

# Title 178 WAC

## ECONOMIC DEVELOPMENT FINANCE AUTHORITY

### Chapters

#### 178-01 Policies.

#### Chapter 178-01 WAC POLICIES

#### WAC

178-01-010 Operations and procedures.

**WAC 178-01-010 Operations and procedures.** (1) Uniform procedure rules: Practice and procedure in and before the authority are governed by the uniform procedural rules codified in the Washington Administrative Code, WAC 1-08-005 through 1-08-590, as now or hereafter amended, which rules the authority adopts as its own, subject to any additional rules the authority may add from time to time. The authority reserves the rights to make whatever determination is fair and equitable should any question not covered by its rules come before the authority, said determination to be in accordance with the spirit and intent of the law.

(2) Officers: The authority shall have the following officers each of whom are members of the board:

(a) Chair, who shall be designated by the governor,

(b) Vice chair, who shall be elected by a majority of a quorum of the authority,

(c) Secretary, who shall be the treasurer of the state of Washington, an ex-officio member of the board.

(3) Authority meetings: The meetings of the authority shall be "regular meetings" as these designations are defined in chapter 42.30 RCW. They may be called at any time and place by the chair or a majority of the members of the authority. At least 24 hours notice of all special meetings shall be given by delivering personally or by mail to each member a written notice specifying the time and place of the meeting and a copy of the agenda prepared by the executive director in consultation with the chairman, and by giving such notice to the public as may be required by law. An executive session may be called by the chairman or by a majority of all members of the authority to consider the appointment, employment or dismissal of an officer or employee, and such other matters as are permitted by RCW 42.30.110.

(4) Quorum: Ten members shall constitute a quorum, and the act of a majority of the members present at any meeting, if there is a quorum, shall be deemed the act of the authority except as specified hereafter.

(5) Chair's voting rights: The chair shall have the right to vote on all matters before the authority, just as any other authority member.

(6) Minutes of meetings: Minutes shall be kept of the proceedings of the authority.

(7) Rules of order: The authority shall generally follow Robert's Rules of Order, newly revised, in conducting its business meetings.

(8) Form of authority action: The authority shall act on the basis of a resolution when authorizing issuance of bonds pursuant to RCW 43.163.130 and when otherwise taking official and formal action with respect to the creation of special funds and the issuance and sale of bonds for providing financing for an applicant. Such resolutions shall be adopted upon the affirmative vote of a majority of a quorum of the members of the authority and shall be signed by the secretary. In all other instances the authority may act on the basis of a motion. Motions shall be adopted upon the affirmative vote of a majority of a quorum of members present at any meeting.

(9) Public participation in the meetings of the authority shall be allowed at the discretion of the chair who may recognize anyone in the audience who indicates a desire to speak at such meeting, provided that remarks by any individual person shall be limited to an amount of time granted by the chair.

[Statutory Authority: RCW 43.163.100(18). 92-09-002, § 178-01-010, filed 4/2/92, effective 5/3/92.]