## Title 357 WAC

## FINANCIAL MANAGEMENT, OFFICE OF—STATE HUMAN RESOURCES DIRECTOR

Chapters		357-07-035	What happens if the department determines that all or
357-01	Definitions.		part of a requested public record is exempt from disclo-
357-04	General provisions.		sure? [Statutory Authority: [Chapter 41.06 RCW.] WSR 06-19-064, § 357-07-035, filed 9/19/06, effective
357-13	Classification.		10/20/06; WSR 05-01-202, § 357-07-035, filed
357-16	Recruitment, assessment, and certifica-		12/21/04, effective 7/1/05.] Repealed by WSR 11-23-
	tion.		054, filed 11/10/11, effective 12/13/11. Statutory
357-19	Appointment and reemployment.	357-07-040	Authority: Chapter 41.06 RCW.  When are public records available? [Statutory Author-
357-22	Personnel files.	337-07-040	ity: Chapter 41.06 RCW. WSR 05-01-202, § 357-07-
357-25	Affirmative action.		040, filed 12/21/04, effective 7/1/05.] Repealed by WSR
357-26	Reasonable accommodation.		11-23-054, filed 11/10/11, effective 12/13/11. Statutory
357-28	Compensation.	257.07.045	Authority: Chapter 41.06 RCW.
357-31	Holidays and leave.	357-07-045	Where can I inspect a public record? [Statutory Authority: Chapter 41.06 RCW. WSR 05-01-202, § 357-07-
357-34	<b>Employee training and development.</b>		045, filed 12/21/04, effective 7/1/05.] Repealed by WSR
357-37	Performance management.		11-23-054, filed 11/10/11, effective 12/13/11. Statutory
357-40	Discipline.		Authority: Chapter 41.06 RCW.
357-43	Employee business units.	357-07-050	What is the fee to copy a public record? [Statutory
357-46	Layoff and separation.		Authority: [Chapter 41.06 RCW.] WSR 06-19-064, § 357-07-050, filed 9/19/06, effective 10/20/06; WSR 05-
357-49	Director's review.		01-202, § 357-07-050, filed 12/21/04, effective 7/1/05.]
357- <b>5</b> 2	Appeals.		Repealed by WSR 11-23-054, filed 11/10/11, effective
357-52 357-58	Washington management service.		12/13/11. Statutory Authority: Chapter 41.06 RCW.
337-30	washington management service.	357-07-055	What restrictions apply when I come to inspect or get
DIC	DOCUTION OF CHARTERS CORMEDIA		copies of public records? [Statutory Authority: Chapter 41.06 RCW. WSR 05-01-202, § 357-07-055, filed
DIS	POSITION OF CHAPTERS FORMERLY CODIFIED IN THIS TITLE		12/21/04, effective 7/1/05.] Repealed by WSR 11-23-
	CODIFIED IN THIS TITLE		054, filed 11/10/11, effective 12/13/11. Statutory
	Chapter 357-07	257.07.060	Authority: Chapter 41.06 RCW.
