency reporting period.** A chemical dependency professional must complete the continuing competency program requirements every two years. A CDP must develop and implement the plan upon initial certification, and every two years thereafter.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-230, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.-060(12). WSR 02-07-084, § 246-811-230, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-240 Number of continuing education hours required.** (1) A certified chemical dependency professional must complete twenty-eight hours of continuing education (CE) every two years.

(a) At least fourteen hours must be completed in one or more of the topic areas as described in WAC 246-811-030 (2)(a) through (w).

(b) At least four hours must be in professional ethics and law.

(c) The additional ten hours shall be in areas relating to the various phases of their professional career.

(d) The training in suicide assessment listed in subsection (2) of this section shall count towards meeting the CE requirements.

(2) Beginning January 1, 2014, at least once every six years a certified chemical dependency professional must complete at least three hours of training in suicide assessment, including screening and referral, as specified in WAC 246-811-280.

(a) Except as provided in (b) of this subsection, the first training must be completed during the first full CE reporting period after January 1, 2014, or the first full CE period after initial certification, whichever occurs later.

(b) An individual applying for initial certification as a chemical dependency professional on or after January 1, 2014, may delay completion of the first required training for six years after initial certification if he or she can demonstrate completion of a three-hour training in suicide assessment, including screening and referral that:

(i) Was completed no more than six years prior to the application for initial certification; and

(ii) Meets the qualifications listed in WAC 246-811-280(1).

(3) Nothing in this section is intended to expand or limit the existing scope of practice of a certified chemical dependency professional or certified chemical dependency professional trainee credentialed under chapter 18.205 RCW.

[Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-811-240, filed 4/22/14, effective 4/22/14. Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-240, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.060(12). WSR 02-07-084, § 246-811-240, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-250 Acceptable continuing education.**

(1) Programs having a featured instructor, speaker(s) or panel that is industry recognized;

(2) Distance learning programs;

(3) Agency sponsored trainings;

(4) Course work at institutions of higher learning that are accredited by a national or regional accrediting body recognized by the commission on recognition of postsecondary accreditation; or

(5) In-service training programs limited to seven hours per reporting period.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-250, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.-060(12). WSR 02-07-084, § 246-811-250, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-260 Completion of the twelve hours of other professional development activities.** (1) A chemical dependency professional (CDP) may obtain hours through the following:

(a) Practicum;

(b) Peer-review including serving on a formal peer review panel or committee, or individual review of a sole provider, where the purpose of the review is to determine whether appropriate treatment was rendered;

(c) Public presentation including preparing and presenting lectures or education that contribute to the professional competence of a CDP. The CDP may accumulate the same number of hours obtained for continuing education purposes by attendees as required in WAC 246-12-220. The hours for presenting a specific topic lecture or education may only be used for continuing education credit once during each reporting period;

(d) Publication of writings;

(e) Other activities as determined by the CDP's supervisor;

(f) Continuing education; these continuing education hours are in addition to the twenty-eight hours of continuing education as listed in WAC 246-811-240.

(2) All documentation must include the dates the continuing competency activity that took place, and if appropriate, the title of the course, the location of the course, and the name of the instructor.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-260, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.-060(12). WSR 02-07-084, § 246-811-260, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-270 Acceptable audit documentation for continuing education, professional development activities, and the enhancement plan.** (1) Acceptable documentation must be specific to the program completed and include:

(a) Transcripts, letters from course instructors, or certificate of completion;

(b) Written report by the CDP explaining how they achieved the competencies in WAC 246-811-047; or

(c) Signed agreement between parties involved.

(2) A chemical dependency professional must comply with the requirements of chapter 246-12 WAC, Part 7.

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-270, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 18.205.-060(12). WSR 02-07-084, § 246-811-270, filed 3/19/02, effective 4/19/02.]

**WAC 246-811-280 Suicide assessment training standards.** (1) A CDP must complete a training in suicide assessment, including screening and referral. The training must be provided by a single provider and must be at least three hours in length, which may be provided in one or more sessions.

(a) Until July 1, 2017, the training must be approved by the American Foundation for Suicide Prevention; the Suicide Prevention Resource Center; an industry-recognized organization or an institution of higher learning listed in WAC 246-

811-200; or an association which approves training programs based on observation and experiment or best available practices.

(b) Beginning July 1, 2017, the training must be on the department's model list for training programs in suicide assessment, treatment and management. The model list is developed in accordance with rules adopted by the department that establish minimum standards for training programs. The establishment of the model list does not affect the validity of training completed prior to July 1, 2017.

(2) A certified chemical dependency professional who is a state or local government employee is exempt from the requirements of this section if he or she receives a total of at least three hours of training in suicide assessment, including screening and referral from his or her employer every six years. For purposes of this subsection, the training may be provided in one three-hour block or may be spread among shorter training sessions at the employer's discretion.

(3) A certified chemical dependency professional who is an employee of a community mental health agency licensed under chapter 71.24 RCW or a chemical dependency program certified under chapter 70.96A RCW is exempt from the requirements of this section if he or she receives a total of at least three hours of training in suicide assessment, including screening and referral from his or her employer every six years. For purposes of this subsection, the training may be provided in one three-hour block or may be spread among shorter training sessions at the employer's discretion.

[Statutory Authority: RCW 18.205.060 and 43.70.442. WSR 17-13-083, § 246-811-280, filed 6/16/17, effective 7/17/17. Statutory Authority: RCW 43.70.442(7). WSR 14-09-102, § 246-811-280, filed 4/22/14, effective 4/22/14.]

## FEES

**WAC 246-811-990 Chemical dependency professional and chemical dependency professional trainee—Fees and renewal cycle.** (1) A chemical dependency professional (CDP) certificate must be renewed every year on the practitioner's birthday as provided in chapter 246-12 WAC, Part 2.

(2) A chemical dependency professional trainee (CDPT) certificate must be renewed every year to correspond with issuance date.

(3) The following nonrefundable fees will be charged for a certified chemical dependency professional:

Title of Fee	Fee
Application	\$200.00
Initial certification	225.00
Renewal	230.00
Renewal retired active	115.00
Late renewal retired active	57.50
Late renewal penalty	115.00
Expired certification reissuance	115.00
Duplicate certification	10.00
Certification of certificate	10.00

(4) The following nonrefundable fees will be charged for a certified chemical dependency professional trainee:

Title of Fee	Fee
Application	\$110.00
Renewal	90.00
Late renewal penalty	50.00
Expired certification reissuance	50.00
Duplicate certification	15.00
Certification of certificate	15.00

[Statutory Authority: Chapter 18.205 RCW. WSR 09-14-111, § 246-811-990, filed 6/30/09, effective 7/1/09. Statutory Authority: RCW 43.70.110, 43.70.250, 2008 c 329. WSR 08-15-014, § 246-811-990, filed 7/7/08, effective 7/7/08. Statutory Authority: RCW 43.70.250, [43.70.]280 and 43.70.-110. WSR 05-12-012, § 246-811-990, filed 5/20/05, effective 7/1/05. Statutory Authority: RCW 18.130.250. WSR 02-07-083, § 246-811-990, filed 3/19/02, effective 4/19/02. Statutory Authority: RCW 18.205.060(1). WSR 99-13-084, § 246-811-990, filed 6/14/99, effective 7/15/99.]