

STATE OF WASHINGTON
COMMUNITY COLLEGE DISTRICT VIII
BOARD OF TRUSTEES

RESOLUTION NO. 164

Administrative Order No. 88

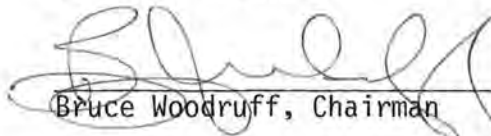
A RESOLUTION relating to the amendment of permanent rules of Chapter 132H-160, Admissions, Residency Classification and Registration Regulations - Schedule of Fees and Financial Aid for Community College District VIII.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII STATE OF WASHINGTON:

WAC 132H-160-180 REFUND POLICY, is hereby filed as a permanent amendment.

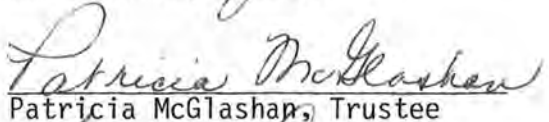
APPROVED AND ADOPTED July 10, 1984.

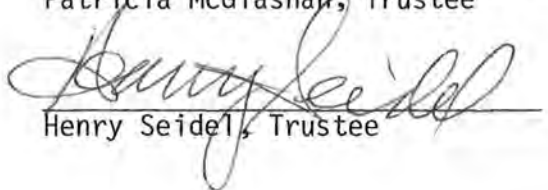
BOARD OF TRUSTEES


Bruce Woodruff, Chairman

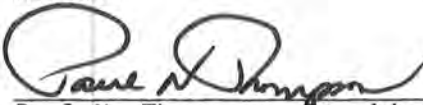

Mary McKinley, Vice-Chairman


Carol James, Trustee


Patricia McGlashan, Trustee


Henry Seidel, Trustee

ATTEST:


Paul N. Thompson, President
Bellevue Community College
Secretary, Board of Trustees
Community College District VIII

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

COMMUNITY COLLEGE DISTRICT VIII BOARD OF TRUSTEES

(name of governing body)

BELLEVUE COMMUNITY COLLEGE

(name of institution)

Resolution No. 164

Administrative Order No. 88

(1) Be it resolved by the board of Trustees

of the Bellevue Community College - Community College District VIII (institution)

acting at 3000 Landerholm Circle S.E. - Bellevue, Washington (place)

that it does adopt the annexed rules relating to:

Amendment of permanent rules of Chapter 132H-160, Admissions, Residency Classification and Registration Regulations - Schedule of Fees and Financial Aid for Community College District VIII (WAC 132H-160-180, Refund Policy).

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 84-12-006

filed with the code reviser on 5-24-84. These rules shall take effect:

- checkbox thirty days after they are filed with the code reviser pursuant to RCW 28B.19.050(2).
checkbox at a later date, such date being

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, find that an emergency exists and that this order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting the emergency is:

These rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040 that each order shall set forth an appropriate statement of state statutory authority fill in statement (a), (b), or (c) as appropriate:

- checkbox (a) This rule is promulgated pursuant to RCW and is intended to administratively implement that statute.
checkbox (b) This rule is promulgated pursuant to RCW which directs that the

(institution)

has authority to implement the provisions of

(name of act or RCW citation)

- checkbox (c) This rule is promulgated under the general rule-making authority of the Bellevue Community College - Community College District VIII (institution)

as authorized in RCW 28B.50.140

(4) The undersigned hereby declares that the institution has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), and the State Register Act (chapter 34.08 RCW) in the adoption of these rules.

(5) This order after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED July 11, 19 84

JUL 13 1984

By Paul N. Thompson Secretary, Board of Trustees Title

CODE REVISER'S OFFICE WSR 84-15033

NOTE:

¹Pursuant to WAC 1-13-040, each rule-making order adopted by an institution of higher education shall incorporate the most specific, but in no case omit all of the following language alternatives when adopting or amending rules:

(a) The most specific reference shall be to a section of law which the rule is implementing, and shall be quoted as follows: "This rule is promulgated pursuant to RCW _____ and is intended to administratively implement that statute."

