

chairperson of the committee may exclude from the hearing those guests who are disruptive of the proceedings. (In addition, to preserve the objectivity of the evidence and testimony, the chairperson of the committee may exclude from the session, except during their actual testimony, those people scheduled to present testimony or evidence.)

(10) The student will be provided with a copy of the findings and with the conclusions and recommendations that the committee makes to the president. The student will also be advised of the right to present, within seven days, a written statement to the president of the college before action is taken on the recommendation.

(11) The college president shall review the record of the case and any statement made by the student as provided in WAC 132I-120-440(10) and shall indicate action taken to the college discipline committee which heard the case, the dean of students, and the student. Notice of dismissal or suspension will be signed by the president.

(12) The discipline committee may establish general rules of procedure consistent with the foregoing safeguards. A copy of these shall be given the student in advance of the hearing.

(13) Records of disciplinary cases shall be filed in the office of the dean of students. No record of proceedings wherein the student is exonerated, other than the fact of exoneration, shall be maintained.

[Statutory Authority: RCW 28B.50.140. 88-07-120 (Order 022), § 132I-120-440, filed 3/23/88.]

**WAC 132I-120-445 Readmission after dismissal.** A student dismissed from the college may be readmitted only on written petition to the president of the college. Petitions must indicate how specific conditions have been met and reasons which support a reconsideration. The president may use whatever review procedures are at his/her disposal in consideration of readmission. The president shall convey a decision in writing to the student.

[Statutory Authority: RCW 28B.50.140. 88-07-120 (Order 022), § 132I-120-445, filed 3/23/88.]

**WAC 132I-120-500 Review of rules.** These rules will be reviewed annually by the dean of students. A review committee shall convene upon the request of the dean of students.

[Statutory Authority: RCW 28B.50.140. 88-07-120 (Order 022), § 132I-120-500, filed 3/23/88.]

**WAC 132I-120-510 Membership of review committee.** (1) The review committee shall be composed of eight members. Four of these members shall be students appointed by the HCSU chairperson. Four members shall be appointed by the dean of students. Each member shall have one vote. The dean of students shall serve as a non-voting chairperson.

(2) The term of office shall be for one academic year starting at the beginning of fall quarter.

[Statutory Authority: RCW 28B.50.140. 88-07-120 (Order 022), § 132I-120-510, filed 3/23/88.]

**WAC 132I-120-520 Function of the review committee.** (1) The review committee will establish procedures for review and possible revision of these rules.

(2) All proposed amendments shall be submitted to the dean of students, who will send copies of each proposal to members of the review committee for their consideration. The review committee will hear and consider all proposed amendments and publish proposed recommendations for review by the college community.

(3) Recommendations for revision of these rules shall be made to the board of trustees.

(4) These rules shall be published and made available to the college community.

[Statutory Authority: RCW 28B.50.140. 88-07-120 (Order 022), § 132I-120-520, filed 3/23/88.]

## Title 132L WAC

### COMMUNITY COLLEGES—CENTRALIA COLLEGE

#### Chapters

- 132L-10 South Puget Sound student rights and responsibilities.
- 132L-20 Centralia College student rights and responsibilities.
- 132L-21 South Puget Sound code procedures.
- 132L-22 Centralia College code procedures.
- 132L-23 South Puget Sound summary suspension rules.
- 132L-24 Centralia College summary suspension rules.
- 132L-25 Emergency procedures.

#### Chapter 132L-10 WAC

### SOUTH PUGET SOUND STUDENT RIGHTS AND RESPONSIBILITIES

#### WAC

132L-10-010 through 132L-10-130 Repealed.

#### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

- 132L-10-010 Preamble. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-10-020 Jurisdiction. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-10-030 Right to demand identification. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-10-040 Freedom of association and organization. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

- 132L-10-050 Student records. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-050, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-10-100 Student publications. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-100, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-10-110 Use of college facilities. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-110, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-10-120 Student complaints. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-120, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-10-130 Violations. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-10-130, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-20-060 Freedom of access to higher education. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-060, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-060, filed 3/22/78; Order 71-11, § 132L-20-060, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-100 Student records. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-100, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-100, filed 3/22/78; Order 71-11, § 132L-20-100, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-110 Student publications. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-110, filed 3/7/80; Order 71-11, § 132L-20-110, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-120 Distribution and posting of materials. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-120, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-120, filed 3/22/78; Order 71-11, § 132L-20-120, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-150 Noncollege speaker policy. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-150, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-150, filed 3/22/78; Order 71-11, § 132L-20-150, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-160 Violations. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-160, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-160, filed 3/22/78; Order 71-11, § 132L-20-160, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-170 Emergency procedures. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-170, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-170, filed 3/22/78; Order 71-11, § 132L-20-170, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**WAC 132L-10-010 through 132L-10-130 Repealed.** See Disposition Table at beginning of this chapter.

**Chapter 132L-20 WAC**

**CENTRALIA COLLEGE STUDENT RIGHTS AND RESPONSIBILITIES**

**WAC**

- 132L-20-010 Preamble.
- 132L-20-020 Repealed.
- 132L-20-030 Jurisdiction.
- 132L-20-040 Repealed.
- 132L-20-050 Right to demand identification.
- 132L-20-060 Repealed.
- 132L-20-070 Freedom of association and organization.
- 132L-20-080 Prohibitions.
- 132L-20-090 Student records.
- 132L-20-100 Repealed.
- 132L-20-110 Repealed.
- 132L-20-120 Repealed.
- 132L-20-135 Handicapped students.
- 132L-20-140 Use of college facilities.
- 132L-20-150 Repealed.
- 132L-20-160 Repealed.
- 132L-20-170 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132L-20-020 Definitions. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-020, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-020, filed 3/22/78; Order 71-11, § 132L-20-020, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-20-040 Authority to prohibit trespass. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-040, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-040, filed 3/22/78; Order 71-11, § 132L-20-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**WAC 132L-20-010 Preamble.** Unless otherwise limited by this chapter, students have the same fundamental rights as all citizens. These rules shall be liberally construed to eliminate procedural impediments to discipline.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-010, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-010, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-010, filed 3/22/78; Order 71-11, § 132L-20-010, filed 2/17/71.]

**WAC 132L-20-020 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-030 Jurisdiction.** These rules apply to students engaged in or present at any on-campus or off-campus college-related activity.

A student's off-campus conduct may be considered in determining discipline.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-030, filed 8/14/87; Order 71-11, § 132L-20-030, filed 2/17/71.]

**WAC 132L-20-040 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-050 Right to demand identification.** College personnel may demand that any person on college facilities produce evidence of student enrollment.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-050, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-050, filed 3/22/78; Order 71-11, § 132L-20-050, filed 2/17/71.]

**WAC 132L-20-060 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-070 Freedom of association and organization.** Students are free to organize and join associations to promote any legal purpose.

Student organizations must be granted a charter by the Associated Students of Centralia College senate before they may be officially recognized. Prior to becoming chartered, a student organization must submit to the Associated Students of Centralia College senate a statement of purpose, criteria for membership, a statement of operating rules or procedures, and the name of college personnel who has agreed to serve as advisor. All chartered student organizations must also submit to the Associated Students of Centralia College senate a list of officers and keep that list updated when changes occur. In order to qualify for issuance of a charter, a student organization must be open to all students without respect to race, sex, creed, or national origin. Affiliation with a noncampus organization shall not be grounds for denial of charter provided that other conditions for charter issuance have been met.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-070, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-070, filed 3/7/80; Order 71-11, § 132L-20-070, filed 2/17/71.]

**WAC 132L-20-080 Prohibitions.** Any student shall be subject to disciplinary action who, either as a principal actor or aider or abetter commits any of the following which are hereby prohibited:

(1) **ABUSIVE CONDUCT.** Physical and/or verbal abuse of any person or conduct which is intended unlawfully to threaten imminent bodily harm or to endanger the health or safety of any person on college-owned or controlled property or at college-sponsored or supervised functions including: Assault and battery; harassment; or hazing.

(2) **DESTROYING OR DAMAGING PROPERTY.** Malicious damage to or malicious misuse of college property, or the property of any person where such property is located on the college campus.

