

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

Washington State Commission on Asian American Affairs

(name of governing body)

(agency name, if applicable)

Resolution No. \_\_\_\_\_

Administrative Order No. 88-1

(1) Be it resolved by the Washington State Commission on Asian American Affairs acting at Seattle (place)

that it does adopt the annexed rules relating to:

- 1. Expand duties of Executive Committee to include public relations. Abolish Public Relations Committee.
2. Change address of Commission field office.

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 88-16-030 filed with the code reviser on July 28, 1988. These rules shall take effect: [X] thirty days after they are filed with the code reviser pursuant to RCW 34.04.040(2). [ ] at a later date, such date being \_\_\_\_\_

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, \_\_\_\_\_, find that an emergency exists and that this order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting the emergency is:

These rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of RCW 34.04.026 that "every agency shall incorporate the most specific, but in no case omit all, of the following language alternatives when adopting or amending rules" fill in statement (a), (b), or (c) as appropriate:

- [ ] (a) This rule is promulgated pursuant to RCW \_\_\_\_\_ and is intended to administratively implement that statute.
[ ] (b) This rule is promulgated pursuant to RCW \_\_\_\_\_ which directs that the \_\_\_\_\_

\_\_\_\_\_ (agency) has authority to implement the provisions of \_\_\_\_\_ (name of act or RCW citation)

- [X] (c) This rule is promulgated under the general rule-making authority of the Washington State Commission on Asian American Affairs \_\_\_\_\_ (agency)

as authorized in RCW 43.117.050 (2)

(4) The undersigned hereby declares that the agency has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW), and the State Register Act (chapter 34.08 RCW) in the adoption of these rules.

(5) This order, after being first recorded in the order register of this governing body, is herewith transmitted to the Code Reviser for filing pursuant to chapter 34.04 RCW and chapter 1-12 WAC.

APPROVED AND ADOPTED September 27 19 88

STATE OF WASHINGTON FILED

OCT 6 1988

By [Signature] Executive Director Title

CODE REVISER'S OFFICE WSR 88-21-003

AMENDATORY SECTION (Amending Order 82-1, filed 9/28/82)

WAC 34-02-010 Organization and operation of the commission on Asian-American affairs. (1) The commission on Asian-American affairs, hereinafter referred to as the commission, is a commission in the office of the governor established by RCW 43.117.030. The commission exists to improve the well-being of Asian-Pacific Americans by helping to insure their participation in the fields of government, business and education, and to aid Asian-Pacific Americans in obtaining governmental services in order to promote the health, safety and welfare of all residents of this state. The duties and responsibilities of the commission are more particularly described in chapter 43.117 RCW. The twelve members of the commission are appointed by the governor.

(2) All basic policy decisions are made by the commission at its regular and special meetings. To assist in policy formulation, and to otherwise assist in carrying out its various duties and responsibilities, the commission has an executive director, appointed by the governor based on commission recommendations, a staff hired by the executive director, and ~~((three))~~ two standing committees comprised of commission members. The committees are:

(a) The executive committee, which is responsible for reviewing major news releases and other information designed to increase the public's knowledge of the commission or Asian-Pacific Americans, and for conducting certain commission business and for undertaking specific tasks delegated by the commission;

(b) The nominations committee, which is responsible for developing and implementing procedures by which to recommend commission and executive director appointees, and for such other tasks as may be delegated by the commission; and

~~((c)---The public-relations committee, which is responsible for reviewing major news releases and other information designed to increase the public's knowledge of the commission or Asian-Pacific Americans.))~~

Other committees may be formed at any time by commission for the purpose of addressing various issues affecting Asian-Pacific Americans.

(3) The commission maintains a central administrative office at 1515 South Cherry, Olympia, Washington 98504, and a field office at ~~((674 South Jackson, Suite 206,))~~ 110 Prefontaine Pl. S., Suite 202, Seattle, Washington, 98104.

AMENDATORY SECTION (Amending Order 82-1, filed 9/28/82)

WAC 34-04-120 Adoption of form. The commission hereby adopts for use by all persons requesting inspection or copying of its records, the form set out below, entitled "Request for public records."

We have received your request for copies of our public records. Please complete the attached form and return it with the proper payment to the address below. We will forward to you those requested copies which are not exempt from disclosure when we receive this form. Thank you.

Return to:

Commission on Asian-American Affairs  
c/o Executive Director  
1515 South Cherry  
Olympia, WA 98504

or

~~((671-South Jackson, Suite 206))~~  
110 Prefontaine Pl. S., #202  
Seattle, WA 98104

REQUEST FOR PUBLIC RECORDS

Date \_\_\_\_\_ Time \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_

Description of Records

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the information obtained through this request for public records will not be used for commercial purposes.

\_\_\_\_\_  
Signature

Number of copies \_\_\_\_\_  
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Per page charge \$.25  
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