

# Chapter 132L-117 WAC

## PARKING AND TRAFFIC REGULATIONS—CENTRALIA COLLEGE

### WAC

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**WAC 132L-117-010 Purpose for adopting parking and traffic regulations.** Pursuant to the authority granted RCW 28B.50.140(10), the board of trustees of Centralia College is granted authority to adopt rules and regulations for pedestrian and vehicular traffic upon public lands devoted to, operated by or maintained by the college. The board delegates this authority to the president. The objectives of these regulations are:

- (1) To protect and control pedestrian and vehicular traffic.
- (2) To assure access at all times for emergency traffic.
- (3) To minimize traffic disturbances during class hours.
- (4) To facilitate the work of the college by assuring access to its vehicles and by assigning limited parking space for the most efficient use by all.
- (5) To regulate the use of parking spaces.
- (6) To protect state-owned property.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-010, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-010, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-020 Applicable parking and traffic regulations.** (1) All regulations in this chapter and all motor vehicle and other traffic laws of the state of Washington shall apply on the campus.

(2) The traffic code of the city of Centralia shall apply upon all lands located within the city of Centralia.

(9/15/04)

(3) The traffic code of the municipality within which any Centralia College controlled property resides shall apply.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-020, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-020, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-030 Definitions.** As used in this chapter, the following words and phrases shall mean:

- (1) "Board": The board of trustees of Centralia College.
- (2) "Campus": All lands and buildings devoted to, operated by, or maintained by Centralia College.
- (3) "College": Centralia College.
- (4) "Employee": An individual appointed to the faculty, staff, or administration of the college.
- (5) "Guests/visitors": Person or persons who come upon the campus as guests and person or persons who lawfully visit the campus.
- (6) "Continuing permits": Permits issued to full-time employees for an indefinite period of time.
- (7) "Annual permits": Permits that are valid from the date of issue until the first day of the following fall quarter.
- (8) "Temporary permits": Permits that are valid for a specific period designated on the permit.
- (9) "Vehicle": Automobile, truck, motor-driven cycle, scooter or and vehicle otherwise powered.
- (10) "Full-time student": Any person who is enrolled on campus for ten credit hours or more at the college.
- (11) "Part-time student": Any person who is enrolled on campus for nine credit hours or fewer at the college.
- (12) "Full-time employee": An employee of the college employed twenty hours or more per week on a permanent regular basis.
- (13) "Part-time employee": An employee of the college employed less than twenty hours per week.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-030, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-030, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-040 Authorization for issuance of permits.** (1) The chief administrative officer, or designee, is authorized to issue parking permits to students, employees, and guests upon the following:

(1a) When the vehicle is properly registered with the college.

(1b) When a permanent or special parking permit is necessary to enhance the business or operation of the college.

(2) Additional permits are available at the current fee schedule to individuals who may be registered to drive any one of several vehicles. Only one vehicle registered to an

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individual under one permit fee shall be permitted to park on campus at any one time.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-040, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-040, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-050 Vehicle parking permits.** (1) All part-time and full-time employees and students of the college shall obtain and display a currently valid parking permit on all vehicles parked or left standing unattended upon the college campus for both day and night classes, in accordance with WAC 132L-117-040.

(2) All persons parking on the campus shall secure and display a currently valid parking permit within five days from date of registration or from the first day of employment.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-050, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-060 Visitor permits.** All guests/visitors (including salespersons, maintenance or service personnel) will park in appropriate parking areas after obtaining a temporary permit.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-060, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-060, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-070 Responsibility of person to whom permit is issued.** The person to whom a parking permit is issued shall be responsible for all violations of said rules and regulations involving the vehicle; however, such responsibility shall not relieve said driver of the responsibility for violations of the regulations established by this chapter. In the event that a vehicle in violation is not registered with the college, the current registered owner will be responsible for the violations of the campus regulations.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-070, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-080 Display of permits.** The parking permit issued by the college shall be visibly affixed on the outside of the rear window or the rear bumper on the driver's side of the vehicle. Motorcycle permits must be affixed in a conspicuous place.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-080, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-080, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-090 Transfer of permits.** Parking permits are not transferable. If a vehicle is sold or traded, the parking permit must be removed, the new vehicle must be registered, and a new permit will be reissued.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-090, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-090, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-100 Permit revocation.** Permits are licenses and the property of the college, and may be revoked for any of the following reasons:

(1) When the purpose for which the permit was issued changes or no longer exists.

(2) When a permit is used on an unregistered vehicle or by an unauthorized person.

(3) Falsification on a vehicle registration application.

