

(i) A description of the accommodations previously provided to the student for the course;

(ii) An explanation of the relationship of the student's disability to the lack of success in completing the course;

(iii) The proposed substitute course, if known;

(iv) A statement by the student that he/she has made a good faith effort to complete the required course with appropriate accommodations;

(v) A statement from a medical, psychological or learning disabilities specialist who works in the field of the disability which makes this request for substitution necessary; and

(vi) A release signed by the student, authorizing the department chair, appropriate dean or associate dean, and vice-president of educational services to review the documentation on the student's disability and to contact the evaluating doctor, psychologist, or learning disabilities specialist.

(d) The disabled student services coordinator shall forward the request, with documentation through the appropriate approval process as designated below.

(13) Waiver/substitution committee.

(a) All requests for course substitutions/waivers shall be submitted through Skagit Valley College's formal waiver process. This process consists of obtaining approval from the appropriate department chair, dean or associate dean and the vice-president of educational services.

(b) Request for a course substitution shall be approved if the proposed substitution meets the learning objective of the degree requirement.

(c) The appropriate dean or associate dean shall respond in writing to all requests for course substitutions within two weeks of receiving the request. The response shall include a brief summary of the basis for the decision.

(14) Waiver of degree requirements. Requests for waiver of a program requirement will only be considered when the course substitution is not successful. The waiver request shall be considered in the same manner as provided above.

(15) Reasonable accommodation—disputes.

(a) If a student believes that the disabled student services coordinator has not identified or provided reasonable academic adjustments or auxiliary aids, that student may seek review of the coordinator's actions by the dean of guidance and special populations.

(b) The student will submit the appeal to the dean of guidance and special populations. The dean will review the student's position, and respond within five days.

(c) If resolution is not reached the dean will refer the appeal to the formal grievance process.

(d) The decision of the grievance committee is the final decision of the institution.

[Statutory Authority: RCW 28B.50.140. 96-01-077, § 132D-315-005, filed 12/18/95, effective 1/18/96.]

**Title 132G WAC
COMMUNITY COLLEGES—
SHORELINE COMMUNITY
COLLEGE**

Chapters

132G-126

Reduction in force and tenure code.

132G-160

Admission and registration procedures.

Chapter 132G-126 WAC

REDUCTION IN FORCE AND TENURE CODE

WAC

132G-126-010 through 132G-126-400 Repealed.

**DISPOSITION OF SECTIONS FORMERLY
CODIFIED IN THIS CHAPTER**

- 132G-126-010 Rules and regulations governing reduction in force—Objective and definition. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-010, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-020 RIF—Procedures for determining the necessity. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-020, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-030 RIF—Layoff units. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-030, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-040 RIF—Seniority. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-040, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-050 RIF—Implementation of reduction in force. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-050, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-060 RIF—Notification, hearing and appeal. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-060, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-070 RIF—Rights of laid off academic employees. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-070, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-080 RIF—Special provisions. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-080, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-200 Tenure—Purpose. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-200, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-210 Tenure—Definitions. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-210, filed 6/6/79.] Repealed by 95-07-103,

- filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-220 Tenure—Appointment review committees—Purpose of the committees and selection of membership. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-220, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-230 Tenure—Appointment review committees—Duties and responsibilities. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-230, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-240 Tenure—Appointment review committees—Operating procedures. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-240, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-250 Tenure—Authority of the board of trustees. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-250, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-260 Tenure—Rights and reasonable expectations of the probationer. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-260, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-270 Tenure—Dismissal of faculty members—Preamble. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-270, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-280 Tenure—Dismissal of faculty members—Faculty categories covered. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-280, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-290 Tenure—Dismissal of faculty members—Reasons for dismissal of a faculty member. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-290, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-300 Tenure—Dismissal of faculty members—Composition of the dismissal review committee. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-300, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-310 Tenure—Dismissal of faculty members—Selection of the dismissal review committee. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-310, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-320 Tenure—Dismissal of faculty members—Preliminary procedures relating to the dismissal of a faculty member. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-320, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-330 Tenure—Dismissal of faculty members—Initiation of formal proceedings. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-330, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-340 Tenure—Dismissal of faculty members—Procedural rights accorded the faculty member concerned. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-340, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-350 Tenure—Dismissal of faculty members—Responsibilities of dismissal review committee. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-350, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-360 Tenure—Dismissal of faculty members—Duties of the hearing officer of the dismissal review committee. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-360, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-370 Tenure—Dismissal of faculty members—Consideration by the board of trustees. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-370, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-380 Tenure—Dismissal of faculty members—Time limits. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-380, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-390 Tenure—Dismissal of faculty members—Publicity. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-390, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.
- 132G-126-400 Tenure—Dismissal of faculty members—Right of the faculty member to appeal the decision of the dismissal review committee and/or the board of trustees. [Statutory Authority: RCW 28B.50.130 and 28B.50.140. 79-06-106 (Order 12-10:79), § 132G-126-400, filed 6/6/79.] Repealed by 95-07-103, filed 3/20/95, effective 4/20/95. Statutory Authority: RCW 34.05.320.

WAC 132G-126-010 through 132G-126-400 Repealed. See Disposition Table at beginning of this chapter.

Chapter 132G-160 WAC

ADMISSION AND REGISTRATION PROCEDURES

WAC

132G-160-075 Refund of tuition and fees.

WAC 132G-160-075 Refund of tuition and fees. It shall be the policy of Shoreline Community College that students shall receive refunds of tuition and fees in a fair and equitable manner in accordance with policy expressed in state law. Further, all applicable federal laws and regulations will be observed and implemented when doing so is necessary to maintain eligibility for federal funding of programs, as allowed by state law.

The board delegates to the president of the college or his/her designee(s) the authority and responsibility to develop, maintain, and implement procedural guidelines to effectuate this policy.

[Statutory Authority: RCW 34.05.320 and 1995 c 36. 95-23-015, § 132G-160-075, filed 11/7/95, effective 12/8/95.]