

WAC 173-900-610 Initial registration for direct processors.

**Table 610
Direct Processor Registration Types**

Type of Registration	Definition	Due Date
Initial registration	Direct processor is not currently registered with ecology under this chapter.	Submit registration form to ecology at any time.
Annual renewal	Direct processor is currently registered with ecology under this chapter.	Submit renewal form to ecology between June 1 and September 1 of each year.

At least thirty days prior to receiving CEPs for processing, the direct processor must submit a registration form to ecology and may not begin processing until ecology places the direct processor in "in compliance" status on the "direct processor registration list" on ecology's website.

Step 1: Complete a direct processor registration form.

(1) Each direct processor must complete a registration form which includes all the following:

- (a) Contact and location information;
 - (b) Business license information;
 - (c) Documentation of any necessary operating permits issued as required by local, state, or national authorities;
 - (d) Description of services provided;
 - (e) Geographic areas from which electronic products are accepted;
- and
- (f) The names of plans the direct processor is contracted to provide processing services to meet the requirements of this chapter.

Step 2: Submit the direct processor registration form.

(2) The person responsible for implementing the direct processor requirements under this chapter must sign the registration form. The signature certifies the company has provided accurate and complete information on the form and is complying with all applicable state, local, and national laws and regulations.

(3) The person must submit the form to ecology. When mailing in an original paper copy, the person must use one of the addresses below:

U.S. Postal Service:

Department of Ecology
Electronic Product Recycling
Waste 2 Resources Program
P.O. Box 47600
Olympia, WA 98504-7600

Courier Service:

Department of Ecology
Electronic Product Recycling
Waste 2 Resources Program
300 Desmond Drive

Lacey, WA 98503

[Statutory Authority: RCW 70.95N.230. WSR 16-06-107 (Order 15-03), § 173-900-610, filed 3/1/16, effective 4/1/16. Statutory Authority: Chapters 70.95N, 70.105, and 70.105D RCW. WSR 07-21-013 (Order 07-05), § 173-900-610, filed 10/5/07, effective 11/5/07. Statutory Authority: Chapter 70.95N RCW. WSR 06-23-040 (Order 06-07), § 173-900-610, filed 11/7/06, effective 12/8/06.]