

Title 186 WAC

EMPLOYEES' RETIREMENT, STATEWIDE CITIES

Chapter

186-12 Substantive rules.

Individual rules and/or groups of rules of the statewide city employees' retirement board as filed were preceded by reference to a statutory section. Herein these statutory references are bracketed immediately after the history note of each section.

Chapter 186-12 WAC SUBSTANTIVE RULES

WAC

186-12-010	Contribution by cities—Use of released matching contributions.
186-12-050	Prior service credit—Certification.
186-12-060	Prior service credit—Military service.
186-12-100	Contributions by employees—Employees' age.
186-12-110	Contributions by employees—Additional employee contributions.
186-12-120	Contributions by employees—Same commencement date.
186-12-200	Retirement—Effective date.
186-12-210	Retirement—Voluntary—Application for.
186-12-300	Withdrawal from system—Employees' contributions—When payable.
186-12-310	Withdrawal from system—Application, presentment to board.
186-12-330	Withdrawal from system—Assignment by member of contributions.
186-12-350	Redeposit of member's contributions previously withdrawn.
186-12-400	Rules promulgated under chapter 98, Laws of 1951 [RCW 41.04.070-41.04.110] relating to service credits.

WAC 186-12-010 Contribution by cities—Use of released matching contributions. The amount of released matching contributions which may be used by member cities to apply on charges made against them shall not exceed such an amount as will leave a sum equal to at least 2% of the total of their matching contributions to their credit, with which to match redeposits made by employees reentering city service. This regulation shall be amended from time to time as the amount to the credit of individual employees increases. [Adopted 5/28/48. See RCW 41.44.090(2).]

WAC 186-12-050 Prior service credit—Certification. The legislative body of each city or town must certify by such action as is legally proper for its form of government, the amount of "prior service credit" to which each employee is entitled. [Adopted 7/30/48. See RCW 41.44.120(2).]

WAC 186-12-060 Prior service credit—Military service. An employee claiming credit as prior service for

time spent in the armed forces must furnish this office with either a certified or photostatic copy of his honorable discharge. [Adopted 7/30/48. See RCW 41.44.120(4).]

WAC 186-12-100 Contributions by employees—Employee's age. Where an employee member refuses or neglects to furnish the necessary information relative to his age the secretary is instructed to assign the maximum rate applicable to his class. [Adopted 10/29/48. See RCW 41.44.130(1).]

WAC 186-12-110 Contributions by employees—Additional employee contributions. (1) Lump sum payments may be made in the amount of \$100.00 or multiples thereof, not to exceed \$1,000.00 in any one calendar year. Payments may be made by payroll deductions in the amount of \$5.00 per month or multiples thereof, not to exceed \$50.00 in any one calendar month.

(2) Payroll deductions may begin, be changed or stopped only on January 1 and July 1 of each year, except for the period from July 1, 1951 to December 1, 1951 when they may be made the first day of any given month. Written notice, in duplicate, of any such action, either the beginning, changing or stopping, must be given to the city clerk at least thirty days prior to the effective date. One copy of the written notice to be sent to the retirement office immediately upon receipt by the city clerk. Payroll deductions for additional contributions shall be shown on the payroll separately from the regular deduction. [See WAC 186-12-120 as to commencement date.]

(3) Interest will be credited at the same rate and under the same conditions as interest on normal contributions.

(4) Withdrawals of accumulated additional contributions may be made only under the same conditions as withdrawals of normal contributions, except, that in the case of an emergency a member may withdraw his accumulated additional contributions after giving written notice to the board at least sixty days in advance of such withdrawal. Any member who for any reason, withdraws his additional contributions two times shall thereafter no longer be eligible to make additional contributions. [Adopted 5/25/51. See RCW 41.44.130(6).]

WAC 186-12-120 Contributions by employees—Same commencement date. Additional contributions may begin on the first of any month, instead of only on January 1 and July 1 of each year. [Adopted 3/21/52. See RCW 41.44.130(6).]

WAC 186-12-200 Retirement—Effective date. The effective date of all retirements not specifically provided for in the act shall always be on the first day of any given month. [Adopted 5/28/48. See RCW 41.44.140.]

WAC 186-12-210 Retirement—Voluntary—Application for. A member desiring to retire voluntarily should write a letter to the executive secretary of the board stating that he wishes to retire on a given date. The secretary will then secure the necessary information from the employer city and forward application blanks and other information to the member for signature. All such letters asking for retirement shall reach the board at least thirty days prior to the date of the requested retirement. [Adopted 7/30/48. See RCW 41.44.140(1).]

WAC 186-12-300 Withdrawals from system—Employees' contributions—When payable. All withdrawals and refunds shall be approved by the board of trustees and shall be payable as soon as practical after each board meeting. [Adopted 5/28/48. See RCW 41.44.190(1).]

WAC 186-12-310 Withdrawals from system—Application, presentment to board. Applications for withdrawal of contributions shall be presented for approval at the board meeting following receipt of the payroll on which the withdrawing member last appears. [Adopted 5/25/51. See RCW 41.44.190(1).]

WAC 186-12-330 Withdrawals from system—Assignment by member of contribution. A member, who has left city service permanently and is entitled to a withdrawal of his contributions, may assign the money to which he is entitled to a third party. No assignment of such funds is legal until the member is definitely out of city service and entitled to withdraw them. [Filed 3/11/60. See RCW 41.44.190.]

WAC 186-12-350 Redeposit of member's contributions previously withdrawn. Redeposit of contributions previously withdrawn, as provided for in section 19(b) (RCW 41.44.190(2)) shall be made in one lump sum or in regular payments over a period not to exceed twelve months. [Adopted 5/28/48. See RCW 41.44.190(4).]

WAC 186-12-400 Rules promulgated under chapter 98, Laws of 1951 [RCW 41.04.070-41.04.110] relating to service credits. (1) In no case can the credit of an employee who is "discharged for cause" from one of our member cities be retained or regained.

(2) In the case of an amalgamation between two groups of employees covered by different retirement systems, members of our system shall be able to retain or regain their credits.

(3) A former member of our system, who has withdrawn his contributions and within one year from date of severance of service with a member city of our system becomes a member of another public retirement system covered by chapter 98 shall be able to regain his credit

by redepositing the amount withdrawn, except in cases covered by subsection (1) above.

(4) A member who leaves the employ of a member city after January 1, 1952 and has not lost his membership by withdrawal or cancellation, because of the six months limitation, and becomes a member of another public retirement system covered by chapter 98 shall retain his credit in our system.

(5) In computing the capital value at retirement of the "Prior service" of a member who has transferred to another retirement system, the ten year average salary used shall be the last ten years preceding the severance of service with our member city.

(6) In computing the amount of the retirement allowance at the time of retirement of an employee who has transferred to another retirement system, no minimum allowable shall be in effect.

(7) The board will not approve the retaining or regaining of any credit under chapter 98 unless specific approval of such action has been received from the member city for which such employee had worked. Evidence of such approval to consist of a certified copy of the action taken by the legislative body of such city.

(8) In prorating "operating expenses" the account of a member who is no longer employed by a member city but whose credit has been retained or regained under chapter 98 shall be considered an active one and shall be used in determining the member city's share of each year's operating expense. [Adopted 1/25/52. See chapter 41.04 RCW.]