

Chapter 392-340 WAC

SCHOOL DISTRICT ORGANIZATION

(Formerly chapter 180-24 WAC)

WAC

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- 392-340-009 Constitutional and statutory framework. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-009, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-009, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-105 Election of regional committee members—Applicable provisions. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-105, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-105, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020. 392-340-130
- 392-340-110 Election of regional committee members—Election officer. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-110, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, amended and recodified as § 180-24-110, filed 12/1/99, effective 1/1/00. Statutory Authority: 1990 c 33. 90-17-009, § 180-24-305, filed 8/6/90, effective 9/6/90. Statutory Authority: RCW 28A.04.120(9). 87-04-059 (Order 1-87), §§ 180-24-110 and 180-24-305, filed 2/4/87.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020. 392-340-135
- 392-340-115 Election of regional committee members—Dissolution—Position numbers—Initial elections—Regular elections—Terms of office. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-115, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-115, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.

- 392-340-140 Election of regional committee members—Biographical data form. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.-195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-140, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, amended and recodified as § 180-24-140, filed 12/1/99, effective 1/1/00. Statutory Authority: RCW 28A.04.120(9), 87-04-059 (Order 1-87), §§ 180-24-140 an 180-24-327, filed 2/4/87.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-145 Election of regional committee members—Withdrawal of candidacy. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.-195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-145, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-145, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-150 Election of regional committee members—Ballots—Contents. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.-195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-150, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-150, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-155 Election of regional committee members—Ballots and envelopes—Mailing to voters. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-155, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-155, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-160 Election of regional committee members—Voting—Marking and return of ballots. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-160, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-160, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-165 Election of regional committee members—Election board—Appointment and composition. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-165, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-165, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-170 Election of regional committee members—Receipt of ballots and count of votes. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-170, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-170, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-175 Election of regional committee members—Ineligible votes. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.-195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-175, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-175, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-180 Election of regional committee members—Recount of votes cast—Automatic or by request. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-180, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-180, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-185 Election of regional committee members—Certification of election. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.-195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-185, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-185, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-190 Election of regional committee members—Run-off elections. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.-195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-190, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 sp.s. c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-190, filed 12/1/99, effective 1/1/00.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-205 Transfer of territory—Procedures and timelines. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.-015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.-205(3). 06-17-038, recodified as § 392-340-205, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-205, filed 12/1/99, effective 1/1/00. Statutory Authority: 1990 c 33. 90-17-009, § 180-24-205, filed 8/6/90, effective 9/6/90. Statutory Authority: RCW 28A.04.130 and 28A.04.120(9). 89-22-005, § 180-24-205, filed 10/20/89, effective 11/20/89.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.020.
- 392-340-335 Election of regional committee members—Certification of electors. [Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.-195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-335, filed 8/8/06, effective 9/8/06. Statutory Authority: 1990 c 33. 90-17-009, § 180-24-335, filed 8/6/90, effective 9/6/90. Statutory Authority: RCW 28A.04.120(9), 87-04-059 (Order 1-87), § 180-24-335, filed 2/4/87.] Repealed by 09-03-053, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.525.-020.

PART A GENERAL

WAC 392-340-003 Authority. The general authority for this chapter is RCW 28A.315.005, 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), and 28A.315.205(3).

[Statutory Authority: RCW 28A.525.020. 09-03-053, § 392-340-003, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-003, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-003, filed 12/1/99, effective 1/1/00. Statutory Authority: 1990 c 33. 90-17-009, § 180-24-003, filed 8/6/90, effective 9/6/90. Statutory Authority: RCW 28A.04.120(9), 87-04-059 (Order 1-87), § 180-24-003, filed 2/4/87.]

WAC 392-340-007 Purpose and policy of chapter. The purpose of this chapter is the same as set forth under RCW 28A.315.015.

[Statutory Authority: RCW 28A.525.020. 09-03-053, § 392-340-007, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-007, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-007, filed 12/1/99, effective 1/1/00. Statutory Authority: 1990 c 33. 90-17-009, § 180-24-007, filed 8/6/90, effective 9/6/90. Statutory

Authority: RCW 28A.04.120(9), 87-04-059 (Order 1-87), § 180-24-007, filed 2/4/87.]

WAC 392-340-00701 Regional committee decision making. (1) The regional committee shall give consideration to all of the criteria in RCW 28A.315.015 (2)(a) through (d) and 28A.315.205 (4)(a) through (e) when reviewing the proposed transfer of territory:

(2) The boundaries of the school districts affected by a proposed change in school district organization shall be contiguous to one another.