(3) **DISHONESTY.** All forms of dishonesty including: Cheating; plagiarism; knowingly furnishing false information to the college; intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency, on college premises or at any college-sponsored activity; forgery; any alteration or use of college documents or instruments of identification with intent to defraud.

(4) **DISORDERLY CONDUCT.** Materially and substantially interfering with the personal rights or privileges of others or the educational process of the college.

(5) **DRUGS.** Using, possessing, furnishing, or selling any narcotic or dangerous drug as those terms are used in Washington statutes, except when the use or possession of a drug is specifically prescribed as medication by an authorized medical doctor or dentist.

(6) **INCITING OTHERS.** Any student who intentionally incites others to engage in any prohibited conduct as defined herein, which incitement directly leads to such conduct. Inciting is the advocacy which prepares the group or individual addressed for immediate action and compels that individual or group to engage in the prohibited conduct.

(7) **INSUBORDINATION.** Failure to comply with lawful directions of college personnel acting in performance of their lawful duties.

(8) **LIQUOR.** Possessing, consuming, or furnishing of alcoholic beverages on college-owned or controlled property or at college-sponsored or supervised functions where prohibited by law.

(9) **THEFT/CONVERSION.** Theft or conversion of college property or private property.

(10) **TRESPASS/UNAUTHORIZED PRESENCE.** Entering or remaining unlawfully, as defined by state law including computer trespass as defined in RCW 9A.52.010 through 9A.52.130, or using college premises, facilities, or property, without authority.

(11) **UNAUTHORIZED USE OF SUPPLIES AND EQUIPMENT.** Using, possessing, furnishing, or selling college supplies or equipment without authority.

(12) **WEAPONS, FIREARMS, EXPLOSIVES, AND DANGEROUS CHEMICALS.** Possession or use of firearms, explosives, dangerous chemicals, or other dangerous weapons or instrumentalities (as defined in RCW 9.41.010(3) and 9.41.250) on the college campus, except for authorized college purposes; unless prior written approval has been obtained from the dean of educational services, or any other person designated by the college president.

(13) **OTHER VIOLATIONS.** Students may be accountable to both civil authorities and to the college for acts which constitute violations of federal, state, or local law as well as college rules and policy.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-080, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-080, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-080, filed 3/22/78; Order 71-11, § 132L-20-080, filed 2/17/71.]

**WAC 132L-20-090 Student records.** In compliance with the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g and its implementing regulations, 45

CFR § 99), this policy has been created to insure continued confidentiality of student records at the college and govern the release of personally identifiable information contained within.

(1) **EDUCATION RECORDS.** Education records are defined as those records, files, and documents containing information directly pertaining to a student. At Centralia College these are:

(a) Records pertaining to admission, advisement, registration, grading, and progress to a degree that are maintained by the registrar.

(b) Testing information used for advisement purposes by the counseling center.

(c) Information concerning payment of fees as maintained by the cashier.

(d) Financial aid information as collected by the financial aid office.

(e) Information regarding students participating in student government or athletics that is maintained by the student programs office or the athletics office.

(2) **ACCESS TO EDUCATION RECORDS.** Students who are or have attended the college have the right to examine or review their personal records, as defined above, by submitting to the registrar a written request indicating education records to which access is desired. (Charges for reproduced copies of education records are found in the current catalog.)

(3) **DIRECTORY INFORMATION.** The following information is considered "directory information" and thus may be disclosed without consent of the student, unless otherwise directed by the student, at any time, to the registrar in writing: The student's name, address, telephone number, date and place of birth, major field of study, eligibility for and participation in officially recognized activities, organizations, and sports, weight and height of members of athletic teams, dates of attendance, honor roll, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

(4) **DISCLOSURE FROM EDUCATION RECORDS.** In addition to "directory information" the college will, at its discretion, make disclosures from education records of students with the student's prior written consent or to the following listed parties:

(a) College officials including college administrative and clerical staff, faculty, and students where officially elected or appointed to the Associated Students of Centralia College senate or employed by the college. Access or release of records to the above is permissible only when the information is required for advisement, counseling, recordkeeping, reporting, or other legitimate educational interest consonant with their specific duties and responsibilities.