	PUBLIC RECORDS	357-07-060	When is the department of personnel permitted to dispose of public records? [Statutory Authority: [Chapter
357-07-005	What is the purpose of this chapter? [Statutory Author-		41.06 RCW.] WSR 06-19-064, § 357-07-060, filed
	ity: [Chapter 41.06 RCW.] WSR 06-19-064, § 357-07-		9/19/06, effective 10/20/06; WSR 05-01-202, § 357-07-
	005, filed 9/19/06, effective 10/20/06; WSR 05-01-202, § 357-07-005, filed 12/21/04, effective 7/1/05.]		060, filed 12/21/04, effective 7/1/05.] Repealed by WSR
	Repealed by WSR 11-23-054, filed 11/10/11, effective		11-23-054, filed 11/10/11, effective 12/13/11. Statutory
	12/13/11. Statutory Authority: Chapter 41.06 RCW.	357-07-065	Authority: Chapter 41.06 RCW.  How is the department of personnel organized? [Statu-
357-07-010	What definitions apply to public records? [Statutory	337 07 003	tory Authority: Chapter 41.06 RCW. WSR 09-17-059, §
	Authority: [Chapter 41.06 RCW.] WSR 06-19-064, §		357-07-065, filed 8/13/09, effective 9/16/09; WSR 08-
	357-07-010, filed 9/19/06, effective 10/20/06; WSR 05-01-202, § 357-07-010, filed 12/21/04, effective 7/1/05.]		07-062, § 357-07-065, filed 3/17/08, effective 4/18/08;
	Repealed by WSR 11-23-054, filed 11/10/11, effective		WSR 07-23-007, § 357-07-065, filed 11/8/07, effective 12/11/07; WSR 06-19-064, § 357-07-065, filed 9/19/06,
	12/13/11. Statutory Authority: Chapter 41.06 RCW.		effective 10/20/06; WSR 05-01-202, § 357-07-065,
357-07-015	How does the department index its records? [Statutory		filed 12/21/04, effective 7/1/05.] Repealed by WSR 11-
	Authority: [Chapter 41.06 RCW.] WSR 06-19-064, §		23-054, filed 11/10/11, effective 12/13/11. Statutory
	357-07-015, filed 9/19/06, effective 10/20/06; WSR 05-01-202, § 357-07-015, filed 12/21/04, effective 7/1/05.]	257 07 070	Authority: Chapter 41.06 RCW.
	Repealed by WSR 11-23-054, filed 11/10/11, effective	357-07-070	What is the department of personnel's general method of
	12/13/11. Statutory Authority: Chapter 41.06 RCW.		operation? [Statutory Authority: [Chapter 41.06 RCW.] WSR 06-19-064, § 357-07-070, filed 9/19/06, effective
357-07-020	How can I obtain a copy of the department's records		10/20/06; WSR 05-01-202, § 357-07-070, filed
	index? [Statutory Authority: [Chapter 41.06 RCW.] WSR 06-19-064, § 357-07-020, filed 9/19/06, effective		12/21/04, effective 7/1/05.] Repealed by WSR 11-23-
	10/20/06; WSR 05-01-202, § 357-07-020, filed		054, filed 11/10/11, effective 12/13/11. Statutory
	12/21/04, effective 7/1/05.1 Repealed by WSR 11-23-	357-07-075	Authority: Chapter 41.06 RCW. How can I contact the department of personnel? [Statu-
	054, filed 11/10/11, effective 12/13/11. Statutory	337-07-073	tory Authority: Chapter 41.06 RCW. WSR 05-01-202, §
357-07-025	Authority: Chapter 41.06 RCW. How do I request to inspect or get a copy of a public		357-07-075, filed 12/21/04, effective 7/1/05.] Repealed
337-07-023	record? [Statutory Authority: [Chapter 41.06 RCW.]		by WSR 11-23-054, filed 11/10/11, effective 12/13/11.
	WSR 06-19-064, § 357-07-025, filed 9/19/06, effective		Statutory Authority: Chapter 41.06 RCW.
	10/20/06; WSR 05-01-202, § 357-07-025, filed		Chapter 357-10
	12/21/04, effective 7/1/05.] Repealed by WSR 11-23-		CLASSIFÎCATION PLAN
	054, filed 11/10/11, effective 12/13/11. Statutory Authority: Chapter 41.06 RCW.	357-10-005	Definitions. [Statutory Authority: RCW 41.06.150.