(3) When considering student educational opportunities under RCW 28A.315.205 (4)(a), the regional committee shall not consider one set of test scores alone as a sufficient basis to make a judgment about student educational opportunities. Test scores in the district affected by the proposed transfer of territory shall be looked at in context, including over time and by disaggregating the scores by student subgroups.

(4) "Communities affected" under RCW 28A.315.205 (4)(c), include all citizens living within the territory proposed to be transferred, all other citizens residing within the school district from which the proposed territory will be transferred, all citizens residing within the school district to which the proposed territory will be transferred.

(5) When considering "geographic accessibility" under RCW 28A.315.205 (4)(d), the regional committee shall consider, but is not limited to the following factors:

(a) Mountains, hills, valleys, wasteland, and related geographic and man-made features, which either enhance or impede travel.

(b) Rivers, lakes, canals, and other natural or man-made waterways and bodies of water, which either enhance or impede travel.

(c) The extent and nature of roads, highways, ferries, and traffic patterns.

(d) Climatic conditions.

(e) Time required to travel to and from school.

(6) After considering all factors, the regional committee shall make one judgment on geographic accessibility, regardless of how many individual components may apply to the particular transfer of territory petition.

(7) Each regional committee shall use the same criterion checklist included in the *Guide to Changing School District Boundaries* and published on the superintendent of public instruction web site.

(8) If a regional committee needs to continue a public hearing or schedule more than one additional hearing on a proposed transfer of territory, each such hearing is subject to public notice requirements.

(9) Regional committees shall use the decision format (motion) included in the *Guide to Changing School District Boundaries* and published on the superintendent of public instruction web site.

[Statutory Authority: RCW 28A.525.020, 09-03-053, § 392-340-00701, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.-205(3), 06-17-038, amended and recodified as § 392-340-00701, filed 8/8/06, effective 9/8/06. Statutory Authority: RCW 28A.305.130(10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195, 05-19-112, § 180-24-00701, filed 9/20/05, effective 10/21/05. Statutory Authority: Chapter 28A.315 RCW, 03-23-040, § 180-24-00701, filed 11/12/03, effective 12/13/03. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW, 99-24-125, § 180-24-00701, filed 12/1/99, effective 1/1/00.]

(1/13/09)

PART B REGIONAL COMMITTEES ON SCHOOL DISTRICT ORGANIZATION

WAC 392-340-195 Notification to the superintendent of public instruction of regional committee meetings. The secretary of each regional committee—i.e., the educational service district superintendent—shall notify the superintendent of public instruction of all meetings of the regional committee.

[Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3), 06-17-038, amended and recodified as § 392-340-195, filed 8/8/06, effective 9/8/06. Statutory Authority: RCW 28A.305.130(10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195, 05-19-112, § 180-24-195, filed 9/20/05, effective 10/21/05. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW, 99-24-125, § 180-24-195, filed 12/1/99, effective 1/1/00.]

WAC 392-340-197 Regional committee responsibility—Assistance of superintendent of public instruction. The superintendent of public instruction shall assist the regional committees by providing technical assistance, training, and other support the state superintendent deems necessary or as may be requested by the regional committee.

[Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3), 06-17-038, recodified as § 392-340-197, filed 8/8/06, effective 9/8/06. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW, 99-24-125, § 180-24-197, filed 12/1/99, effective 1/1/00.]

PART C TRANSFER OF TERRITORY

WAC 392-340-207 Transfer of territory—Other district requirements. (1) At least one member of each school board whose district is affected by a proposed transfer of territory must be part of the respective district's negotiating team.

(2)(a) Upon reaching a decision recommendation through the district-to-district negotiation process on a proposed transfer of territory, the negotiating parties shall produce, at a minimum, a written summary of the recommendation, including rationale for the recommendation, and submit to the respective affected school district boards of directors.

(b) Each school board of directors shall adopt at a public meeting of the board a written resolution indicating whether the board approves or disapproves the recommendation on the proposed transfer of territory. The resolution format included in the *Guide to Changing School District Boundaries* and published on the superintendent of public instruction web site shall be used.

[Statutory Authority: RCW 28A.525.020, 09-03-053, § 392-340-207, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3), 06-17-038, amended and recodified as § 392-340-207, filed 8/8/06, effective 9/8/06. Statutory Authority: RCW 28A.305.130(10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195, 05-19-112, § 180-24-207, filed 9/20/05, effective 10/21/05.]

