

[Statutory Authority: Chapter 74.18 RCW. 88-09-006 (Order 88-1), § 67-10-060, filed 4/11/88. Statutory Authority: 1983 c 194 § 18. 84-01-040 (Order 83-06), § 67-10-060, filed 12/15/83. Formerly WAC 67-14-060.]

Chapter 67-25 WAC

VOCATIONAL REHABILITATION AND SERVICES FOR BLIND PERSONS

WAC

67-25-120	Certification of termination of extended evaluation and notice.
67-25-400	Vocational rehabilitation services—Maintenance.
67-25-404	Vocational rehabilitation services—Transportation.
67-25-570	Fair hearing.

WAC 67-25-120 Certification of termination of extended evaluation and notice. The certification of termination of extended evaluation and notice is applicable when the following is considered:

(1) Certification of eligibility for regular case services. Prior to, or simultaneously with acceptance of a handicapped individual for vocational rehabilitation services, there will be a certification that the individual has met the requirements specified. The certified statement will be dated and signed by the vocational rehabilitation counselor or rehabilitation teacher.

(2) Certification of ineligibility. When it has been determined by clear evidence that an individual is ineligible for vocational rehabilitation services, there shall be a certification, dated and signed by the vocational rehabilitation counselor or rehabilitation teacher. Such certification of ineligibility will be made only after full participation with the individual or, as appropriate, his/her parent, guardian or other representative, or after affording a clear opportunity for such consultation.

[Statutory Authority: Chapter 74.18 RCW. 88-09-006 (Order 88-1), § 67-25-120, filed 4/11/88. Statutory Authority: 1983 c 194 § 18. 84-01-042 (Order 83-08), § 67-25-120, filed 12/15/83. Formerly WAC 67-20-120.]

WAC 67-25-400 Vocational rehabilitation services—Maintenance. (1) Maintenance services include the client's basic living expenses, such as food, housing, clothing and health care needs, and other subsistence expenses which are essential to enable him/her to receive full benefit from other vocational rehabilitation services.

(2) Maintenance services may be provided to the extent necessary to enable a client to derive the full benefit of other vocational rehabilitation services.

(3) Maintenance may be provided at any time during the rehabilitation process, or following placement, until such time as the client has actually received remuneration for his employment, for a period not to exceed sixty days.

[Statutory Authority: Chapter 74.18 RCW. 88-09-006 (Order 88-1), § 67-25-400, filed 4/11/88. Statutory Authority: 1983 c 194 § 18. 84-01-042 (Order 83-08), § 67-25-400, filed 12/15/83. Formerly WAC 67-20-400.]

WAC 67-25-404 Vocational rehabilitation services—Transportation. (1) The department will provide

or cause to be provided, within budget constraints, necessary travel and related expenses required to transport clients, thereby enabling them to receive services necessary for the achievement of vocational rehabilitation objectives.

(2) Transportation may include:

(a) Fares or travel costs associated with using public or private conveyances.

(b) Food and/or lodging while in travel status.

(c) Attendants or escorts for clients and the attendants' or escorts' travel costs.

(d) Reimbursement for relocation and moving expenses when a satisfactory adjustment to a job has been made and job security has been established.

[Statutory Authority: Chapter 74.18 RCW. 88-09-006 (Order 88-1), § 67-25-404, filed 4/11/88. Statutory Authority: 1983 c 194 § 18. 84-01-042 (Order 83-08), § 67-25-404, filed 12/15/83. Formerly WAC 67-20-404.]

WAC 67-25-570 Fair hearing. (1) Any client dissatisfied with the finding of an administrative review may request from the department, and shall thereupon be granted, a fair hearing. A client who desires a fair hearing shall request such hearing within thirty days after receiving notice from the department of the finding of the administrative review.

(2) A request for fair hearing shall be sent to the Department of Services for the Blind at 521 East Legion Way, Olympia, WA 98504, who will forward it to the office of administrative hearings.

(3) The administrative law judge will make a proposed decision to the director of the department of services for the blind who will make a final determination.

(4) The client will be notified in writing by the director within fifteen days of receipt of the administrative law judge's proposed decision.

