

Chapter 392-151 WAC

TRAFFIC SAFETY—SCHOOL SAFETY PATROL

WAC

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DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

392-151-017	Safety advisory committee—Selection. [Statutory Authority: RCW 46.61.385. WSR 91-15-016, § 392-151-017, filed 7/10/91, effective 8/10/91.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-065	Adult patrol members—Knowledge—Training of students—Introduction. [Order 7-75, § 392-151-065, filed 12/22/75. Formerly WAC 392-24-345.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-080	The patrol captain. [Order 7-75, § 392-151-080, filed 12/22/75. Formerly WAC 392-24-270 and 392-24-275.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-095	Equipment. [Statutory Authority: RCW 46.61.385. WSR 91-15-016, § 392-151-095, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-095, filed 12/22/75. Formerly WAC 392-24-290.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-100	Care of equipment—Dismissal. [Order 7-75, § 392-151-100, filed 12/22/75. Formerly WAC 392-24-295.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-110	Installing school patrol members. [Order 7-75, § 392-151-110, filed 12/22/75. Formerly WAC 392-24-305 and 392-24-310.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-115	Patrol operation—Assignment and inspection. [Order 7-75, § 392-151-115, filed 12/22/75. Formerly WAC 392-24-315.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-125	Operation with school patrol members. [Statutory Authority: RCW 46.61.385. WSR 91-15-016, § 392-151-125, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-125, filed 12/22/75. Formerly WAC 392-24-325.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.
392-151-130	Operation with an adult patrol member or police officer or traffic signal. [Statutory Authority: RCW 46.61.385. WSR 91-15-016, § 392-151-130, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-130, filed 12/22/75. Formerly WAC 392-24-330.] Repealed by WSR 19-01-058, filed 12/14/18, effective 1/14/19. Statutory Authority: RCW 46.61.385.

392-151-145	Operation at an intersection with traffic signal. [Order 7-75, § 392-151-145, filed 12/22/75. Formerly WAC 392-24-350.] Repealed by WSR 91-15-016, filed 7/10/91, effective 8/10/91. Statutory Authority: RCW 46.61.385.
392-151-150	Violation reports and accidents. [Order 7-75, § 392-151-150, filed 12/22/75. Formerly WAC 392-24-355.] Repealed by WSR 91-15-016, filed 7/10/91, effective 8/10/91. Statutory Authority: RCW 46.61.385.

WAC 392-151-003 Authority. The authority for this chapter is RCW 46.61.385 which authorizes the appointment and operation of school patrols by any public or private school subject to the conditions, procedures, and considerations required by this chapter. RCW 28A.160.160(5) requires walking routes for elementary schools, and such supplemental conditions, procedures, and considerations as any such school may impose which are in the best interest of student safety.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-003, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-003, filed 7/10/91, effective 8/10/91.]

WAC 392-151-005 Purpose. The purpose of this chapter is to implement RCW 46.61.385 and provide for safe operation of school patrols.

[Statutory Authority: RCW 46.61.385. WSR 91-15-016, § 392-151-005, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-005, filed 12/22/75.]

WAC 392-151-010 Function of a school patrol. The function of a school patrol is to assist and aid members of the student body in the safe and proper crossing of roadways adjacent to the school.

Student school patrol members assigned to work at a location with an adult school patrol member shall assist and act at the direction of such adult member of the patrol. A school patrol is to look for and utilize natural gaps in traffic as much as possible when allowing students to cross a roadway.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-010, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-010, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-010, filed 12/22/75. Formerly WAC 392-24-205.]

WAC 392-151-015 Administration and support. The superintendent or chief administrative officer of the school district shall be ultimately responsible for determining school patrol policy and operations. The principal of each school shall provide leadership in developing the school patrol. Daily operation of a school patrol may be delegated to a school employee or a safety committee.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-015, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-015, filed 7/10/91, effective 8/10/91; WSR 80-09-015 (Order 80-22), § 392-151-015, filed 7/9/80; Order 7-75, § 392-151-015, filed 12/22/75. Formerly WAC 392-24-210.]

WAC 392-151-020 Liability. Both a school district and its employees or agents are potentially liable for damages sustained by students or others as the result of negligence. Any school district operating a school patrol shall adopt policies and procedures to reduce the potential liability and ensure student safety, including:

- (1) The supervision and control of the school patrols by a school employee.
- (2) Limiting the selection of student patrol members to students who are preferably ages ten or older and who possess appropriate physical and mental abilities.
- (3) Authorizing any parent to have his or her child excluded from service on the safety patrol.
- (4) Requiring school boards to provide insurance for members of the school patrol and for all supervisory officials involved in the program.
- (5) Setting forth specific physical and other criteria for selecting school patrol members and providing adequate training.
- (6) Observing patrollers during inclement weather, hours of semidarkness and emergencies.

