

WAC 182-140-0070 On-site review process. Eligible organizations must successfully complete and pass an on-site review.

(1) **On-site review.** The authority schedules the on-site review after it receives and approves all documentation required for an endorsement as described in this chapter. The on-site review examines the following:

- (a) Employee files;
- (b) Training materials and trainer qualifications;
- (c) Any vehicle operated by an eligible organization; and
- (d) Records of training certificates, if required, and driver licenses for all personnel who operate the vehicle.

(2) **Completion of on-site review.** After completing its on-site review, the authority sends the eligible organization a notice for any items that do not meet endorsement standards.

(a) The eligible organization has 30 calendar days from the date of the notice to resolve any items that do not meet endorsement standards.

(b) If the eligible organization has not resolved all outstanding issues within 30 days, the authority may deny the application.

(3) **Issuance of endorsement.** The authority issues a certificate of endorsement after it has reviewed and approved all required documentation and the eligible organization has satisfactorily completed its on-site review. Once endorsed, the eligible organization receives the enhanced rate.

(4) **Tribal exemption.** Tribal eligible organizations seeking endorsement through the process described in WAC 182-140-0060 are exempt from the on-site review.

[Statutory Authority: RCW 41.05.021, 41.05.160, and 71.24.903. WSR 24-18-088, § 182-140-0070, filed 8/30/24, effective 9/30/24.]