(b) To officials of another school in which the student seeks or intends to enroll.

(c) To authorized federal, state, or local officials as required by law.

(d) In connection with financial aid for which the student has applied or received.

(e) To accrediting organization, or organizations conducting studies for or on behalf of the institution.

(f) To appropriate parties in a health or safety emergency.

In cases where consent of the student is required for release of education records, the student shall in writing, signed and dated by the student, specify: The records to be disclosed, the purpose or purposes of the disclosure, and the name of the party or parties to whom the disclosure can be made.

When personally identifiable information is released without prior consent of the student, other than "directory information" and information released to college officials or the student, the college official in charge of these records will record the names of the parties who have requested information from educational records and the nature of the interest in that information.

Education records released to third parties shall be accompanied by a statement indicating that the information cannot be subsequently released in a personally identifiable form to other parties without obtaining the consent of the student. The college is not precluded from permitting third party disclosures to other parties listed in (a) through (f) of this subsection.

(5) **CHALLENGE OF EDUCATION RECORDS.** Students who believe that information contained in their education records is inaccurate, misleading or violates the privacy or other rights of the student may request in writing to the appropriate college official that the college amend their record(s). The college official(s) will make every effort to settle disputes through informal meetings and discussion with the student.

In instances where disputes regarding contents of education records cannot be resolved by the parties concerned, the college official involved shall advise the student of the right to a hearing by the student services committee through a written request to the registrar. Should the student services committee deem that the education records in question are inaccurate or misleading, the committee can ask that the records be amended by the appropriate college official. If the education records are held to be accurate, the student shall be granted the opportunity to place within those records a personal statement commenting upon the information contained within.

Each eligible student is afforded the right to file a complaint concerning alleged failures by the college to comply with the requirements of the act. The address of the office designated to investigate, process, and review violations and complaints which are filed is:

The Family Educational Rights and  
Privacy Act Office (FERPA)  
Department of Health, Education,  
and Welfare  
330 Independence Avenue S.W.  
Washington, D.C. 20201

Copies of the Federal Register pertaining to the Family Education Rights and Privacy Act may be obtained from:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-090, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-090, filed 3/7/80; Order 71-11, § 132L-20-090, filed 2/17/71.]

**WAC 132L-20-100 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-110 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-120 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-135 Handicapped students.** Prospective students who are handicapped and who are eligible for department of social and health services division of vocational rehabilitation (DVR) funding and in need of auxiliary aids, are asked to give the college six weeks notice prior to enrolling in order to allow the student to arrange funding with DVR.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-135, filed 8/14/87.]

**WAC 132L-20-140 Use of college facilities.** In accordance with state board for community college education regulations, any recognized Associated Students of Centralia College organization may request use of available college facilities for authorized activities. Facilities will be provided free of charge to the organization except when such use necessitates staffing and services beyond regular college requirements. Standard college fees will be charged in these cases.

Use of facilities for purposes other than those approved or in an irresponsible manner may result in withdrawal of this privilege for an organization.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-20-140, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-20-140, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-20-140, filed 3/22/78; Order 71-11, § 132L-20-140, filed 2/17/71.]

**WAC 132L-20-150 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-160 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-20-170 Repealed.** See Disposition Table at beginning of this chapter.

### Chapter 132L-21 WAC

#### SOUTH PUGET SOUND CODE PROCEDURES

##### WAC

132L-21-010 through 132L-21-040 Repealed.

##### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132L-21-010 Initial proceedings. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-

1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

132L-21-020 Appeals. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

132L-21-030 Disciplinary sanctions. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

132L-21-040 Readmission after suspension. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-21-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

**WAC 132L-21-010 through 132L-21-040 Repealed.** See Disposition Table at beginning of this chapter.

### Chapter 132L-22 WAC

#### CENTRALIA COLLEGE CODE PROCEDURES

##### WAC

132L-22-010 Repealed.  
132L-22-020 Nonacademic disciplinary procedures.  
132L-22-030 Repealed.  
132L-22-040 Repealed.  
132L-22-050 Repealed.  
132L-22-060 Sanctions.  
132L-22-070 Readmission after suspension.

##### DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

132L-22-010 Purpose of disciplinary actions. [Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-010, filed 3/22/78; Order 71-11, § 132L-22-010, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-22-030 Appeals. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-030, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-030, filed 3/22/78; Order 71-11, § 132L-22-030, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-22-040 Student hearing committee. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-040, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-040, filed 3/22/78; Order 71-11, § 132L-22-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

132L-22-050 Final decision regarding disciplinary sanction. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-050, filed 3/22/78; Order 71-11, § 132L-22-050, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**WAC 132L-22-010 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-22-020 Nonacademic disciplinary procedures.** (1) **INITIATION OF DISCIPLINARY ACTION.** Anyone may report, orally or in writing, violations to the dean of educational services, or designee, who may initiate disciplinary action.

(2) **NOTICE.** Any student charged with a violation shall receive written notice delivered to the student personally or by registered or certified mail to the student's last known address no later than two weeks after a reported violation. This notice shall not be ineffective if presented later due to the student's absence. The notice shall contain:

(a) The time, date, place, and nature of the alleged misconduct;

(b) Set forth those specific provisions allegedly violated;

(c) The time and date the student is required to meet with the dean of educational services or designee;

(d) That anything the student says at the meeting with the dean or designee may be used against the student;

(e) Inform the student that failure to appear may subject the student to any sanction authorized by this code.

(3) **MEETING WITH THE DEAN OF EDUCATIONAL SERVICES.**

(a) At the meeting with the dean of educational services the student shall be informed of provisions of the code of student rights and responsibilities that are involved, that the student may appeal any sanction imposed by the dean of educational services, and that if a hearing is required it may be open to the public at the chairperson's discretion, if requested by the student. If the student requests a formal hearing, the dean of educational services shall take no action nor make any determination in the matter other than to inform the student again of the time, date, and location of the formal hearing.

(b) After considering the evidence in the case and interviewing the student or students involved, the dean of educational services may take any of the following actions:

Impose any sanction; exonerate a student or students; refer the case to the student services committee with or without a recommendation; or dismiss the case (after whatever counseling or advice may be appropriate.)

(c) **Dean's decision - notice:** The student shall receive written notice of the dean's decision, as well as a summary of the evidence and notice of the right to appeal within ten days to the student services committee.

(d) Disciplinary action taken by or at the recommendation of the dean of educational services or designee is final unless the student appeals.

(4) **STUDENT SERVICES COMMITTEE.** A standing committee composed of eight members: Two administrators chosen by the president; two faculty members chosen by the faculty representative; two students chosen by the student senate; and two classified employees chosen by the classified representative. The committee shall select a chairperson from their membership and make decisions according to a majority vote.

(5) **HEARING PROCEDURES.** (a) The student services committee will hear, de novo, and make recommendations to the college president or designee on all disciplinary cases appealed to the committee by the student or referred to it by the dean of educational services or designee. Recommendations involving suspension, dismissal, or expulsion will be referred to the college president or designee.

(b) The student may be represented by counsel of the student's own choosing provided that the student shall bear the cost and shall tender three days' notice thereof to the dean of educational services.

(c) The college may be represented by the dean of educational services or designee, including an assistant attorney general.

(d) The chairperson shall exercise control over the hearing to avoid needless consumption of time and to prevent the harassment or intimidation of witnesses. Any person, including the student, who disrupts the hearing or who fails to adhere to the rulings of the chairperson or committee advisor may be excluded from the proceedings.

(e) Hearings will be closed to the public, except for the dean and/or designee; immediate members of the student's family; and the student's representative. An open hearing may be held, at the discretion of the chairperson, if requested by the student. All parties, the witnesses, and the public shall be excluded during committee deliberations.

(f) The student may: Question witnesses; bring an advocate to defend him/her, including legal counsel; and have a maximum of three character witnesses appear on the student's behalf.

(g) The burden of proof shall be on the dean or designee, who must establish the guilt of the student by preponderance of the evidence.

