

TRANSMITTAL OF RULES ADOPTED BY INSTITUTION OF HIGHER EDUCATION

FROM: Central Washington State College  
(Name of Institution)

TO: CODE REVISER  
LEGISLATIVE BLDG. (Southwest Corner, Ground Floor)  
OLYMPIA 98504

The enclosed rules Permanent rules  , being Order No. 31  
Emergency rules

relating to (Name of rules or description of subject matter)

Amendments to Student Rights and Responsibilities Policy  
of Central Washington State College, WAC 106-120

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 6050 (1) filed with the code reviser  
on July 6, 1976 (2) were regularly adopted as permanent rules of  
(date) Samuelson Union Bldg.,  
this institution at Rm. 103, CWSC on 8-16-76 and are herewith  
(place) (date)  
filed in the office of the code reviser pursuant to chapter 28B.19  
RCW. The effective date of such rules shall be \_\_\_\_\_ (3)

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding in the attached administrative order,  
that the immediate adoption of these rules is necessary for the  
preservation of the public health, safety, or general welfare and  
that observance of the requirements of notice and opportunity to  
present views on the proposed action would be contrary to the  
public interest, were regularly adopted as emergency rules of this  
institution at \_\_\_\_\_ on \_\_\_\_\_ and  
(place) (date)  
are herewith filed in the office of the code reviser pursuant to  
chapter 28B.19 RCW.

The undersigned hereby certifies that the requirements of chapter  
28B.19 RCW and of the Open Public Meetings Act of 1971, chapter  
42.30 RCW have been fulfilled.

Dated this 16th day of August 1976.

STATE OF WASHINGTON  
**FILED**  
AUG 17 1976  
CODE REVISER'S OFFICE  
DOCKET #57 FILE #2

Central Washington State College  
(INSTITUTION)  
[Signature]  
By  
Associate Dean, Student Union and  
Title Activities

- ① Notice number as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use no. of last notice)
- ② Stamped date as appears on the copy of notice returned to you by reviser's office (if proceedings were continued, use date of last notice)
- ③ Unless a later date is specified in this order or is prescribed in another statute, rules are effective 30 days after filing:  
RCW 28B.19.050(2). Leave this space blank except in such special cases.

STATE OF WASHINGTON  
CENTRAL WASHINGTON STATE COLLEGE

ADMINISTRATIVE ORDER NO. 31

(1) I, Donald Wise, Associate Dean for the Student Union and Activities of Central Washington State College, by virtue of the authority vested in me under chapters 34.04, 28B.19 and 28B.40.120 RCW, Central Washington State College Board of Trustees Resolution No. 71-16, and a letter of designation from the President, do promulgate and adopt as permanent rules of this institution, the annexed rules and regulations to wit:

Amendments to WAC 106-120, the Student Rights and Responsibilities Policy of Central Washington State College, specifically to WAC 106-120-914, 106-120-915 and 106-120-916.

(2) This order after being first recorded in the order register of this institution shall be forwarded to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED 18-16, 1976

By Donald Wise

Associate Dean, Student Union and  
Activities

WAC 106-120-914 -----THE BOARD OF CONTROL. (1) The Board of Control of this association shall consist of five (5) members elected according to popular vote from among the members of this association as outlined in Article VI, Section 2 of the By-Laws.

(2) Qualifications of the Members and Candidates. All candidates for the Board of Control shall be members of this association. They shall have completed forty-five (45) quarter credit hours of college academic studies or its equivalent, maintaining an accumulative grade point average of at least 2.0, provided that each candidate shall have attended Central Washington State College in residence for at least one (1) full quarter and shall have completed fifteen (15) of the forty-five (45) credit hours required while enrolled at Central Washington State College and shall be in good academic standing in those fifteen (15) credit hours.

All Board of Control members must maintain a minimum of a 2.0 accumulated grade point average. If a member fails to maintain this average he/she will be given a twenty (20) calendar days grace period in which to appeal his/her case to the Board of Academic Appeals, during which time he/she will remain a member in good standing. At the end of this twenty (20) day period if the member's grade point average remains below a 2.0 immediate termination will take place and the member's position will be filled as outlined in Section 5. If a member fails to notify the Board of Control within five (5) calendar days with his intention to appeal, immediate termination will occur at the end of that five (5) day period.

(3) Term of Office.

(a) Elections shall take place on registration day, one quarter before the member is to take office.

(b) The term of office will be for one (1) year, with the provision that incumbents may be re-elected for one additional year.

(c) New members shall take office on the first day of instruction of the following quarter in which they were elected, with the exception of summer quarter.

(d) Incumbents shall be members of this association throughout their term of office with the exception of summer quarter.

(e) Members of the Board of Control shall be elected to the positions numbered one (1) through five (5), inclusively.

(f) Positions one (1), two (2), and three (3), shall be elected during spring registration to serve from fall quarter to fall quarter. Positions four (4) and five (5), shall be elected at winter registration to serve from spring quarter to spring quarter.

(g) Upon the approval of this Constitution and By-Laws by the Associated Students of Central and the Board of Trustees, all business conducted by the Board of Control shall be done under this Constitution.