[Statutory Authority: Chapter 74.18 RCW. 88-09-006 (Order 88-1), § 67-25-570, filed 4/11/88. Statutory Authority: 1983 c 194 § 18. 84-01-042 (Order 83-08), § 67-25-570, filed 12/15/83. Formerly WAC 67-20-570.]

Title 82 WAC

FINANCIAL MANAGEMENT, OFFICE OF (Formerly: Office of Program Planning and Fiscal Management)

Chapters

82-24	Moving expenses.
82-50	Pay dates for state employees.

Chapter 82-24 WAC

MOVING EXPENSES

WAC

82-24-080	Moving household goods by common carrier.
82-24-090	Moving household goods in rental equipment.
82-24-110	Mobile home moves.
82-24-130	Payment of moving expenses.

WAC 82-24-080 Moving household goods by common carrier. (1) Allowable moving costs may be paid for up to 12,000 pounds of household goods including a reasonable allowance for packing, unpacking, insurance and (if authorized) 30 days storage in transit. Storage will be paid at either the origin or destination point of the move, but not at both places.

(2) Allowable moving costs may include insurance or transit protection costs. The maximum amount of state provided insurance is \$50,000 per move while in transit, in storage and delivery to or from the storage place. All adjustments of losses shall be based upon the replacement value of the items claimed. Coverage in excess of \$50,000 may be secured at the employee's expense.

(3) Allowable moving costs may include a charge by the common carrier for appliance disconnect and hookup.

(4) Items *excluded* from allowable moving costs are:

(a) Movement of animals and articles of sentimental or high intrinsic value. The employee will personally arrange for and pay the costs of transportation of items such as jewelry, negotiables and collector items.

(b) Excessive hobby material and equipment, automobiles, boats, airplanes, camping vehicles and mobile homes which are not the primary residence of the employee, explosives and other dangerous goods, property liable to impregnate or otherwise damage the mover's equipment or other property, perishable foodstuffs subject to spoilage, building materials, fuel or other similar nonhousehold articles.

(c) Penalties imposed by a carrier as a result of negligence by the employee.

(d) Maid service or other third party convenience or services of a similar nature.

[Statutory Authority: RCW 43.03.110 and 43.03.120. 87-06-012 (Order 87-64), § 82-24-080, filed 2/20/87. Statutory Authority: RCW 43.03.120. 79-09-056 (Order 42), § 82-24-080, filed 8/24/79, effective 10/1/79; Order 3, § 82-24-080, filed 4/4/68, effective 5/6/68.]

WAC 82-24-090 Moving household goods in rental equipment. (1) If the employee estimates that the truck or trailer rental costs for a move will be less than \$500, competitive bids are not required. The employee may select the rental unit, pay the rental and submit the receipt direct to the agency for reimbursement. It is not necessary for the agency to submit the receipt to the division of purchasing.

(2) If the employee estimates that the truck or trailer rental costs will be \$500 or more, the employee must obtain three competitive bids. Reimbursement to the employee will be at the rate of the lowest bid. Prior to reimbursement, a copy of the receipt and of the bids must be provided to the division of purchasing for approval.

(3) Allowable moving costs may include a mileage allowance for towing a trailer by personal automobile and may be paid at the standard mileage rate.

(4) Transit insurance cannot be provided by the division of purchasing for household goods moved by the employee in a rental truck or trailer. The employee may

secure and be reimbursed for transit insurance up to a maximum of \$50,000 coverage on his household goods.

(5) The maximum allowable moving costs may not exceed the cost of moving a maximum of 12,000 pounds of household goods between the same origin and destination points by common carrier.

(6) Items *excluded* from allowable moving costs are:

(a) Movement of animals and articles of sentimental or high intrinsic value. The employee will personally arrange for and pay the costs of transportation of items such as jewelry, negotiables and collector items.

(b) Excessive hobby material and equipment, automobiles, boats, airplanes, camping vehicles and mobile homes which are not the primary residence of the employee, explosives and other dangerous goods, property liable to impregnate or otherwise damage the mover's equipment or other property, perishable foodstuffs subject to spoilage, building materials, fuel or other similar nonhousehold articles.

(c) Penalties imposed by the rental agency as a result of negligence by the employee.

