WAC 388-829A-170 What client records must an alternative living provider maintain? (1) An alternative living provider must maintain the following client records:

(a) The client's name, address, and telephone number.

(b) The name, address, and telephone number of the client's legal representative if the client has one, emergency contacts, and any other people the client chooses to include.

(c) Appropriate documents establishing the legal representative's legal authority to act on behalf of the client, if applicable.

(d) Incident reports.

(e) Current service and support plans, including the client's:

(i) Person-centered service plan;

(ii) Alternative living program reports, which includes the alternative living plan and progress reports; and

(iii) Other plans provided by DDA if relevant to develop or support the client's alternative living program goals.

(2) Upon request, the provider must submit to DSHS any record required under this section.

[Statutory Authority: RCW 71A.12.030 and 71A.12.110. WSR 25-11-082, s 388-829A-170, filed 5/21/25, effective 7/1/25. Statutory Authority: RCW 71A.12.30 [71A.12.030] and Title 71A RCW. WSR 07-16-101, § 388-829A-170, filed 7/31/07, effective 9/1/07.]