

WAC 118-11-060 Application process. (1) **Applications.** Applications for state IA program funds may be accepted in the following ways:

- (a) In person (disaster recovery center, disaster loan outreach center, multiagency resource center, etc.);
- (b) By phone (call center/disaster assistance hotline);
- (c) Online; or
- (d) U.S. mail/paper (then entered by staff into the online system).

(2) **Application reviews.** Two types of application reviews are possible under the state IA program to approve or deny applications: Initial review and advanced review.

(a) Initial review. Occurs upon receipt of the application and represents the standard decision process for most applications. Initial review is performed by a local or tribal government disaster case worker and the county or tribal government designated IA officer.

(b) Advanced review. Intended to support decisions for complex applications or those needing additional review. Advanced review is performed by the state IA branch director and the state coordinating officer.

(3) **Application period.**

(a) The application period deadline is 60 calendar days from the date of the initial public notice.

(b) The department may accept late applications beyond the original application deadline.

(c) The application period for late applications shall be 30 days after the initial deadline. The department reserves the option to further extend the late application period for good cause.

[Statutory Authority: RCW 38.52.030(9) and 38.52.050. WSR 24-18-046, § 118-11-060, filed 8/27/24, effective 9/27/24.]