357-07-030	How will the department respond to my request? [Statu-		WSR 04-07-052, § 357-10-005, filed 3/11/04, effective
	tory Authority: [Chapter 41.06 RCW.] WSR 06-19-064,		1/1/05.] Repealed by WSR 11-23-054, filed 11/10/11,
	§ 357-07-030, filed 9/19/06, effective 10/20/06; WSR		effective 12/13/11. Statutory Authority: Chapter 41.06
	05-01-202, § 357-07-030, filed 12/21/04, effective 7/1/05.] Repealed by WSR 11-23-054, filed 11/10/11,	357-10-010	RCW. Classification plan—Framework and general direction.
	effective 12/13/11. Statutory Authority: Chapter 41.06	337-10-010	[Statutory Authority: RCW 41.06.150. WSR 04-07-052,
	RCW.		§ 357-10-010, filed 3/11/04, effective 1/1/05.] Repealed

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	by WSR 11-23-054, filed 11/10/11, effective 12/13/11.	357-55-245	Who completes, evaluates and approves the application
357-10-020	Statutory Authority: Chapter 41.06 RCW. Classification plan—Implementation—Appeal. [Statutory Authority: RCW 41.06.150. WSR 04-07-052, §		printed and distributed by the CFD committee? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-132, § 357-55-245, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10.11.076. Filed 5/14/10. effective (1/5/10.5) the committee?
	357-10-020, filed 3/11/04, effective 1/1/05.] Repealed by WSR 11-23-054, filed 11/10/11, effective 12/13/11. Statutory Authority: Chapter 41.06 RCW.	357-55-250	WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW. Who develops the official CFD campaign and publicity
	Chapter 357-55 COMBINED FUND DRIVE		materials? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-132, § 357-55-250, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10,
357-55-010	What is the purpose of the combined fund drive rules? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-		effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
	132, § 357-55-010, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.	357-55-255	Who determines the CFD committee's administrative expenses and how are they recovered? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-132, §
357-55-020	What is the intent of the combined fund drive rules? [Statutory Authority: Chapter 41.06 RCW. WSR 08-07-		357-55-255, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
	064, § 357-55-020, filed 3/17/08, effective 4/18/08; WSR 05-08-132, § 357-55-020, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10,	357-55-260	Who establishes the process for handling and depositing employee contributions? [Statutory Authority: Chapter
	effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.		41.06 RCW. WSR 05-08-132, § 357-55-260, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority:
357-55-030	Is the combined fund drive campaign authorized to col- lect contributions in state workplaces? [Statutory	357-55-265	Chapter 41.06 RCW. Who establishes staff and volunteer positions and other
	Authority: Chapter 41.06 RCW. WSR 05-08-132, § 357-55-030, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statu-		groups? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-265, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10,
357-55-040	tory Authority: Chapter 41.06 RCW.  Do the combined fund drive rules apply to collection of		effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
	gifts in kind? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-132, § 357-55-040, filed 4/6/05, effective	357-55-270	Who engages the CFD program manager and what are the responsibilities of the program manager? [Statutory
	7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.		Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-270, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statu-
357-55-110	What definitions apply to this chapter of the civil service rules? [Statutory Authority: Chapter 41.06 RCW. WSR	357-55-275	tory Authority: Chapter 41.06 RCW. How may contributions intended for an organization or
	08-07-064, § 357-55-110, filed 3/17/08, effective 4/18/08; WSR 05-08-132, § 357-55-110, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed		federation that is decertified be handled? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, §
	5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.		357-55-275, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-210	What is the committee's name that is authorized in accordance with RCW 41.04.033 through 41.04.039 and	357-55-280	Do members of the CFD committee receive a salary and expense reimbursement? [Statutory Authority: Chapter
	RCW 41.04.230 and Executive Order EO 01-01? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-132,		41.06 RCW. WSR 05-08-133, § 357-55-280, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076,
	§ 357-55-210, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10.		filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-215	Statutory Authority: Chapter 41.06 RCW. What does the CFD committee do? [Statutory Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-	357-55-285	When may the CFD committee enter into contracts? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-
	215, filed 3/17/08, effective 4/18/08; WSR 05-08-132, § 357-55-215, filed 4/6/05, effective 7/1/05.] Repealed by		133, § 357-55-285, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective
	WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.	357-55-310	6/15/10. Statutory Authority: Chapter 41.06 RCW. May state employees volunteer to serve as CFD campaign executives? [Statutory Authority: Chapter 41.06
357-55-220	How are members of the CFD committee appointed? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-		RCW. WSR 05-08-133, § 357-55-310, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed
