

State of Washington

BOARD OF TRUSTEES

(name of governing body)

COMMUNITY COLLEGE DISTRICT 12

(name of institution)

Resolution No. 80-5

Administrative Order No.

(1) Be it resolved by the board of Trustees

of the Community College District 12 (institution)

acting at Olympia, Washington (place)

that it does promulgate and adopt the annexed rules relating to:

Parking & Traffic Regulations (WAC 132L-117-010 through 240)

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. filed with the code reviser on. Such rules shall take effect: pursuant to RCW 28B.19.050(2) at a later date, such date being.

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, The Board of Trustees of Community College District 12, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

Emergency adoption of the proposed Olympia Technical Community College parking Traffic Rules and Regulations will authorize designated college personnel on the campus to accommodate the following four emergency reasons: (1) access and egress; (2) handicapped parking; (3) traffic flow; (4) vehicle registration.

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040 that each order shall set forth an appropriate statement of state statutory authority (fill in statement (a), (b), or (c) as appropriate):

(a) This rule is promulgated pursuant to RCW and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW which directs that the

(institution)

has authority to implement the provisions of

(name of act or RCW citation)

(c) This rule is promulgated under the general rule-making authority of the

Community College District 12 (institution)

as authorized in RCW Chapters 25B.50 and 28B.10

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order, after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED January 23, 19 80

FEB 13 1980

By [Signature]

President

Title

STATE OF WASHINGTON FILED CODE REVISER'S OFFICE WSR 80-03-012

PARKING AND TRAFFIC REGULATIONS  
OLYMPIA TECHNICAL COMMUNITY COLLEGE

WAC 132L-117-010 PURPOSE FOR ADOPTING PARKING AND TRAFFIC REGULATIONS

Pursuant to the authority granted by RCW 28B50.140(10), the Board of Trustees of Community College District 12, on behalf of Olympia Technical Community College is granted authority to adopt rules and regulations for pedestrian and vehicular traffic upon public lands devoted to, operated by or maintained by the college district. The objectives of these regulations are:

- (1) To protect and control pedestrian and vehicular traffic.
- (2) To assure access at all times for emergency traffic.
- (3) To minimize traffic disturbances during class hours.
- (4) To facilitate the work of the College by assuring access to its vehicles and by assigning limited parking space for the most efficient use by all.
- (5) To regulate the use of parking spaces.
- (6) To protect state owned property.

WAC 132L-117-020 APPLICABLE PARKING AND TRAFFIC REGULATIONS

The other rules and regulations which are also applicable upon the campus include:

- (1) The Motor Vehicle and Traffic Laws of the State of Washington. These shall be applicable upon all lands located within the State of Washington.
- (2) The Traffic Code of the City of Olympia. This code applies upon all lands located within the City of Olympia.
- (3) The OTCC Parking and Traffic Regulations. These shall be applicable to all state lands which are or may hereafter be devoted mainly to educational, recreational, or parking activities of the college. In case of conflict between the provisions of the Motor Vehicle and other Traffic Laws of the State of Washington and OTCC Parking and Traffic Regulations, the provisions of the State of Washington Motor Vehicle Laws shall govern.

WAC 132L-117-030 PERMITS REQUIRED FOR VEHICLES ON CAMPUS

Students, faculty and staff members shall not stop, park, or leave a vehicle whether attended or unattended upon the campus without a parking permit issued pursuant to WAC 132L-117-040. All persons parking on the campus will be given five (5) academic days after registration to secure and display a temporary or permanent permit.

WAC 132L-117-040 AUTHORIZATION FOR ISSUANCE OF PERMITS

The Dean of Administrative Services, or designee, is authorized to issue parking permits to students, administrators, faculty, staff, guests and visitors to the college, pursuant to the following regulations:

- (1) A person may be issued a parking permit upon the proper registration of his/her vehicle with the college.
- (2) The Dean of Administrative Services, or designee, may issue temporary, permanent or special parking permits when such permits are necessary to enhance the business or operation of the college.
- (3) Additional permits are available at the current fee schedule to individuals who may be registered to drive any one of several vehicles. Only one vehicle registered to an individual under one permit fee shall

be permitted to park on campus at any one time.