(h) Formal rules of evidence and procedures shall not be applicable to disciplinary proceedings conducted pursuant to this code. The chairperson shall admit all matters into evidence which reasonable persons would accept as having probative value in the conduct of their affairs. Unduly repetitious or irrelevant evidence may be excluded.

(i) The dean may appoint a special presiding officer to the committee in complex cases or in any case in which the respondent is represented by legal counsel. Special presiding officers may participate in committee deliberations but shall not vote.

(j) Final decisions of the student services committee shall be by majority vote of the members present and voting. A tie vote will result in an affirmation of the original decision.

(k) Final decisions of the committee, including findings of fact or reasons for the decision, shall be accompanied by a brief written opinion which will be delivered to the student personally or by registered or certified mail to the student's last known address.

(l) In order that a complete record of the proceedings, including all evidence presented, can be made, hearings may be tape recorded or transcribed. If a recording or transcription is made, a copy thereof shall be on file at

the office of the dean of educational services. If a recording or transcription is not made, the decision of the committee, president, or designee should include a summary of the testimony and should be sufficiently detailed to permit appellate review.

(6) **APEALS.** All appeals by a student must be made in writing and presented to the dean or designee within ten calendar days after the student has been notified of the action from which he/she has the right to appeal. Appeals contesting the dean's decision to suspend, dismiss or expel or appeals contesting disciplinary recommendations by the student services committee may be taken to the college president. Appeals contesting disciplinary recommendations by the college president may only be taken to the Community College District Twelve board of trustees whose decision is final.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-020, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-020, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-020, filed 3/22/78; Order 71-11, § 132L-22-020, filed 2/17/71.]

**WAC 132L-22-030 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-22-040 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-22-050 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-22-060 Sanctions.** The following definitions of disciplinary terms have been established and shall be the sanctions imposed upon violators of the code of student rights and responsibilities:

(1) **WARNING.** Notice to a student, either verbally or in writing, that the student has been in violation of college rules or regulations or has otherwise failed to meet the college's standards of conduct. Such warnings will include the statement that continuation or repetition of the specific conduct involved or other misconduct will normally result in one of the more serious disciplinary actions described below.

(2) **REPRIMAND.** Formal action censuring a student for violation of the college rules or regulations or for failure to meet the college's standards of conduct. Reprimands shall be made in writing to the student by the officer or agency taking action, with copies filed in the office of the dean of educational services. A reprimand will include the statement that continuation or repetition of the specific conduct involved or other misconduct will normally result in one of the more serious disciplinary actions described below.

(3) **RESTITUTION.** An individual student may be required to make restitution for damage or loss to college or other property and for injury to persons. Failure to

make restitution within thirty days will result in suspension for an indefinite period of time as set forth in subsection (5) of this section provided that a student may be reinstated upon payment.

(4) **DISCIPLINARY PROBATION.** Formal action placing conditions upon the student's continued attendance for violation of college rules or regulations or the failure to meet the college standards of conduct. The office or agency placing the student on disciplinary probation will specify, in writing, the period of probation and the conditions, such as limiting the student's participation in extracurricular activities. Disciplinary probation warns the student that any further misconduct will automatically raise the question of suspension from the college. Disciplinary probation may be for a specified period which may extend to graduation or other termination of the student's enrollment in the college.

(5) **SUSPENSION/DISMISSAL.** Temporary, indefinite, or permanent dismissal from the college of a student for violation of college rules and regulations. The notification suspending/dismissing a student will indicate, in writing, the term of the suspension, if applicable, and any special conditions which must be met before readmission. Copies of the notification shall be kept on file in the office of the dean of educational services and in the student's official educational record.

Refund of fees for the quarter in which disciplinary action is taken shall be in accord with the college's refund policy.

Students who are suspended or dismissed from the college may be denied access to all or any part of the campus or other facility during the duration of the period of suspension.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-060, filed 8/14/87. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-060, filed 3/22/78; Order 71-11, § 132L-22-060, filed 2/17/71.]