	132, § 357-55-220, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective		5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-225	6/15/10. Statutory Authority: Chapter 41.06 RCW. When will the CFD committee meet? [Statutory Author-	357-55-320	May state agencies and higher education institutions use state resources to support the CFD campaign? [Statutory
	ity: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-225, filed 3/17/08, effective 4/18/08; WSR 05-08-132, §		Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-320, filed 4/6/05, effective 7/1/05.] Repealed by
	357-55-225, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statuters Authorities (Learner 10 OR)	257 55 220	WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-230	tory Authority: Chapter 41.06 RCW. What is a quorum for the CFD committee? [Statutory Authority: Chapter 41.06 RCW, WSB 05.08, 132.8	357-55-330	What is the role of the department of personnel with the CFD committee? [Statutory Authority: Chapter 41.06
	Authority: Chapter 41.06 RCW. WSR 05-08-132, § 357-55-230, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statu-		RCW. WSR 05-08-133, § 357-55-330, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter
357-55-235	tory Authority: Chapter 41.06 RCW. What are the CFD committee's responsibilities for a	357-55-410	41.06 RCW.  How may state employers establish a local CFD campaign of the state of
	charity drive? [Statutory Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-235, filed 3/17/08, effective 4/18/08; WSR 05-08-132, § 357-55-235, filed		paign? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-410, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective
	4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority:	357-55-415	6/15/10. Statutory Authority: Chapter 41.06 RCW. When does the annual CFD campaign occur? [Statutory
357-55-240	Chapter 41.06 RCW. What are the CFD committee's responsibilities for stan-	22. 23 .10	Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-415, filed 3/17/08, effective 4/18/08; WSR 05-
	dards and criteria to participate in the fund drive? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-132,		08-133, § 357-55-415, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective
	§ 357-55-240, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10.	357-55-420	6/15/10. Statutory Authority: Chapter 41.06 RCW. May state employers grant permission for participating
	Statutory Authority: Chapter 41.06 RCW.		organizations to share information during work hours?

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	[Statutory Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-420, filed 3/17/08, effective 4/18/08; WSR 05-08-133, § 357-55-420, filed 4/6/05, effective
	7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-425	What campaign events may occur during work hours within the campaign calendar? [Statutory Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-425, filed 3/17/08, effective 4/18/08; WSR 05-08-133, § 357-55-425, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutoria filed for the control of the contr
357-55-430	tory Authority: Chapter 41.06 RCW. Who may be solicited? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-430, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-510	How are campaign expenses recovered? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-510, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-515	May fund-raising expenses be deducted from donations? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-515, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-520	How are campaign expenses divided? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-520, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-610	How does the CFD committee determine eligibility? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-610, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-615	What notice does the CFD committee provide if an organization is not eligible? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-615, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-620	What is the process to request reconsideration of noneligibility? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-620, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-625	May a participating organization be decertified or disqualified from participating in the combined fund drive? [Statutory Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-625, filed 3/17/08, effective 4/18/08; WSR 05-08-133, § 357-55-625, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-630	What notice does the CFD committee provide when a decertification decision is made? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-630, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Author-
357-55-635	ity: Chapter 41.06 RCW. When is decertification of an organization effective? [Statutory Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-635, filed 3/17/08, effective 4/18/08; WSR 05-08-133, § 357-55-635, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-640	When will payments of contributions cease for a decertified organization? [Statutory Authority: Chapter 41.06 RCW. WSR 08-07-064, § 357-55-640, filed 3/17/08, effective 4/18/08; WSR 05-08-133, § 357-55-640, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.
357-55-645	May requests be made for reconsideration of a decertification decision? [Statutory Authority: Chapter 41.06 RCW. WSR 05-08-133, § 357-55-645, filed 4/6/05, effective 7/1/05.] Repealed by WSR 10-11-076, filed 5/14/10, effective 6/15/10. Statutory Authority: Chapter 41.06 RCW.

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