In addition, schools should periodically conduct a complete review of the entire school patrol program, including the following:

- (a) The selection of supervisors.
- (b) The training of both supervisors and patrol members.
- (c) The determination of the streets which are to be used and not used.
- (d) The equipment needed.
- (e) Procedures for emergencies, inclement weather and hours of semidarkness.

[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-020, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-020, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-020, filed 12/22/75. Formerly WAC 392-24-215.]

WAC 392-151-025 Route plans. Suggested route plans shall be developed for each elementary school that has students who walk to and from school. It shall recommend school routes based on considerations of traffic patterns, existing traffic controls, and other crossing protection aids such as school patrols. These route plans shall limit the number of school crossings so that students move through the crossings in groups. The walking route plan shall be distributed to all students.

[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-025, filed 12/14/18, effective 1/14/19; WSR 96-22-057 (Order 96-17), § 392-151-025, filed 11/1/96, effective 12/2/96; Order 7-75, § 392-151-025, filed 12/22/75. Formerly WAC 392-24-220.]

WAC 392-151-030 Controlled crossings. (1) School patrol controlled crossings shall not be operated unless proper traffic control devices are in place as depicted in Washington state department of transportation, *Sign Fabrication Manual* and *Manual on Uniform Traffic Control Devices*, as now or hereafter amended. As a minimum, these shall consist of:

- (a) School crossing warning signs S1-1 and S2-1.
- (b) Marked crosswalks.
- (c) School speed limit sign.

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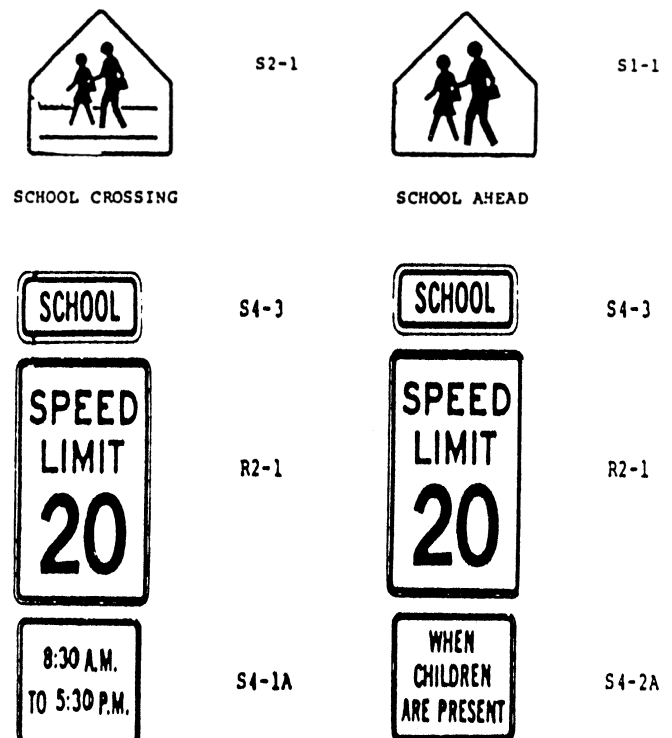
(2) Contact shall be made by school authorities with the governmental agency having jurisdiction over the street or highway in question in order to secure the necessary signs.

(3) Where conditions are such that a patrol member cannot be seen at least as far away as the safe stopping distance for the legal speed at the location, one of the following procedures shall be carried out:

- (a) Select a safer location for the crossing at which the patrol is to serve.
- (b) Cooperatively evaluate the condition with traffic authorities having jurisdiction for the purpose of developing possible alternative measures.

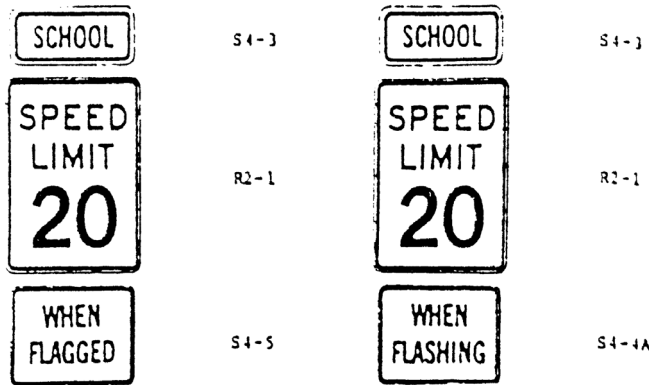
[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-030, filed 12/14/18, effective 1/14/19; WSR 96-22-057 (Order 96-17), § 392-151-030, filed 11/1/96, effective 12/2/96; Order 7-75, § 392-151-030, filed 12/22/75. Formerly WAC 392-24-240.]

