

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

BOARD OF TRUSTEES

(name of governing body)

BELLEVUE COMMUNITY COLLEGE - COMMUNITY COLLEGE DISTRICT VIII

(name of institution)

Resolution No. 122

Administrative Order No. 65

(1) Be it resolved by the board of Trustees

of the Bellevue Community College - Community College District VIII (institution)

acting at 3000 Landerholm Circle S.E., Bellevue, WA 98007 (place)

that it does promulgate and adopt the annexed rules relating to:

Amendment of permanent rules - Bylaws and Standing Orders of Community College District VIII (WAC 132H-105-040).

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 79-08-114 filed with the code reviser on 7-31-79. Such rules shall take effect:

X pursuant to RCW 28B.19.050(2) at a later date, such date being _____

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, _____, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040¹ that each order shall set forth an appropriate statement of state statutory authority (fill in statement (a), (b), or (c) as appropriate):

(a) This rule is promulgated pursuant to RCW _____ and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW _____ which directs that the

(institution)

has authority to implement the provisions of

(name of act or RCW citation)

X (c) This rule is promulgated under the general rule-making authority of the Bellevue Community College - Community College District VIII (institution)

as authorized in RCW 28B.50.140

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order, after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED September 14, 1979

SEP 17 1979

By Thomas E. O'Connell Secretary, Board of Trustees Title

CODE REVISER'S OFFICE WSR 79-10-050

NOTE

¹Pursuant to WAC 113-040, each rule making order adopted by an institution of higher education shall incorporate the most specific, but in no case omit all of the following language alternatives when adopting or amending rules:

(a) The most specific reference shall be to a section of law which the rule is implementing, and shall be quoted as follows: "This rule is promulgated pursuant to RCW _____ and is intended to administratively implement the statute."

(b) The next specific reference, and one which shall be used only if paragraph (a) of this subsection is not applicable, shall be to that portion of an act which directs an agency to adopt rules and regulations as necessary to implement the act, and shall be quoted as follows: "This rule is promulgated pursuant to RCW _____ which directs that the (agency) has authority to implement the provisions of (name of act or RCW citation)."

(c) The least specific reference, and one which shall be used only if paragraphs (a) and (b) of this subsection are not applicable, is one which indicates that the rule is promulgated under the agency's broad rule-making authority — either in the agency enabling legislation or chapter 34.04 RCW, and shall be quoted as follows: "This rule is promulgated under the general rule-making authority of the (agency) as authorized in RCW _____."

STATE OF WASHINGTON
COMMUNITY COLLEGE DISTRICT VIII
BOARD OF TRUSTEES
September 11, 1979

RESOLUTION 122

Administrative Order No. 65

A RESOLUTION Relating to the amendment of permanent rules - Bylaws and Standing Orders of Community College District VIII.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII, STATE OF WASHINGTON.

WAC 132H-105-040 is hereby amended.

APPROVED AND ADOPTED _____ September 11 _____, 1979.

BOARD OF TRUSTEES

Claire Thomas

Claire Thomas, Chairman
Board of Trustees

Mary McKinley

Mary McKinley, Vice-Chairman

Patricia McGlashan

Patricia McGlashan, Trustee

Samuel E. Kelly

Samuel E. Kelly, Trustee

Henry Seidel

Henry Seidel, Trustee

ATTEST:

Thomas E. O'Connell

Thomas E. O'Connell
Secretary, Board of Trustees

AMENDATORY SECTION (Amending Order No. 61, filed 9/13/78)

WAC 132H-105-040 AGENDA. (1) Preparation of Information. Information and materials pertinent to the agenda of all regular meetings of the Board should when possible be sent to Trustees prior to each meeting. Persons wishing to recommend items for the agenda or present any matters of business or correspondence shall notify the Secretary of the Board, in writing, by 12 noon, five days prior to the meeting at which they desire to have the item considered. The Chairman shall determine whether or not an item is placed on the agenda. The Chairman will notify all other Board members if he rejects an item suggested to be placed on the agenda. The Chairman or Secretary may, however, present a matter of urgent business received too late for inclusion on the agenda if in his judgment the matter is of importance.

Reports to the Board will include provision for reports by students, faculty and classified employees.

All materials to be considered by the Board must be submitted in sufficient quantities to provide each member of the Board and the Secretary with appropriate copies.

(2) Order of the Agenda. The order of the agenda governing all regular meetings of the Board of Trustees of Community College District VIII shall be as follows: (a) Roll Call

- (b) Approval of Previous Minutes
- (c) Executive Session
- (d) Recommendations for Action of the Board
- (e) (~~Reports to the Board~~) Future Action Items
- (f) (~~Information Items~~) Reports to the Board
- (g) (~~Other Business~~) Information Items
- (h) (~~Adjournment~~) Other Business
- (i) Adjournment

The order of the agenda may be changed by the Chairman with the consent of a majority of the Board members present.

The Chairman shall announce at the beginning of each meeting that members of the audience may speak to any item on the agenda at the time of its presentation. The Chairman shall have the right to limit the length of time used by (~~a speaker~~) speakers for the discussion of any subject.