

**Chapter 172-132 WAC
COURSE MATERIALS**

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WAC 172-132-010 Purpose. The purpose of this chapter is to reduce overall costs of course materials for students by implementing measures designed to encourage use of less costly materials without sacrificing educational content.

[Statutory Authority: RCW 28B.10.590 and 28B.35.120(12). WSR 09-06-062, § 172-132-010, filed 3/2/09, effective 4/2/09.]

WAC 172-132-020 Definitions. Throughout this chapter, the following definitions apply.

(1) "Materials" means any supplies or texts required or recommended by faculty or staff for a given course.

(2) "Bundled" means a group of objects joined together by packaging or required to be purchased as an indivisible unit.

[Statutory Authority: RCW 28B.10.590 and 28B.35.120(12). WSR 09-06-062, § 172-132-020, filed 3/2/09, effective 4/2/09.]

WAC 172-132-030 Cost savings for course materials. The Eastern Washington University Bookstore will:

(1) Provide students the option of purchasing materials that are unbundled whenever possible;

(2) Disclose to faculty and staff the costs to students of purchasing materials and disclose retail costs for course materials on a per course basis to faculty and staff and make this information publicly available;

(3) Disclose publicly how new editions vary from previous editions by providing the contact information for the publisher;

(a) When a new edition of a textbook is ordered by faculty, the bookstore will notify them of the retail cost change to the students if this information is available. The bookstore will also inquire if students may use the old edition if it is available.

(b) The bookstore will provide notice that this is a new edition, and whether or not the student may use the old edition.

(4) Disclose information to students on required course materials including but not limited to title, authors, edition, price, and International Standard Book Number (ISBN) at least four weeks before the start of the class for which the materials are required. The chief academic officer may waive this disclosure requirement on a case-by-case basis, if students may reasonably expect that nearly all information regarding course materials is available four weeks before the start of the class for which the materials are required. The disclosure requirement does not apply if the faculty member using the course materials is hired four weeks or less before the start of class; and,

(5) Promote and publicize book buy-back programs;

Faculty and staff members will consider the least costly practices in assigning course materials, such as adopting the least expensive edition available, adopting free, open textbooks when available, and working with college librarians to put together collections of free online web and library resources, when educational content is comparable as determined by the faculty.

[Statutory Authority: RCW 28B.10.590 and 28B.35.120(12). WSR 11-10-015, § 172-132-030, filed 4/26/11, effective 5/27/11; WSR 09-06-062, § 172-132-030, filed 3/2/09, effective 4/2/09.]