

WAC 357-49-015 How does an individual or employee request a director's review? Director's review requests must be filed with the director's office. Review requests must include:

- (1) The requestor's name, address and telephone number;
- (2) The name of the employer that took the action for which a review is requested;
- (3) If applicable, the employee representative's name, address and telephone number;
- (4) For allocations and reallocations, the job classification or position of the employee;
- (5) A short statement of the grounds or reasons for the request; and
- (6) A short statement of the relief or remedy sought by the requestor.

[Statutory Authority: Chapter 41.06 RCW. WSR 16-11-058, § 357-49-015, filed 5/13/16, effective 6/20/16; WSR 05-01-183, § 357-49-015, filed 12/21/04, effective 7/1/05.]