(4) Duties, Quorum, Chairman, Meetings.

(a) The Board shall have full and item veto power over actions and/or motions approved by the Executive Manager and any agencies or task forces reporting to him/her, subject to 80% vote of the members of the Board of Control.

(b) A chairperson and a vice-chairperson shall be elected at the beginning of each academic quarter except summer quarter by the members of the Board of Control. The

chairperson shall call meetings and preside. In the absence of the chairperson, the vice-chairperson shall preside. The secretary and treasurer shall be the Executive Manager.

(c) The Board of Control shall not set up task forces but shall have the Executive Manager set up such bodies.

(d) A quorum shall consist of 80% of the members of the Board of Control.

(e) The Board shall propose a yearly budget which shall be subject to the approval of the Board of Trustees of the college and/or its designated representatives.

(f) The Board of Control shall establish a schedule of regular meetings, and this schedule shall be kept in the Student Government office and shall be available to the public. Special or emergency meetings may be called by the chairperson or by three members of the Board of Control, giving one day notice.

(g) All Board of Control meetings shall be open to the public except Executive Sessions which shall be limited to personal matters. The agenda shall be established by the Executive Manager, subject to approval of the Board at each meeting. For regular meetings, a written agenda with supporting materials shall be made available to members approximately three days in advance. Except by action of the Board, matters not included on the agenda to the meeting will not be acted on in that meeting, but may be presented for action in a future meeting.

(h) The Board of Control acts as a unit. It represents the students as a body and individual members have no authority singly. No member can bind the Board of Control by word or action, unless it has designated him as its agent for some specific purpose, and then he can go no further than he has been empowered. Board control during a regular meeting is exercised as a body and individual members have no right beyond their own voice in any matter.

(i) The Board of Control does not concern itself with administrative action, but acts upon the recommendations and data presented by the Executive Manager and proposals presented by others; it establishes policies and leaves it to the Executive Manager to apply the policies decided upon.

(j) The Board of Control does not deal with financial matters other than to provide the legislative process and authority for the Executive Manager to spend a given amount of money on an event or other student service.

(5) Vacancies. In the event that any member of the Board of Control must vacate his or her position, a new member shall be selected to fill the position according to Article I, Section 2, of the A.S.C. By-Laws.

(6) Removal of members of the Board of Control.

(a) The Judicial Council shall provide for the recall of any Board of Control member(s) whenever petitioned by ten (10) percent of the members of the association.

AMD      WAC 106-120-915 -----EXECUTIVE MANAGER. (1) The Board of Control shall select an Executive Manager and establish his annual salary and operations budget from student special fees, subject to the authority of the college president and the Board of Trustees. The Executive Manager shall be under yearly or ten month contract and will be subject

to the same dismissal provisions and benefits as college Civil Service exempt, non-ranked employees.

The Board of Control may terminate the term of the Executive Manager subject to 80 percent approval of the Board membership and provided further that college administrative notice of non-renewal provisions are observed and that termination is approved by the Board of Trustees.

The Board of Control shall conduct an evaluation of the Executive Manager each year in spring and present the results to him in writing by May 15.

The Board of Control shall present to the Executive Manager a statement of objectives or tasks to be completed each academic year, such statement to be in writing and delivered by October 1.

(2) Duties.

(a) The Executive Manager shall implement all policy decisions of the Board of Control, provided that such policies are within the limits of college policy and regulations and conform to state and federal law.

(b) He shall be the liaison between the Board of Control and the college administration.

(c) He shall be responsible for establishing any and all task forces, and charging said task forces with specific goals and duties.

(d) He shall submit a monthly report to the Board of Control of any and all actions he has taken in relation to the position and the association.

(e) He shall submit the agenda for all Board of Control meetings and serve as Secretary and Treasurer of the Board of Control.

(f) He shall submit proposals to the Board of Control for any and all programs and social activity policies. Once he has received authority for these programs and social activity policies, he shall be responsible for acting on these programs and social activity policies, staying within the authorized financial allotment designated by the Board of Control.

(g) When hiring new members of his staff, or in creating new positions within his/her staff, he/she shall prepare the particulars of the position and approach the Board of Control for the funding of the position.

AMD

WAC 106-120-916 -----THE JUDICIAL BRANCH. (1) The Judicial Branch of this association shall consist of the Campus Judicial Council.

(2) The Student Rights and Responsibilities Code, WAC 106-120, shall be the basic regulations governing student conduct at Central Washington State College.

(3) Campus Judicial Council.

(a) This Campus Judicial Council shall have two (2) functions as follows:

(i) As a court of original jurisdiction.

(ii) To interpret provisions of this Constitution and By-Laws of this association.

(b) Membership.

(i) The student composition of the Campus Judicial Board shall consist of six (6) members, elected for a term of one (1) year, of which three (3) shall be elected winter quarter,

in accordance with Article VII of the Constitution, and three shall be elected spring quarter, in accordance with Article VII of the Constitution. Terms of office shall begin on the first day of instruction of the quarter following election to office, except summer quarter.