(4) Continued violations of parking and traffic regulations.

(5) Counterfeiting or altering of permits.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-100, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-110 Right to refuse permit.** The chief administrative officer, or designee, reserves the right to refuse the issuance of a parking permit to anyone who has had a previous permit revoked, or whose driving or parking record indicates a disregard for the rights or safety of others.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-110, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-110, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-120 Right to appeal permit revocation/refusal.** When a parking permit has been revoked pursuant to WAC 132L-117-100 or has been refused in accordance with WAC 132L-117-110 or when a fine or penalty has been levied against a violator of the rules and regulations set forth in this chapter, such action by the dean of administration, or designee, may be appealed in accordance with WAC 132L-117-180.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-120, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-130 Delegation of authority.** The authority and powers conferred upon the chief administrative officer by these regulations shall be subject to delegation to that individual's subordinates.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-130, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-130, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-140 Enforcement.** (1) Parking and traffic regulations will be enforced at all times.

(2) The chief administrative officer, or designee shall be responsible for the enforcement of the regulations contained in this chapter.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-140, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-140, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-150 Violation of parking and traffic regulations.** (1) Operators of illegally operated or parked vehicles shall be warned or cited through an appropriate means that they are in violation of these regulations. All fines are payable at the cashier's office.

(2) In instances where violations are repeated, and in the judgment of the safety and security supervisor, with appropriate documented evidence, said vehicles may be impounded.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-150, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-160 Issuance of traffic tickets or summons.** (1) The chief administrative officer or designee may issue a warning or citation for a violation of these regulations. The warning or citation should set forth the date, the approximate time, permit number, license information and nature of violation.

(2) Such warning or citation may be served by attaching or affixing a copy thereof in some prominent place outside such vehicle or by personally serving the operator.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-160, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-160, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-170 Fines and penalties.** The chief administrative officer, or designee, is authorized to impose the following fines and penalties for violation of the regulations contained in this chapter:

(1) The president shall set a schedule of fines. The schedule shall be published by the college in the College Policy Manual, on the parking permit request form, and on the traffic parking citation form. In addition, the schedule is available upon request.

(2) Fines will be assessed in accordance with the fees and fines schedules as established by the president for the following violations:

- (a) No valid permit displayed
- (b) Visitor parking violations
- (c) Occupying more than one parking space
- (d) Occupying space/area not designated for parking
- (e) Handicapped parking violation
- (f) Parking in area not authorized by permit
- (g) Parking in reserved staff space without authorization
- (h) Blocking or obstructing traffic (may be towed at owner's expense)
- (i) Parking adjacent to fire hydrant (may be towed at owner's expense)
- (j) Parking in fire lane (may be towed at owner's expense)
- (k) Parking in zone or area marked no parking
- (l) Other violations of college parking traffic regulations.

(3) At the discretion of the chief administrative officer, or designee, an accumulation of citations by a staff, administrator, or faculty member may be turned over to a private collection agency for the collection of past due fines. Other appropriate collection procedures may be initiated as deemed necessary.

(4) Vehicles parking in a manner so as to obstruct traffic, including access to and from parking spaces and areas, may be subject to a fine and may be impounded and taken to such place for storage as the chief administrative officer, or designee, selects. The expenses of such impounding and storage shall be the responsibility of the registered owner or driver of the vehicle.

(5) Vehicles impounded by means of an immobilizing device shall be charged a service fee according to the current fee schedule.

(6) The college shall not be liable for loss or damage of any kind resulting from impounding and storage of vehicles.

(7) Vehicles involved in violations of these regulations may be impounded as provided for in these regulations.

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(8) Persons may appeal the issuance of a citation according to WAC 132L-117-180.

(9) In the event a person fails or refuses to pay an uncontested fine which has been outstanding in excess of five days, the chief administrative officer, or designee, may initiate the following actions:

(a) Student may not be able to obtain transcript of credits until all fines are paid.

(b) Students will not be able to register for subsequent quarters until all fines are paid.

(c) Students may be turned over to a private collection agency for the collection of past due fines.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-170, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-170, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-180 Appeal proceedings—Appeal of fines and penalties.** (1) Appeals must be presented in writing, giving full particulars, listing witnesses, evidence, etc.

(2) Appeals must be submitted to the chief administrative officer within five days from date of citation.

(3) If an appeal is not resolved to the satisfaction of the alleged violator, he/she shall have five additional days from receipt of decision by the chief administrative officer to appeal to the parking advisory committee.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-180, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-180, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-190 Parking appeals committee.** The parking appeals committee shall be convened as necessary by the president and be structured and responsible for the following purposes:

(1) To receive and hear appeals related to parking and traffic violations. All decisions made by the parking appeals committee relative to parking/traffic appeals shall be final.

