

WAC 357-19-189 What are the responsibilities of the secretary of the DCYF in carrying out the requirement to conduct background checks?

(1) In order to implement the requirements of WAC 357-19-183, the secretary of the DCYF or designee must:

(a) Notify employees and individuals being considered for covered positions that a background check is required for covered positions; and

(b) Develop policies and procedures pertaining to background checks.

(2) Information contained in background checks must be used solely for the purpose of determining the character, suitability and competence of the employee and/or individual being considered for covered positions. The information must not be disseminated further. Dissemination and use of such information is governed by the criminal records privacy act, chapter 10.97 RCW. Unlawful dissemination of information protected by the criminal records privacy act is a criminal offense and may result in prosecution and/or disciplinary action as provided in chapter 357-40 WAC. However, results of a background check may be discoverable pursuant to the rules of civil discovery, or subject to disclosure pursuant to a public records request.

[Statutory Authority: RCW 41.06.475. WSR 18-17-129, § 357-19-189, filed 8/20/18, effective 9/21/18. Statutory Authority: Chapter 41.06 RCW. WSR 07-17-125, § 357-19-189, filed 8/20/07, effective 9/20/07; WSR 05-12-097, § 357-19-189, filed 5/27/05, effective 7/1/05.]