



**RULE-MAKING ORDER**  
(RCW 34.05.360)

**CR-103 (7/10/97)**

Agency: Board of Accountancy

- Permanent Rule
- Emergency Rule
- Expedited Adoption
- Expedited Repeal

(1) Date of adoption: July 30, 1999

(2) Purpose:

Procedural rule to govern the conduct of matters before the Washington State Board of Accountancy

(3) Citation of existing rules affected by this order:

Repealed:

Amended: WAC 4-25-510

Suspended:

(4) Statutory authority for adoption: RCW 18.04.055

Other authority: RCW 42.30.070

**PERMANENT RULE ONLY (including EXPEDITED ADOPTION):**

Adopted under notice filed as WSR 99-13-060 on June 11, 1999 (date).

Describe any changes other than editing from proposed to adopted version: Changed reference from 34.05 RCW to the correct reference 42.30 RCW

**EMERGENCY RULE ONLY**

Under RCW 34.05.350 the agency for good cause finds:

- (a) That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
- (b) That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

Reasons for this finding:

**EXPEDITED REPEAL ONLY**

Under Preproposal Statement of Inquiry filed as WSR \_\_\_\_\_ on \_\_\_\_\_ (date).

(5.3) Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?

- Yes
  - No
- If Yes, explain:

(6) Effective date of rule:

**Permanent Rules**

or Expedited Rule Making

- 31 days after filing
- Other (specify) 1/1/2000\*

\*(If less than 31 days after filing specific finding in 5.3 under RCW 34-05.380(3) is required)

**Emergency Rules**

- Immediately
- Later (specify) \_\_\_\_\_

NAME (TYPE OR PRINT)

Dana M. McInturff, CPA

SIGNATURE

TITLE  
Executive Director

DATE  
08/23/99

**CODE REVISER USE ONLY**

CODE REVISER'S OFFICE  
STATE OF WASHINGTON  
FILED

SEP 1 1999

TIME 11:34 AM  
PM

WSR 99-18 111

AMENDATORY SECTION (Amending WSR 93-12-077, filed 5/27/93, effective 7/1/93)

WAC 4-25-510 (~~(Board meetings, officers.)~~) What is the board's meeting schedule and how are officers elected? (~~(An annual meeting of the board shall be held in December each year. At least six other meetings shall be held each year, normally in the months of February, April, June, August, October, and November. Such regular board meetings will normally be on the last Friday of the month, with the exceptions of November and December meetings which shall normally be on the third Friday of the month. The chair or a quorum of the board shall have the authority to call meetings of the board. The board shall follow and apply the rules of procedure, chapter 34.05 RCW, as regards to notice and conduct of meetings.~~

~~At the annual meeting the board shall elect from among its members the chair, vice chair, and secretary. The officers shall assume the duties of their respective offices at the conclusion of the annual meeting at which they were elected. They shall serve a term of one year, but shall be eligible for reelection for an additional term.~~

~~The chair or, in the event of the chair's absence or inability to act, the vice chair shall preside at all meetings of the board. Other duties of the officers shall be such as the board may from time to time determine.)~~ The board meets from 9:00 a.m. to 5:00 p.m. on the last Friday of the month in the months of January, April, July and October. Additionally, the board holds an annual meeting, from 9:00 a.m. to 5:00 p.m., on the third Friday of December.

At the annual meeting the board elects the chair, vice-chair, and secretary from its members. The newly elected officers assume the duties of their offices at the conclusion of the meeting and serve a term of one year. Officers can be reelected for one additional term.

Either the chair or a quorum of the board has the authority to call meetings of the board. The board complies with the rules of procedure, chapter 42.30 RCW, in regards to notice and conduct of meetings. The chair presides at all meetings. In the event of the chair's absence or inability to act, the vice-chair presides. The board determines other duties of the officers.