(2) Membership shall consist of at least: Two student representatives, one faculty representative, one classified representative, and one administrator. The chair will be appointed by the president.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-190, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-190, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-200 Liability of college.** The college assumes no liability under any circumstances for theft or damage occurring to vehicles, bicycles or their contents. No bailment of any sort is created by the purchase of a parking permit.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-200, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-210 Designation of parking.** The parking spaces available on campus may be allocated and designated by the chief administrative officer in such a manner as will best achieve the objectives of these rules and regulations.

(1) Special provisions shall be made for physically disabled employees, visitors, students, or their designee. Physi-

cally disabled individuals utilizing handicapped parking spaces must display in that vehicle a valid state issued disabled parking permit or license plate. Temporary handicapped permits will be issued. In addition to the handicapped permit, valid college parking permits must be purchased and displayed on the vehicle.

(2) Spaces specifically designated as "visitor" are to be used only by visitors driving vehicles without continuing or annual permits, for a maximum time period of 30 minutes. A temporary permit is not required. Visitors requiring parking for longer than 30 minutes may obtain a temporary permit and will park in undesignated spaces.

(3) Parking spaces may be designated for special purposes as deemed necessary.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-210, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-210, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-220 Parking within designated spaces.** (1) No vehicle shall be parked on the campus except in those areas set aside and designated for parking.

(2) No vehicle shall be parked so as to occupy any portion of more than one parking space or stall.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-220, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-230 Regulatory signs, markings, barricades, etc.** The chief administrative officer, or designee, is authorized to make and erect signs, barricades, and other structures and to paint marks and other directions upon the streets, entry/exits, and roadways for the regulation of traffic and parking upon the various public lands devoted to, operated by, or maintained by the college. Drivers shall observe and obey all the signs, barricades, structures, markings and directions given them by the campus authorities in the control and regulation of traffic and parking.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-230, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-230, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-240 Speed limit.** No vehicle shall be operated on the campus at a speed in excess of five miles per hour.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-240, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-240, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-250 Pedestrians right of way.** (1) The operator of a vehicle shall yield right of way to any pedestrian.

(2) When a sidewalk or crosswalk is provided, pedestrians shall proceed upon the sidewalk or crosswalk.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-250, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-250, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-260 Two-wheeled motorcycles or bicycles.** (1) All two-wheeled vehicles powered by an engine

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shall park in areas designated for motorcycles only and will not use spaces assigned to automobiles or bicycles.

(2) Bicycles and other nonengine-powered cycles are to be parked in bicycle racks where provided. No person shall park a bicycle or other nonengine-powered cycle inside a building, by a doorway, on a path, sidewalk, walkway, or in such a manner as to block or obstruct the normal flow of pedestrian traffic.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-260, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-260, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-270 Report of accidents.** (1) The operator of any vehicle involved in an accident on campus resulting in injury or death of any person or claimed damage to either or both vehicles exceeding five hundred dollars shall immediately report such accident to the chief administrative officer, or designee. Accidents occurring after the close of business shall be reported the next working day. Operator shall within twenty-four hours after such accident file a state of Washington motor vehicle report.

(2) Other minor accidents may be reported to the chief administrative officer, or designee, for insurance record purposes.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-270, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-270, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-280 Disabled and inoperative vehicles—Impounding.** (1) Disabled or inoperative vehicles shall not be parked on the campus for a period exceeding seventy-two hours, without authorization from the chief administrative officer, or designee.

(2) Vehicles parked over seventy-two hours without authorization may be impounded and stored at the expense of either or both the owner and operator thereof.

(3) Notice of intent to impound will be posted on the vehicle and sent by registered mail to the legal owner forty-eight hours prior to impound.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-280, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-280, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-290 Authority to establish parking fee.** The president shall set and review as necessary parking permit fees in accordance with WAC 132L-117-300 and a schedule of fines and penalties in accordance with WAC 132L-117-170.

[Statutory Authority: RCW 28B.50.140 and chapter 34.05 RCW. WSR 04-19-062, § 132L-117-290, filed 9/15/04, effective 10/16/04. Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-290, filed 8/14/90, effective 9/14/90.]

**WAC 132L-117-300 Parking permit fees.** Fees shall be levied in accordance with the current published fee schedule.

[Statutory Authority: RCW 28B.50.140(10). WSR 90-17-060 (Order A-4(90)), § 132L-117-300, filed 8/14/90, effective 9/14/90.]