- WAC 314-55-505 What are the procedures for notifying a licensee of an alleged violation of a WSLCB statute or regulation? (1) When an enforcement officer believes that a licensee has violated a WSLCB statute or regulation, the officer may prepare an administrative violation notice (AVN) and mail or deliver the notice to the licensee, licensee's agent, or employee.
 - (2) The AVN notice will include:
- (a) A complete narrative description of the violation(s) the officer is charging;
 - (b) The date(s) of the violation(s);
 - (c) A copy of the law(s) and/or regulation(s) allegedly violated;
- (d) An outline of the licensee's options as outlined in WAC 314-55-510; and
 - (e) The recommended penalty.
- (i) If the recommended penalty is the standard penalty, see WAC 314-55-520 through 314-55-535 for licensees.
- (ii) For cases in which there are aggravating or mitigating circumstances, the penalty may be adjusted from the standard penalty.

[Statutory Authority: RCW 69.50.342 and 69.50.345. WSR 16-11-110, § 314-55-505, filed 5/18/16, effective 6/18/16. Statutory Authority: RCW 69.50.325, 69.50.331, 69.50.342, 69.50.345. WSR 13-21-104, § 314-55-505, filed 10/21/13, effective 11/21/13.]