(4) Persons who pay the current fee for parking permits and who later request a refund shall receive refunds according to the refund policy published in the college catalogues and bulletins.

#### WAC 132L-117-050 VALID PERMIT

A valid parking permit is:

- (1) An unexpired annual parking permit.
- (2) A temporary parking permit.
- (3) A special parking permit.
- (4) A visitor's parking permit.
- (5) No permit will be valid for more than one (1) year from date of purchase.

#### WAC 132L-117-060. DISPLAY OF PERMITS

The vehicle permit issued by the College shall be permanently and visibly affixed on the left rear bumper of the vehicle. Permits not displayed in accordance with provisions of this section shall not be valid and vehicles displaying an improperly placed permit shall be subject to citation. Permits will be displayed on the front forks of a motorcycle.

#### WAC 132L-117-070 TRANSFER OF PERMITS

Parking permits are not transferable. If a vehicle is sold or traded, a new permit will be issued to the permit holder.

#### WAC 132L-117-080 PERMIT REVOCATION

Permits are licenses and the property of the College, and may be recalled for any of the following reasons:

- (1) When the purpose for which the permit was issued changes or no longer exists.
- (2) When a permit is used on an unregistered vehicle or by an unauthorized person.
- (3) Falsification on a vehicle registration application.
- (4) Continued violations of parking regulations.
- (5) Counterfeiting or altering of permits.

#### WAC 132L-117-090 RIGHT TO REFUSE PERMIT

The college (Dean of Administrative Services or designee) reserves the right to refuse the issuance of a parking permit to anyone who has had a previous permit revoked or refused or to anyone whose driving or parking record indicates a disregard for the rights or safety of others.

#### WAC 132L-117-100 RIGHT TO APPEAL PERMIT REVOCATION OR REFUSAL TO GRANT PERMIT

When a parking permit has been recalled pursuant to WAC 132L-117-080 or has been refused in accordance with WAC 132L-117-090 or when a fine or penalty has been levied against a violator of the rules and regulations set forth in this chapter, such action by the Dean of Administrative Services, or designee, may be appealed through the established channels.

#### WAC 132L-117-110 RESPONSIBILITY OF PERSON TO WHOM PERMIT IS ISSUED

The person to whom a parking permit is issued shall be responsible for all violations of said rules and regulations involving the vehicle; however, such responsibility shall not relieve any driver of the

responsibility for violations of the regulations established by this chapter. In the event that a vehicle in violation is not registered with the college, the current registered owner will be responsible for the violations of the campus regulations.

#### WAC 132L-117-120 DESIGNATION OF PARKING

The parking space available on campus may be allocated and designated by the Dean of Administrative Services in such a manner as will best achieve the objectives of these rules and regulations.

(1) Faculty, staff and student parking shall be limited to spaces so designated.

(2) Special provisions shall be made for physically handicapped students or their designee. Permanently handicapped individuals must display the handicapped sticker issued by the Department of Motor Vehicles, Disabled Parking. Temporarily handicapped permits will be issued on a quarterly basis by the Dean of Administrative Services.

(3) Visitors parking shall be limited to spaces so designated.

(4) Parking spaces shall be designated for special purposes as deemed necessary.

#### WAC 132L-117-130 PARKING FEE EXEMPTIONS

All guests/visitors (including salespersons, maintenance or service personnel) will park in designated parking areas without paying a fee. These include but are not limited to:

(1) Federal, state, county, city, school district and similar governmental personnel on official business in vehicles with tax exempt licenses.

(2) Vehicles owned by contractors and their employees working on campus construction may be parked within available construction sites or areas.

(3) Members of the press, television, radio and wire services, on official business.

(4) Taxis and commercial delivery vehicles for the pick up and delivery of passengers, supplies and equipment.

(5) Persons attending special college events.

(6) Guests/visitors invited to the campus for the purpose of rendering services to the college.

(7) Persons holding emeritus or similar appointments shall park in designated areas.

