

WSR 23-05-103  
INTERPRETIVE OR POLICY STATEMENT  
DEPARTMENT OF  
SOCIAL AND HEALTH SERVICES  
[Filed February 15, 2023, 10:08 a.m.]

**Notice of Interpretive or Policy Statement**

In accordance with RCW 34.05.230(12), following is a list of policy and interpretive statements issued by the department of social and health services.

**Economic Services Administration  
Division of Child Support (DCS)**

Document Title: DCS AP 1.21: DCS Building Visitor Sign-in.

Subject: DCS AP 1.21.

Effective Date: February 13, 2023.

Document Description: This DCS administrative policy explains procedures for signing in visitors and DCS staff who do not have key card access or a work station in a DCS building.

To receive a copy of the interpretive or policy statements, contact Rachel Shaddox, DCS, P.O. Box 11520, Tacoma, WA 98411-1520, phone 360-664-5073, TDD/TTY 360-753-9122, fax 360-664-5342, email Rachel.Shaddox@dshs.wa.gov, website <http://www.dshs.wa.gov/dcs/>.