

**WAC 296-307-65006 Keep and review entry permits.** (1) The employer must keep entry permits for at least one year.

(2) The employer must keep entry permits or other atmospheric monitoring records that show the actual atmosphere an employee entered or worked in, as employee exposure records.

(3) The employer must review its permit-required confined space entry program as follows:

Conduct a review when there is reason to believe its entry program may not protect employees, and revise the program before allowing subsequent entries.

**Note:** Examples of circumstances requiring the review of your program include the following:

1. There is unauthorized entry of a permit space.
2. A permit space hazard not covered by the permit is found.
3. A condition prohibited by the permit occurs.
4. An injury or near-miss occurs during entry.
5. There is a change in the use or configuration of a permit space.
6. An employee complains about the effectiveness of the program.

(4) The employer must review canceled entry permits within one year following each entry to evaluate:

(a) The employer's permit-required confined space program.

(b) The protection provided to employees entering permit-required confined spaces.

(5) The employer must update its written permit-required confined space entry program as necessary.

**Note:** Employers may perform a single annual review covering all entries performed during a twelve-month period. If no entry is performed during a twelve-month period, no review is necessary.

[Statutory Authority: RCW 49.17.010, 49.17.040, 49.17.050, and 49.17.060. WSR 20-21-091, § 296-307-65006, filed 10/20/20, effective 11/20/20; WSR 05-01-166, § 296-307-65006, filed 12/21/04, effective 4/2/05.]