#### WAC 132L-117-140 PARKING WITHIN DESIGNATED SPACES

(1) No vehicle shall be parked on the campus except in those areas set aside and designated for parking.

(2) No vehicle shall be parked so as to occupy any portion of more than one parking space or stall.

#### WAC 132L-117-150 REGULATORY SIGNS, MARKINGS, BARRICADES, ETC.

The Dean of Administrative Services is authorized to make and erect signs, barricades, and other structures and to paint marks and other directions upon the streets, entry/exits, and roadways for the regulation of traffic and parking upon the various public lands devoted to, operated by, or maintained by the college. Drivers of vehicles shall observe and obey all the signs, barricades, structures, markings and directions given them by the campus patrolmen in the control and regulation of traffic.

WAC 132L-117-160 SPEED LIMIT

No vehicle shall be operated on the campus at a speed in excess of twenty (20) miles per hour, or such slower speed as is reasonable and prudent to the circumstances. No vehicle of any type shall at any time use the campus parking lots for testing, racing, or other unauthorized activities.

WAC 132L-117-170 PEDESTRIAN'S RIGHT-OF-WAY

(1) The operator of a vehicle shall yield right-of-way to any pedestrian. Pedestrians shall not leave a curb or other place of safety and walk or run into the path of an oncoming vehicle.

(2) When a sidewalk or crosswalk is provided, pedestrians shall proceed upon the sidewalk or crosswalk.

WAC 132L-117-180 TWO-WHEELED MOTORBIKES OR BICYCLES

(1) All two-wheeled vehicles powered by an engine may park in areas designated for motorcycles only.

(2) Bicycles and other non-engine powered cycles shall be subject to posted or published regulations as established in this policy.

WAC 132L-117-190 REPORT OF ACCIDENTS

(1) The operator of any vehicle involved in an accident on campus resulting in injury or death of any person or claimed damage to either or both vehicles exceeding \$100 shall immediately report such accident to the Dean of Administrative Services or designee. Operator shall within twenty-four (24) hours after such accident file a State of Washington Motor Vehicle Report.

(2) Other minor accidents may be reported to the Office of Campus Parking and Security for insurance record purposes.

WAC 132L-117-200 DISABLED AND INOPERATIVE VEHICLES - IMPOUNDING

(1) Disabled or inoperative vehicles shall not be parked on the campus for a period exceeding 72 hours, without authorization from the Dean of Administrative Services.

(2) Vehicles parked over 72 hours without authorization may be impounded and stored at the expense of either or both the owner and operator thereof.

(3) Notice of intent to impound will be posted on the vehicle and sent by registered mail to the legal owner 48 hours prior to impound.

WAC 132L-117-210 ENFORCEMENT

(1) OTCC Parking and Traffic Regulations will be enforced throughout the calendar year on a 24 hour basis.

(2) The Dean of Administrative Services or designee shall be responsible for the enforcement of the regulations contained in this chapter.

WAC 132L-117-220 ISSUANCE OF TRAFFIC TICKETS OR SUMMONS

(1) Upon probable cause to believe that a violation of these regulations has occurred the Dean of Administrative Services or designee(s), may issue a signed summons or citation setting forth the date, the approximate time, permit number, license information and nature of violation.

(2) Such summons or traffic citation may be served by attaching or affixing a copy thereof in some prominent place outside such vehicle or by personally serving the operator.

WAC 132L-117-230 VIOLATION OF PARKING AND TRAFFIC REGULATIONS

(1) Operators of illegally operated or parked vehicles which are not subject to impounding under these policies, shall be warned through an appropriate

means that they are in violation of these regulations.

(2) In instances where violations are repeated, and in the judgement of the Dean of Administrative Services, with appropriate documented evidence, said vehicle(s) may be impounded and/or operator fined in accordance with the approved fees and fines schedule. All fines are payable at the cashier's office.

#### WAC 132L-117-240 DELEGATION OF AUTHORITY

The authority and powers conferred upon the Dean of Administrative Services by these regulations shall be subject to delegation to that individual's subordinates.