(d) Maid service or other third party convenience or services of a similar nature.

[Statutory Authority: RCW 43.03.110 and 43.03.120. 87-06-012 (Order 87-64), § 82-24-090, filed 2/20/87. Statutory Authority: RCW 43.03.120. 79-09-056 (Order 42), § 82-24-090, filed 8/24/79, effective 10/1/79; Order 3, § 82-24-090, filed 4/4/68, effective 5/6/68.]

WAC 82-24-110 Mobile home moves. (1) Allowable moving expenses may be paid for a mobile home which is the primary residence of the employee, provided the move is not within the same metropolitan area.

(2) Allowable moving costs may include the cost of having the mobile home moved by a professional mover. Allowable moving costs may include a combination of costs resulting from moving household goods by a common or other carrier and moving the mobile home by a professional mover.

(3) Allowable moving costs may include packing of contents of the mobile home and normal preparation of the mobile home for over-the-road movement.

(4) Transit insurance cannot be provided by the division of purchasing for mobile home moves. The employee may secure and be reimbursed for transit insurance up to a maximum of \$50,000 coverage.

(5) The maximum allowable moving costs may not exceed the cost of moving a maximum of 12,000 pounds of household goods between the same origin and destination points by common carrier.

(6) Items *excluded* from allowable moving costs are:

(a) Wrecker services necessary to place the unit in position for over-the-road movement; tire failure; temporary carriage or the installation of a removable undercarriage; movement or replacement of outside fuel tanks; and any costs incurred to bring the mobile home up to safety requirements for over-the-road movement.

(b) Penalties imposed by the mover as a result of negligence by the employee.

[Statutory Authority: RCW 43.03.110 and 43.03.120. 87-06-012 (Order 87-64), § 82-24-110, filed 2/20/87. Statutory Authority: RCW 43.03.120. 79-09-056 (Order 42), § 82-24-110, filed 8/24/79, effective 10/1/79; Order 3, § 82-24-110, filed 4/4/68, effective 5/6/68.]

WAC 82-24-130 Payment of moving expenses. (1)
The employee will be responsible for payment of moving expenses in excess of the allowable costs set forth in this chapter.

(2) The state traffic manager, division of purchasing, will advise state agencies of the proportionate share of the costs to be borne by the state and by the employee, when the total charges exceed the allowable costs. Charges are prorated on the basis of a ratio of the maximum weight allowed in WAC 82-24-080 to the total weight and will include all costs essential to the physical move of goods as a single unit.

(3) Prior to payment of the carrier invoice the employee and the agency are to review the invoice and indicate agreement or disagreement with the specified charges. In the event that either the employee or the agency feel that the charges are in error a written notice of the dispute is to be filed with the state traffic manager for resolution. The state traffic manager is to notify the carrier upon receipt of a notice of dispute.

(4) Agencies are to pay the entire amount of the uncontested carrier invoice and separately recover the employee's proportionate share of the cost of the move.

(5) New or transferred employees, when requesting moving services, are to execute a payroll deduction, prior to the state traffic manager, division of purchasing, securing moving services, authorizing the employing agency to withhold the total amount of the employee's share of the cost of the move commencing the first pay date after payment of the uncontested carrier's invoice by the agency. The deduction from the employee's pay is to be made after withholding of mandatory deductions but prior to withholding any voluntary deductions. Mandatory deductions are defined for purposes of this chapter as:

- Federal income tax
- Employee's share of OASI contributions
- Medical aid contributions
- Mandatory retirement contributions
- Court ordered payments served on the agency

This payroll deduction authorization is to remain in force until the total amount of the employee's share of the cost of the move has been recovered.

(6) New or transferred employees who do not execute a payroll deduction authorization prior to the authorization of the move will be responsible for arranging their own move and making full payment directly to the carrier. The state will reimburse the employee under this circumstance for either the amount the state would have paid if the move had been arranged through the state traffic manager, division of purchasing, or the actual cost incurred by the employee, whichever is less.

(7) The premium for the state household goods blanket insurance policy will be billed monthly by the department of general administration to agencies for employee moves covered by the policy during the month.