WAC 392-151-035 School crossing warning and speed limit signs.



Note: The Washington state department of transportation defines when children are present as:

1. School children are occupying or walking within the marked crosswalk.
2. School children are occupying or waiting at the curb or on the shoulder of the roadway and are about to cross the roadway by way of the marked crosswalk.
3. School children are present or walking along the roadway, either on the adjacent sidewalk or, in the absence of sidewalks, on the shoulder within the posted school speed limit zone which extends three hundred feet in either direction from the marked crosswalk.



[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-035, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-035, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-035, filed 12/22/75. Formerly WAC 392-24-245.]

WAC 392-151-040 Organization, instruction, and supervision. The school principal or a member of the staff appointed by the principal shall supervise the school patrol. Criteria for the selection of a school patrol supervisor shall include:

- (1) Interest in safety.
- (2) Ability to organize, lead and discipline.
- (3) Ability to recognize individual differences.
- (4) Dependability.

[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-040, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-040, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-040, filed 12/22/75. Formerly WAC 392-24-250 (part).]

WAC 392-151-045 Duties of patrol supervisor. Duties of a school patrol supervisor shall include:

- (1) Being knowledgeable in all areas of the school patrol.
- (2) Selection of school patrol members according to school policy.
- (3) Instruction and training of all school patrol members and officers in their respective duties.
- (4) Hold regular meetings of the school patrol for the purpose of instruction in safety practices and discussions concerning infractions of rules.
- (5) Instruction in traffic rules and regulations shall be given to all children attending the school. Written rules and regulations shall be distributed to parents/guardians and students.

[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-045, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-045, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-045, filed 12/22/75. Formerly WAC 392-24-250 (part).]

WAC 392-151-050 Selection, appointment and suspension of patrol members. Student school patrol members shall be selected from the upper grade levels and preferably not below age ten. Qualities such as leadership and reliability shall be considered in the selection of any patrol member.

Written approval of a parent or guardian shall be secured in the case of student patrol members. Each prospective patrol member shall be given a vision and hearing examination. The parent(s) or guardian(s) of a student patrol member

(12/14/18)

shall be notified in writing or via a personal interview of the student's suspension from duty as a school patrol member.

New members shall work with trained school patrol members for a long enough period to learn their duties.

[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-050, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-050, filed 7/10/91, effective 8/10/91; WSR 80-09-015 (Order 80-22), § 392-151-050, filed 7/9/80; Order 7-75, § 392-151-050, filed 12/22/75. Formerly WAC 392-24-255.]

WAC 392-151-055 Utilization of adult patrol members. Schools may appoint adults as members of a school patrol. The following criteria may be used to determine at which locations adult patrol members shall be stationed:

- (1) When there is a lack of adequate gaps due to a high volume of traffic.
- (2) When there is a restricted sight distance.
- (3) When the location or distance from the school building is such that poor supervision of students would otherwise result.
- (4) When there is a high volume of turning traffic over a crosswalk.
- (5) When the location has been determined by either school or law enforcement authorities to be beyond the capability of a student to make rational decisions concerning safety.

[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-055, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-055, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-055, filed 12/22/75. Formerly WAC 392-24-225 and 392-24-230.]

WAC 392-151-060 Good character references for adult patrol members. Prior to any assignment, good character references and a Washington state patrol criminal history request shall be obtained on each adult candidate.

[Statutory Authority: RCW 46.61.385, WSR 19-01-058, § 392-151-060, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-060, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-060, filed 12/22/75. Formerly WAC 392-24-235.]

WAC 392-151-070 Size of patrol and officers needed. The number of members on a school patrol shall be determined by factors such as: Roadway conditions, number of intersections, volume of vehicular traffic, school enrollment, and number of arrival and school dismissal times.

Each school patrol may have a patrol captain and one or more lieutenants and sergeants. The captain shall be a patrol member who possesses qualities of leadership and shall be selected by the supervisor of the patrol on a trial basis or elected by the members subject to the supervisor's approval.

Some of the duties of the school safety patrol officers are:

- (1) Assigning school patrol members to their posts.
- (2) Supervising the operations of the school patrol.
- (3) Keeping school patrol records.
- (4) Being responsible for the procedure at each crossing.
- (5) Making sure each school patrol member wears his or her equipment while on duty.
- (6) Arranging for a substitute in case of absence of a regular school patrol member.
- (7) Manning a post in case of an emergency.

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[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-070, filed 12/14/18, effective 1/14/19; Order 7-75, § 392-151-070, filed 12/22/75. Formerly WAC 392-24-260.]