**WAC 132L-22-070 Readmission after suspension.** Any student suspended from the college for disciplinary reasons may be readmitted upon expiration of the time period for which the suspension was issued. If the student has been suspended for an indefinite period, or feels that circumstances warrant reconsideration of the temporary suspension prior to its expiration, the student may be readmitted following approval of a written petition submitted to the dean of educational services. Such petitions must state reasons which support a reconsideration of the matter. Before readmission may be granted, such petitions must be reviewed and approved by the college president or designee, or by the board of trustees in those cases in which it made the final disciplinary action decision.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-22-070, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-22-070, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-22-070, filed 3/22/78; Order 71-11, § 132L-22-070, filed 2/17/71.]

**Chapter 132L-23 WAC**

**SOUTH PUGET SOUND SUMMARY SUSPENSION RULES**

**WAC**

132L-23-010 through 132L-23-040 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132L-23-010 Summary suspension procedures. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-010, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-23-020 Permission to enter or remain on campus. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-020, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-23-030 Notice of summary suspension proceedings. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-030, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.
- 132L-23-040 Emergency procedures. [Statutory Authority: RCW 28B.50.140. 87-13-026 (Order 87-3), § 132L-23-040, filed 6/11/87.] Repealed by 88-21-071 (Order 88-1), filed 10/18/88. Statutory Authority: RCW 28B.50.140.

**WAC 132L-23-010 through 132L-23-040 Repealed.** See Disposition Table at beginning of this chapter.

**Chapter 132L-24 WAC**

**CENTRALIA COLLEGE SUMMARY SUSPENSION RULES**

**WAC**

- 132L-24-010 Summary suspension procedures.
- 132L-24-020 Permission to enter or remain on campus.
- 132L-24-030 Notice of summary suspension proceedings.
- 132L-24-040 Repealed.
- 132L-24-050 Repealed.
- 132L-24-060 Repealed.
- 132L-24-070 Repealed.
- 132L-24-080 Repealed.

**DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER**

- 132L-24-040 Procedures of summary suspension hearing. [Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-040, filed 3/22/78; Order 71-11, § 132L-24-040, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-24-050 Decision by the dean of students. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-050, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-050, filed 3/22/78; Order 71-11, § 132L-24-050, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-24-060 Notice of summary suspension. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-060, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-060, filed 3/22/78; Order 71-11, § 132L-24-060, filed 2/17/71.] Repealed by

- 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-24-070 Suspension for failure to appear. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-070, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-070, filed 3/22/78; Order 71-11, § 132L-24-070, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.
- 132L-24-080 Appeal. [Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-080, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-080, filed 3/22/78; Order 71-11, § 132L-24-080, filed 2/17/71.] Repealed by 87-17-037 (Order 87-6), filed 8/14/87. Statutory Authority: RCW 28B.50.140.

**WAC 132L-24-010 Summary suspension procedures.** The dean of educational services or designee may suspend any student of the college for not more than ten academic calendar days pending investigation, action or prosecution on charges of an alleged violation or violations of college policy, and if the dean of educational services has reason to believe the student's physical or emotional safety and well-being, or the safety and well-being of the other college community members, or the safety and well-being of the college property requires such suspension.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-010, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-010, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-010, filed 3/22/78; Order 71-11, § 132L-24-010, filed 2/17/71.]

**WAC 132L-24-020 Permission to enter or remain on campus.** During the period of summary suspension, the suspended student shall not enter the campus of the college or facility under the operation of the college other than to meet with the dean of educational services or to attend the hearing. However, the dean of educational services may grant the student special permission to enter the campus for the express purpose of meeting with faculty, staff, or students in preparation for the hearing.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-020, filed 8/14/87. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-020, filed 3/22/78; Order 71-11, § 132L-24-020, filed 2/17/71.]

**WAC 132L-24-030 Notice of summary suspension proceedings.** (1) If the dean of educational services or designee finds it necessary to exercise the authority to summarily suspend a student, he/she shall give the student notice, orally or in writing, stating: The time, date, place, and nature of the alleged misconduct; the evidence in support of the charge(s); the corrective action or punishment which may be imposed against the student; that anything the student says to the dean may be used against the student; and that the student may either accept the disciplinary action or, within forty-eight hours or two work days following receipt of this notification, file at the office of the dean of educational services, a written request for a hearing by the student



services committee. If the request is not filed within the prescribed time, it will be deemed as waived.