[Statutory Authority: RCW 43.03.110 and 43.03.120. 87-06-012 (Order 87-64), § 82-24-130, filed 2/20/87. Statutory Authority: RCW 43.03.120. 81-10-021 (Order 52), § 82-24-130, filed 4/28/81, effective 6/1/81; 79-09-056 (Order 42), § 82-24-130, filed 8/24/79, effective 10/1/79; Order 3, § 82-24-130, filed 4/4/68, effective 5/6/68.]

Chapter 82-50 WAC

PAY DATES FOR STATE EMPLOYEES

WAC

82-50-021	Official lagged, semimonthly pay dates established.
82-50-031	Exceptions.
82-50-041	Repealed.

DISPOSITION OF SECTIONS FORMERLY CODIFIED IN THIS CHAPTER

82-50-041	Effective date. [Statutory Authority: RCW 42.16.010 and 42.16.017. 83-17-118 (Order 83-59), § 82-50-041, filed 8/24/83.] Repealed by 88-16-027 (Order 88-66), filed 7/27/88. Statutory Authority: RCW 42.16.010(1) and 42.16.017.
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WAC 82-50-021 Official lagged, semimonthly pay dates established. Unless exempted otherwise under the provisions of WAC 82-50-031, the salaries of all state officers and employees are paid on a lagged, semimonthly basis for the official twice-a-month pay periods established in RCW 42.16.010(1). The following are the official lagged, semimonthly pay dates for calendar years 1988 and 1989:

CALENDAR YEAR 1988

Monday, January 11, 1988
Monday, January 25, 1988
Wednesday, February 10, 1988
Thursday, February 25, 1988
Thursday, March 10, 1988
Friday, March 25, 1988
Monday, April 11, 1988
Monday, April 25, 1988
Tuesday, May 10, 1988
Wednesday, May 25, 1988
Friday, June 10, 1988
Friday, June 24, 1988
Monday, July 11, 1988
Monday, July 25, 1988
Wednesday, August 10, 1988
Thursday, August 25, 1988
Friday, September 9, 1988
Monday, September 26, 1988
Friday, October 7, 1988
Tuesday, October 25, 1988
Thursday, November 10, 1988
Wednesday, November 23, 1988
Friday, December 9, 1988
Friday, December 23, 1988

CALENDAR YEAR 1989

Tuesday, January 10, 1989
Wednesday, January 25, 1989
Friday, February 10, 1989
Friday, February 24, 1989
Friday, March 10, 1989
Friday, March 24, 1989
Monday, April 10, 1989
Tuesday, April 25, 1989
~~Wednesday, May 10, 1989~~
Thursday, May 25, 1989
Friday, June 9, 1989
Monday, June 26, 1989
Monday, July 10, 1989
Tuesday, July 25, 1989
Thursday, August 10, 1989
Friday, August 25, 1989
Monday, September 11, 1989
Monday, September 25, 1989
Tuesday, October 10, 1989
Wednesday, October 25, 1989
Thursday, November 9, 1989
Wednesday, November 22, 1989
Monday, December 11, 1989
Friday, December 22, 1989

[Statutory Authority: RCW 42.16.010(1) and 42.16.017. 88-16-027 (Order 88-66), § 82-50-021, filed 7/27/88; 87-16-060 (Order 87-65), § 82-50-021, filed 7/30/87; 86-17-001 (Order 86-63), § 82-50-021, filed 8/8/86; 85-16-014 (Order 85-62), § 82-50-021, filed 7/26/85; 84-14-046 (Order 84-61), § 82-50-021, filed 6/29/84; 83-17-118 (Order 83-59), § 82-50-021, filed 8/24/83.]

WAC 82-50-031 Exceptions. The salaries of all state officers and employees shall be paid on a schedule consistent with the provisions of WAC 82-50-021 with the following exceptions:

(1) Schedules for the payment of compensation on dates other than those established in WAC 82-50-021 are authorized for those state officers and employees with written contracts currently in force which explicitly specify payroll dates other than those established in WAC 82-50-021 until the contracts in effect on September 23, 1983, expire or are renegotiated. After that

date, no state agency, office, or institution may contract or agree to any payroll dates other than as specified in WAC 82-50-021 and no state agency, office, or institution may agree to any extension of a contract specifying payroll dates other than those set in WAC 82-50-021 without amending the contract to delete any reference to payroll dates other than those established by WAC 82-50-021.

