

**WSR 20-02-003**  
**EXPEDITED RULES**  
**COMMISSION ON**  
**ASIAN PACIFIC AMERICAN AFFAIRS**

[Filed December 18, 2019, 3:12 p.m.]

Title of Rule and Other Identifying Information: Commission on Asian Pacific American affairs, chapter 34-02 WAC, General provisions.

Purpose of the Proposal and Its Anticipated Effects, Including Any Changes in Existing Rules: The proposed changes to these rules will update and clarify outdated information regarding the commission or its internal governmental processes, including but not limited to the name of the commission; the commission's physical and mailing addresses; commission meeting dates and petition for rule-making processes.

Reasons Supporting Proposal: The commission's rules contain information that needs to be updated, or clarified, to reflect current law and commission information and procedures.

Statutory Authority for Adoption: RCW 34.05.353 and 43.117.050.

Statute Being Implemented: Chapters 42.30 and 43.117 RCW.

Rule is not necessitated by federal law, federal or state court decision.

Name of Proponent: Commission on Asian Pacific American affairs, governmental.

Name of Agency Personnel Responsible for Drafting, Implementation, and Enforcement: Toshiko Hasegawa, 1110 Capitol Way South, Suite 220, Olympia, WA 98501, 206-377-9583.

This notice meets the following criteria to use the expedited adoption process for these rules:

Relates only to internal governmental operations that are not subject to violation by a person.

Corrects typographical errors, make address or name changes, or clarify language of a rule without changing its effect.

Explanation of the Reason the Agency Believes the Expedited Rule-Making Process is Appropriate: The proposed changes relate to internal governmental operations that are not subject to violation by a person and corrects typographical errors, make address or name changes, or clarify language of a rule without changing its effect.

**NOTICE**

THIS RULE IS BEING PROPOSED UNDER AN EXPEDITED RULE-MAKING PROCESS THAT WILL ELIMINATE THE NEED FOR THE AGENCY TO HOLD PUBLIC HEARINGS, PREPARE A SMALL BUSINESS ECONOMIC IMPACT STATEMENT, OR PROVIDE RESPONSES TO THE CRITERIA FOR A SIGNIFICANT LEGISLATIVE RULE. IF YOU OBJECT TO THIS USE OF THE EXPEDITED RULE-MAKING PROCESS, YOU MUST EXPRESS YOUR OBJECTIONS IN WRITING AND THEY MUST BE SENT TO Toshiko Hasegawa, Commission on Asian Pacific American Affairs, 1110 Capitol Way South, Suite 220, Olympia, WA 98501, phone 206-377-

9583, email capaa@capaa.wa.gov, AND RECEIVED BY March 3, 2020.

December 18, 2019  
Toshiko Hasegawa  
Executive Director

AMENDATORY SECTION (Amending WSR 88-21-003, filed 10/6/88)

**WAC 34-02-010 Organization and operation of the commission on (~~Asian American~~) Asian Pacific American affairs.** (1) The commission on (~~Asian American~~) Asian Pacific American affairs, hereinafter referred to as the commission, is a commission in the office of the governor established by RCW 43.117.030. The commission exists to improve the well-being of (~~Asian Pacific~~) Asian Pacific Americans by helping to (~~insure~~) ensure their participation in the fields of government, business and education, and to aid (~~Asian Pacific~~) Asian Pacific Americans in obtaining governmental services in order to promote the health, safety and welfare of all residents of this state. The duties and responsibilities of the commission are more particularly described in chapter 43.117 RCW. The twelve members of the commission are appointed by the governor.

(2) All basic policy decisions are made by the commission at its regular and special meetings. To assist in policy formulation, and to otherwise assist in carrying out its various duties and responsibilities, the commission has an executive director, appointed by the governor based on commission recommendations, a staff hired by the executive director, and at least two standing committees comprised of commission members. The two mandatory committees are:

(a) The executive committee, which is responsible for reviewing major news releases and other information designed to increase the public's knowledge of the commission (~~(or Asian Pacific Americans)~~), and for conducting certain commission business and for undertaking specific tasks delegated by the commission;

(b) The nominations committee, which is responsible for developing and implementing procedures by which to recommend commission and executive director appointees, and for such other tasks as may be delegated to it by the commission; and

Other committees may be formed at any time by (~~the~~) the commission for the purpose of addressing various issues affecting (~~Asian Pacific~~) Asian Pacific Americans.

(3) The commission maintains a central administrative office at (~~1515 South Cherry~~) Capitol Court Building, 1110 Capitol Way South, Suite 220, Olympia, Washington (~~(1515 South Cherry) 98504, and a field office at 110 Prefontaine Pl. S., Suite 202, Seattle, Washington, 98104~~), 98501.

AMENDATORY SECTION (Amending WSR 82-20-015, filed 9/28/82)

**WAC 34-02-020 Commission meetings.** (1) Regular meetings of the commission are held on (~~the third~~) a Saturday of January, March, June, September and November. Specific meeting dates will be established by the executive director in conjunction with the chair of the commission. Notice of

the time and place of the regular meetings will be published annually in the January edition of the Washington state register and also announced on the CAPAA website. A copy of the schedule of regular meetings may also be obtained upon request upon the commission.

(2) Special meetings of the commission may be called at any time by the chairperson of the commission or by a majority of the commission members. Notice of such meetings will be as provided by law.

(3) In addition to the meeting notices specified above, the commission staff will publicize information about all commission meetings in the communities in which the meetings are to be held.

AMENDATORY SECTION (Amending WSR 82-20-015, filed 9/28/82)

**WAC 34-02-030 Petitions for rule-making action.** (1)

Any interested person may petition the commission requesting the promulgation, amendment or repeal of any rule. The petition may be in any form, so long as the following information is contained therein:

(a) Name and address of the person, organization or corporation requesting the promulgation, amendment or repeal of the rule. If the request is being made by an organization or corporation, the name of a designated individual for contact must be provided.

(b) Text or substance of the proposed rule or amendment, or specific reference to the appropriate rule in cases where repeal is requested.

(c) Full explanation for the requested promulgation, amendment or repeal of rules.

(2) Within ~~((thirty))~~ sixty days after submission of a petition, ~~((or at the next meeting of the commission if the commission does not meet within thirty days,))~~ the commission will formally consider the petition and shall ~~((within thirty days thereafter,))~~ either deny the petition in writing (stating reasons for the denial) or initiate rule-making proceedings in accordance with chapter ~~((34.04))~~ 34.05 RCW (Administrative Procedure Act).

AMENDATORY SECTION (Amending WSR 82-20-015, filed 9/28/82)

**WAC 34-02-040 Communications with the commission.** Any and all written communications with the commission ~~((s))~~ including, but not limited to, requests for information or copies of agency records, or submittals of any nature, shall be addressed to the commission on ~~((Asian-American))~~ Asian Pacific American affairs, in care of the executive director, at ~~((either the commission's Olympia or Seattle office. The address for each office appears in WAC 34-02-010(3)))~~ the commission's central administrative office.