(b) The next specific reference, and one which shall be used only if paragraph (a) of this subsection is not applicable, shall be to that portion of an act which directs an agency to adopt rules and regulations as necessary to implement the act, and shall be quoted as follows: "This rule is promulgated pursuant to RCW _____ which directs that the (agency) has authority to implement the provisions of (name of act or RCW citation)."

(c) The least specific reference, and one which shall be used only if paragraphs (a) and (b) of this subsection are not applicable, is one which indicates that the rule is promulgated under the agency's broad rule-making authority—either in the agency enabling legislation or chapter 34.04 RCW, and shall be quoted as follows: "This rule is promulgated under the general rule-making authority of the (agency) as authorized in RCW _____."

STATE OF WASHINGTON

FILED

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NOTICE REVISOR'S OFFICE

1828

AMENDATORY SECTION (Amending Order 56, Resolution 108, filed 3/14/78)

WAC 132H-160-180 REFUND POLICY. Community College District VIII board of trustees has authorized the registrar to refund fees when a student withdraws from college or a course(s). A student who is requested to withdraw for disciplinary reasons will not be eligible for a refund. (1) Tuition and related fees are refunded upon withdrawal from college or a course(s) as follows:

(a) Prior to the first day of the quarter:

(i) Complete withdrawal from college - ((80%-refunded)) 100% refund

(ii) Withdrawal from a course(s) (reduction of class load below 10 credits) - ((80%-refunded)) 100% refund

(b) Cancellation of a course - permission to transfer to another course or full refund upon request.

(c) Through ((first)) fourth week of the quarter:

(i) Complete withdrawal from college - 50% ((refunded)) refund

(ii) Withdrawal from a course(s) (reduction of class load below 10 credits) - 50% ((refunded)) refund

((f)) (d) After ((first)) fourth week of the quarter:

(i) Complete withdrawal from college - no refund

(ii) Withdrawal from a course(s) (reduction of class load below 10 credits) - no refund

((fii)) ~~Cancellation of a course - permission to transfer to another course or full refund upon request~~

~~(d) --Deferred payment deposit-- (the deferred payment is a \$20 tuition deposit paid at the time of registration by students who choose to postpone payment in full until the required due date. See quarterly class schedule)~~

~~(i) --100% refundable prior to the opening day of the quarter, less \$10 service charge)~~

(e) Lab fees (includes health service fee)

(i) Prior to first week of quarter - 100% refund

(ii) Through ((first)) the fourth week of the quarter - ((80%)) 50% refund

(iii) After the ((first)) fourth week of the quarter - no refund

(f) Parking fees

(i) Prior to the first week of the quarter - 100% refund

(ii) Through ((first)) the fourth week of the quarter - ((80%)) 50% refund

(iii) After the ((first)) fourth week of the quarter - no refund

(g) Insurance fees

(i) Through the first week of the quarter only - 100% refund

(ii) After the first week of the quarter - no refund

(iii) If insurance claim has been filed - no refund

(h) ~~((Community service/continuing education tuition--and--fees))~~

Continuing education classes (state and student supported):

(i) ~~((Through the first week of the quarter--80% refund))~~ Prior to the first class session - 100% refund (less a \$5.00 administration fee)

(ii) ~~((Through))~~ Prior to the second ((week of the quarter--50% refund)) class session - 100% refund (less a \$15.00 administration fee)

(iii) After the second ((week of the quarter)) class session - no refund

(i) ~~((Nonresident tuition differential:--(That portion of tuition which nonresidents pay in addition to resident tuition))~~ Continuing education workshops (self-supported)

(i) ~~((Through the first week of the quarter--100% refund))~~ Cancellations received up through four working days prior to the first session - 100% refund (less a \$5.00 administration fee)

(ii) ~~((After the first week of the quarter--no refund))~~ After fourth working day prior to the first session - no refund.