

WAC 296-802-30005 Inform current employees about their medical and exposure records. (1) You must inform employees covered by this rule about medical and exposure records when they first start employment, and then at least annually. Include the following information:

- (a) Where the records are located.
- (b) Who is responsible for the records.
- (c) Who to contact for access to the records.
- (d) Their rights to copy the records.

(2) You must make copies of this rule available upon request to employees.

(3) You must distribute to your employees any information about this chapter that you are given by the department.

Note: Some of the ways to inform employees that you have medical and exposure records include email, letters, posters, or classroom training.

[Statutory Authority: RCW 49.17.010, 49.17.040, 49.17.050, and 49.17.060. WSR 18-22-116, § 296-802-30005, filed 11/6/18, effective 12/7/18; WSR 04-10-026, § 296-802-30005, filed 4/27/04, effective 8/1/04.]