WAC 392-151-075 Hours on duty. Parents or guardians shall be informed of the amount of time students are scheduled to serve on patrols and how much class time may be missed due to patrol duty.

When a patrol member has been assigned to a particular crossing, the member shall be on duty at all times students are normally crossing roadways in going to and from school.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-075, filed 12/14/18, effective 1/14/19; Order 7-75, § 392-151-075, filed 12/22/75. Formerly WAC 392-24-265.]

WAC 392-151-085 General duties of patrol members. Each school patrol member shall adhere to the following duties and rules:

- (1) Report to the crossing on time and remain during the prescribed period or until properly relieved.
- (2) Perform duties as outlined.
- (3) Wear standard uniform at all times while on duty.
- (4) Attend strictly to the task and do not permit attention to be diverted while on duty.
- (5) Direct students to cross during a safe gap in traffic. Do not direct vehicular traffic.
- (6) Know the procedures to follow in case of an accident or emergency.
- (7) Notify the designated person in advance of anticipated absence.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-085, filed 12/14/18, effective 1/14/19; Order 7-75, § 392-151-085, filed 12/22/75. Formerly WAC 392-24-280.]

WAC 392-151-090 Standard uniforms. The standard uniform for school patrol members shall include a badge, high-visibility reflective vest, flag that meets the American National Standards Institute (ANSI) and International Safety Equipment Association (ISEA) standards for high-visibility safety apparel and accessories and/or raincoat/poncho that is recommended by the Washington traffic safety commission for school patrol use. A helmet or hat may be used as part of the standard uniform.

For additional visibility during hours of darkness, reflective tape may be added to the uniform.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-090, filed 12/14/18, effective 1/14/19; WSR 80-09-015 (Order 80-22), § 392-151-090, filed 7/9/80; Order 7-75, § 392-151-090, filed 12/22/75. Formerly WAC 392-24-285.]

WAC 392-151-105 Instruction of patrol members. Each school patrol member shall be thoroughly trained in his or her duties before being permitted to take assigned posts. Instruction shall include the fundamentals of patrol operation - Where and how to stand when on duty, how to handle the patrol flag, and what constitutes a sufficient gap in vehicular traffic to permit safe crossing by students. Emphasis shall be placed on special hazards and the need for constant alertness.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-105, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-105, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-105, filed 12/22/75. Formerly WAC 392-24-300.]

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WAC 392-151-120 Basic crossing position and flag operation. Each school patrol member shall stand back of the curb or roadway edge—not in the street—and remind students to wait behind the flag until there is an adequate gap in traffic. A safe distance from the roadway edge shall be one length of the flag staff. When the traffic gap occurs, a patrol member may step two paces into the street or far enough to see clearly beyond any obstruction but should not go beyond the edge of the obstruction. They will then extend the flag over the roadway. The flag shall be displayed in a forty-five degree position with the word "STOP" level to the ground. When it is safe to cross, patrol members shall give a signal enabling students to cross in a group.

Students shall remain in back of the curb until allowed to cross. After the students have crossed, the patrol member shall lower the flag and return to basic position which is one length of the flag staff behind the curb.

[Statutory Authority: RCW 46.61.385. WSR 91-15-016, § 392-151-120, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-120, filed 12/22/75. Formerly WAC 392-24-320.]

WAC 392-151-135 Operation at an intersection with traffic signal. At an intersection with a traffic signal, the light shall govern school patrol operation and the movement of students.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-135, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-135, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-135, filed 12/22/75. Formerly WAC 392-24-335.]

WAC 392-151-140 Violation reports and emergencies. Moving motor vehicle violations at school crossings shall be reported to the appropriate law enforcement agency. School patrol members shall report all incidents which occur on or near their crossings which appear to involve unsafe practices on the part of anyone. Such reports shall be made to the patrol supervisor.

If the incident involves a driver violation, the license number of the car shall be written down immediately. Reports shall be reviewed by the patrol supervisor and principal. When the principal feels that a particular violation has occurred which requires follow-up by the police department, a violation report shall be filled out.

In the event of an injury accident or emergency at their post, patrol members shall observe the following directions:

- (1) If the accident was caused by a vehicle, obtain license number, time of violation, and whether male or female driver.
- (2) Never leave the crossing. Dispatch messengers to the school office stating location, nature, and seriousness of accident.
- (3) Keep all students back away from the curb.
- (4) Obtain name and address of victim and witnesses.
- (5) Make a report to the patrol supervisor.

[Statutory Authority: RCW 46.61.385. WSR 19-01-058, § 392-151-140, filed 12/14/18, effective 1/14/19; WSR 91-15-016, § 392-151-140, filed 7/10/91, effective 8/10/91; Order 7-75, § 392-151-140, filed 12/22/75. Formerly WAC 392-24-340.]