(2) Schedules for the payment of compensation on pay dates other than those established in WAC 82-50-021 may be authorized in writing by the director of the office of financial management, or the director's designee, in the following instances:

(a) For short-term, intermittent, noncareer state employees;

(b) For student employees of institutions of higher education; and

(c) For liquor control agency managers who are paid a percentage of monthly liquor sales.

(3) Schedules for the payment of compensation on pay dates other than those established in WAC 82-50-021 may be authorized by the director of the office of financial management, or the director's designee, only upon the written request of the agency head, or the agency head's designee, and only for the purpose of maintaining a lagged, semimonthly pay date schedule of shorter duration than the official lagged, semimonthly pay date schedule established in WAC 82-50-021. However, the official pay periods established by RCW 42.16.010(1) are in effect.

[Statutory Authority: RCW 42.16.010(1) and 42.16.017. 88-16-027 (Order 88-66), § 82-50-031, filed 7/27/88. Statutory Authority: RCW 42.16.010 and 42.16.017. 83-17-118 (Order 83-59), § 82-50-031, filed 8/24/83.]

WAC 82-50-041 Repealed. See Disposition Table at beginning of this chapter.

**Title 98 WAC
CEMETERY BOARD**

Chapters

- 98-11 Nonendowed care cemeteries.
- 98-40 Procedures for handling dead human bodies by authorized crematory authorities.

**Chapter 98-11 WAC
NONENDOWED CARE CEMETERIES**

WAC 98-11-005 Definition--Section.

WAC 98-11-005 Definition--Section. For the purposes of RCW 68.40.025, "section" shall mean cemetery land, either dedicated or undedicated, that was not available for sale prior to the effective date of RCW 68.40.025. A section shall have at least one of the following characteristics:

(1) Area that is distinguishable as a unit of unsold graves not commingled with units of graves in which sales have occurred prior to the effective date of RCW 68.40.025.

(2) Areas owned by cemeteries for future development.

(3) Areas acquired by cemeteries for development after the effective date of RCW 68.40.025.

(4) Areas consisting of groups of graves or lots identified by the cemetery with title or number as to create the appearance of a distinguishable group.

(5) Mausoleums, columbariums, crypts or niches constructed after the effective date of RCW 68.40.025.

[Statutory Authority: RCW 68.05.105(1). 88-07-032 (Order PM 714), § 98-11-005, filed 3/9/88.]

**Chapter 98-40 WAC
PROCEDURES FOR HANDLING DEAD HUMAN
BODIES BY AUTHORIZED CREMATORY
AUTHORITIES**

WAC 98-40-050 Cremation of human remains.

WAC 98-40-050 Cremation of human remains. (1) Cremation will not take place until the necessary permits and consents are issued by the health department and/or coroner or prosecuting attorney. (See RCW 68.08.108 and 70.58.230)

(2) Immediately prior to being placed within the cremation chamber, the identification of the human remains shall be verified by the crematory authority and identification of the human remains being cremated shall be placed near the cremation chamber control panel where it shall remain in place until the cremation process is complete.

(3) The unauthorized simultaneous cremation of more than one human remains within the same cremation chamber is specifically forbidden. It may be done only when authorized as provided in WAC 98-40-050 (4) and (5).

(4) A crematory authority may simultaneously cremate more than one human remains within the same cremation chamber only upon having received written authorization to do so from the authorizing agent of each human remains to be cremated. A written authorization shall exempt the crematory authority from all liability for commingling of the products of the cremation process.

(5) Simultaneous cremation of more than one human remains within the same cremation chamber may be made without the authorizations required in WAC 98-40-050 (3) and (4) if equipment, techniques, or other devices are employed that keep the human remains separate and distinct before and during, and recoverable cremated remains separated and distinct after the cremation process.

[Statutory Authority: RCW 68.05.105(1). 88-07-032 (Order PM 714), § 98-40-050, filed 3/9/88. Statutory Authority: RCW 68.05.100 as amended by 1985 c 402 § 8. 85-19-012 (Order 108), § 98-40-050, filed 9/6/85.]