(2) Appeal and hearing: If oral notice is given, it shall be followed by a written notice within forty-eight hours or two working days. The hearing shall be accomplished according to the procedures set forth in WAC 132L-22-010. Failure by the student to appear at the hearing with the student services committee shall result in the dean of educational services suspending the student from the college.

(3) Nothing herein shall prevent faculty members from taking reasonable summary action as may be reasonably necessary to maintain order when they have reason to believe that such action is necessary for the physical safety and well-being of the student, or the safety and protection of other students or of college property or where the student's conduct materially and substantially disrupts the educational process.

(a) Such summary action in the form of removal from the classroom shall be effective for a period not to exceed two scheduled classroom days.

(b) Any summary action taken by faculty members may be appealed to the dean of educational services pursuant to appeal procedures set forth in WAC 132L-22-010(6).

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-24-030, filed 8/14/87. Statutory Authority: Chapters 28B.10 and 28B.50 RCW. 80-04-009 (Resolution No. 80-9), § 132L-24-030, filed 3/7/80. Statutory Authority: RCW 28B.19.030. 78-04-043 (Order 78-9), § 132L-24-030, filed 3/22/78; Order 71-11, § 132L-24-030, filed 2/17/71.]

**WAC 132L-24-040 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-24-050 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-24-060 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-24-070 Repealed.** See Disposition Table at beginning of this chapter.

**WAC 132L-24-080 Repealed.** See Disposition Table at beginning of this chapter.

### Chapter 132L-25 WAC EMERGENCY PROCEDURES

WAC  
132L-25-010 Emergency procedures.

**WAC 132L-25-010 Emergency procedures.** In the event of activities which interfere with the orderly operation of the college, the dean of educational services or the college president shall determine the course of action which appears to offer the best possibility for resolution of the problem. The emergency procedures outlined below will be followed if deemed essential:

(1) Inform those involved in such activities that they are in violation of college and/or civil regulations.

(2) Inform them that they should cease and desist. Indicate an area on campus where they are able to conduct their activities without interfering with the operation of the college, if such an area is available.

(3) If they do not respond within a reasonable time, call the civil authorities.

[Statutory Authority: RCW 28B.50.140. 87-17-037 (Order 87-6), § 132L-25-010, filed 8/14/87.]

## Title 132N WAC COMMUNITY COLLEGES--CLARK COLLEGE

### Chapters

- 132N-20 Code of student conduct.**  
**132N-128 Faculty tenure.**  
**132N-156 Parking and traffic rules and regulations.**

### Chapter 132N-20 WAC CODE OF STUDENT CONDUCT

#### WAC

- 132N-20-010 Student responsibilities and standards of conduct.  
132N-20-020 Authority.  
132N-20-030 Summary action.  
132N-20-040 Student participation.  
132N-20-050 Violations.  
132N-20-060 Disciplinary hearing procedures.  
132N-20-070 Committee on student conduct.  
132N-20-080 Forms of disciplinary action.  
132N-20-090 Procedure for summary suspension.

**WAC 132N-20-010 Student responsibilities and standards of conduct.** Admission to the college carries with it the presumption that students will conduct themselves as responsible members of the academic community. Thus, when they enroll in the college, students assume the obligation to observe standards of conduct which are appropriate to the pursuit of educational goals.

[Statutory Authority: Chapters 28B.50 and 28B.10 RCW. 88-16-068 (Order 88-01), § 132N-20-010, filed 8/2/88.]

**WAC 132N-20-020 Authority.** The board of trustees, acting pursuant to RCW 28B.50.140(14), has delegated (by written order) to the president of the college the authority to administer disciplinary action. Pursuant to this authority, the president, or designee, shall be responsible for the administration of the disciplinary procedures provided for herein. However, all disciplinary action in which there is a recommendation that a student be suspended shall be reviewed by the president or acting president.

Only where the institution's interests as an academic community are distinctly and clearly involved shall the