

TRANSMITTAL OF RULES ADOPTED BY INSTITUTION OF HIGHER EDUCATION  
(Instruction for Completion on Back of Page)

FROM: Community College District VIII  
(Name of Institution)

TO: CODE REVISER  
LEGISLATIVE BLDG (Southwest Corner, Ground Floor)  
Olympia 98504

The enclosed Permanent rules   
Emergency rules  , being order No. 8

relating to (Name of rules or description of subject matter)

Appearance before the Board of Trustees of Community College District VIII;  
procedure to follow in placing items on the agenda.

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 3877 ① filed with the code reviser  
on 2-13-73 ② were regularly adopted as permanent rules of this  
(date)  
institution at Bellevue Community College on 3-6-73 and are herewith  
(place) (date)  
filed in the office of the code reviser pursuant to chapter  
28B.19 RCW (1971 1st ex.s. c 57). The effective date of such rules  
shall be \_\_\_\_\_ . ③

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding that the immediate adoption of  
these rules is necessary for the preservation of the public  
health, safety, or general welfare and that observance of the  
requirements of notice and opportunity to present views on the  
proposed action would be contrary to the public interest, were  
regularly adopted as emergency rules of this institution at  
\_\_\_\_\_ on \_\_\_\_\_ and are herewith filed in the office  
(place) (date)  
of the code reviser pursuant to chapter 28B.19 RCW (1971 1st ex.s.  
c 57).

The undersigned hereby certifies that the requirements of chapter  
28B.19 RCW (1971 1st ex.s. ch 57) and of the Open Public Meetings  
Act of 1971, chapter 42.30 RCW (1971 1st ex.s. ch 250) have been  
fulfilled.

Dated this \_\_\_\_\_ 6th day of March 1973.

STATE OF WASHINGTON  
**FILED**  
MAR 9 1973  
CODE REVISER'S OFFICE  
DOCKET # 4648 FILE # 1

Community College District VIII  
(INSTITUTION)  
*Merle E. Landerholm*  
By Merle E. Landerholm  
Secretary, Board of Trustees  
Title

Effective 9/7/71

- ① Notice number as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use no. of last notice)
- ② Stamped date as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use date of last notice)
- ③ Unless a later date is specified in this order or is prescribed in another statute, rules are effective 30 days after filing: RCW 28B.19.050(2) (1971 1st ex.s. c 57 §5 (2)).  
Leave this space blank except in such special cases.

STATE OF WASHINGTON  
COMMUNITY COLLEGE DISTRICT VIII  
BOARD OF TRUSTEES

RESOLUTION NO. 31

Administrative Order No. 8

A RESOLUTION Relating to the adoption of permanent rules establishing procedure for appearance before the Board of Trustees of Community College District VIII.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII STATE OF WASHINGTON.

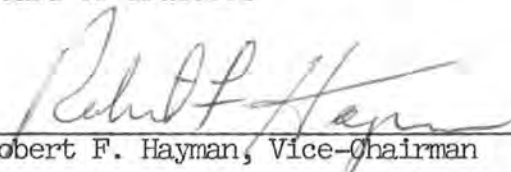
WAC 132H-104-020 through WAC 132H-104-050. APPEARANCE BEFORE BOARD OF TRUSTEES.


APPROVED AND ADOPTED March 3, 1973 1973.

BOARD OF TRUSTEES

(absent)

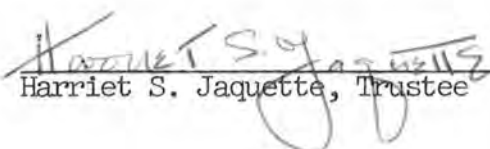
Roy S. Peterson, Chairman  
Board of Trustees

  
Robert F. Hayman, Vice-Chairman


  
C. W. Duffy, Trustee

(absent)

Bob T. Gardner, Trustee

  
Harriet S. Jaquette, Trustee

ATTEST:

  
Merle E. Landerholm  
Secretary, Board of Trustees

Chapter 132H.104

APPEARANCE BEFORE BOARD OF TRUSTEES

new            WAC 132H.104.020 PROCEDURE. AUDIENCE PARTICIPATION. The Chairman shall announce at the beginning of each meeting that members of the audience may speak to any item on the agenda at the time of its presentation to the Board.

new            WAC 132H.104.030 PROCEDURE. ORDER OF THE AGENDA. The order of the agenda governing all regular meetings of the Board of Trustees of Community College District VIII shall be as follows: (1) Roll Call  
(2) Approval of Previous Minutes  
(3) Reports to the Board  
(4) Recommendations for Action of the Board  
(5) Information Items  
(6) Other Business  
(7) Adjournment.

The order of the agenda may be changed by the Chairman with the consent of the Board Members present.

The Chairman or Secretary may, however, present a matter of urgent business received too late for inclusion on the agenda if in his judgment the matter is of an emergency nature.

new            WAC 132H.104.040 PREPARATION OF AGENDA MATERIALS. Persons wishing to place items on the agenda shall notify the Secretary to the Board in writing at least five days prior to the meeting at which they desire to have the item considered. The Chairman shall have the right to limit the length of time used by a speaker for the discussion of a subject.

All materials to be considered by the Board must be submitted in sufficient quantities to provide each Member of the Board and the Secretary with appropriate copies.

new            WAC 132H.104.050 DISTRIBUTION OF BOARD MATERIALS. Information and materials pertinent to the agenda of all regular meetings of the Board shall be sent to Trustees prior to each meeting. Any matters of business or correspondence must be received by the Secretary of the Board by 12:00 noon five days before the meeting in order to be included on the agenda.