WAC 392-340-209 Transfer of territory—Sufficiency of written record for appeal to the superintendent of public instruction—Referral of case back to regional committee. (1) For purposes of review by the superintendent

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of public instruction, the record of regional committee proceedings must be sufficient to allow the superintendent of public instruction to determine what facts the regional committee relied on in applying the required statutory and regulatory criteria. Evidence of facts relied on may be contained in the written findings required in RCW 28A.315.205(2) or in a written verbatim transcript of the proceedings, or elsewhere in the record.

(2) When referring a transfer of territory case back to the originating regional committee, the superintendent of public instruction will make every effort to submit the written referral as expeditiously as possible.

[Statutory Authority: RCW 28A.525.020. 09-03-053, § 392-340-209, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-209, filed 8/8/06, effective 9/8/06. Statutory Authority: RCW 28A.305.130(10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195. 05-19-112, § 180-24-209, filed 9/20/05, effective 10/21/05.]

WAC 392-340-210 Adjustment of assets and liabilities—Time considerations. A regional committee is authorized to phase in the adjustment of assets and liabilities over a period not less than two years nor more than eight years. This authorization is subject to the annual March 1 deadline for taxing districts to establish the taxing boundaries and rates for the ensuing tax collection year.

[Statutory Authority: RCW 28A.525.020. 09-03-053, § 392-340-210, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-210, filed 8/8/06, effective 9/8/06. Statutory Authority: RCW 28A.305.130(10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195. 05-19-112, § 180-24-210, filed 9/20/05, effective 10/21/05. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-210, filed 12/1/99, effective 1/1/00.]

WAC 392-340-213 Student enrollment effective under approved transfer of territory. When a proposed transfer of territory has finally been approved, students in the affected territory may begin attending the appropriate school in the next logical term within the school year or beginning with the next school year, as determined by the parent(s) or legal guardian(s) of the student.

[Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, recodified as § 392-340-213, filed 8/8/06, effective 9/8/06. Statutory Authority: RCW 28A.305.130(10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195. 05-19-112, § 180-24-213, filed 9/20/05, effective 10/21/05.]

WAC 392-340-220 Action by the superintendent of public instruction—When. Pursuant to RCW 28A.315.205(5), the superintendent of public instruction shall act on a proposed transfer of territory only when there is an appeal to the superintendent of public instruction of a decision of a regional committee.

[Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-220, filed 8/8/06, effective 9/8/06. Statutory Authority: Chapter 28A.315 RCW. 03-23-040, § 180-24-220, filed 11/12/03, effective 12/13/03. Statutory Authority: 1999 c 315, partial veto and chapter 28A.315 RCW. 99-24-125, § 180-24-220, filed 12/1/99, effective 1/1/00.]

WAC 392-340-225 Frequency of petitions—Limitation. An educational service district superintendent may not

accept a petition to transfer territory if any portion of such territory was included in a previous petition brought before the regional committee, unless five years have expired since the date of final disposition of the previous petition.

[Statutory Authority: RCW 28A.525.020. 09-03-053, § 392-340-225, filed 1/13/09, effective 2/13/09. Statutory Authority: RCW 28A.305.130 (5), (10), 28A.315.015 (2)(e), 28A.315.175, 28A.315.195(4), 28A.315.205(3). 06-17-038, amended and recodified as § 392-340-225, filed 8/8/06, effective 9/8/06. Statutory Authority: Chapter 28A.315 RCW. 04-04-091, § 180-24-225, filed 2/3/04, effective 3/5/04.]

WAC 392-340-336 Regional committee members—Position numbers—Appointments—Terms of office. (1) Regional committee members shall be appointed by the educational service district boards of directors in accordance with RCW 28A.315.105.

(2) Regional committee member position numbers shall be assigned by the educational service district superintendent. Regional committee member positions one, three, seven, and nine shall serve terms staggered with positions two, four, six, and eight. Each position shall correspond to an educational service district director districts determined pursuant to chapter 28A.310 RCW.

(3) Regular appointments of regional committee members shall be made in even-numbered years for four-year terms.

(4) Appointments to fill vacancies occurring during a term shall be made as soon as possible and shall be for the remainder of the original term.

(5) Each committee member must reside in the director district for which the appointment is made.

[Statutory Authority: RCW 28A.525.020. 09-03-053, § 392-340-336, filed 1/13/09, effective 2/13/09.]