



**RULE-MAKING ORDER**  
(RCW 34.05.360)

**CR-103** (10/1/89)

Agency: **Clark College**

- Permanent Rule
- Emergency Rule

(1) Date of adoption: **August 25, 1993**

(2) Purpose: **To effect corrections/improvements to College's Parking and Traffic Rules and Regulations**

(3) Citation of existing rules affected by this order:

- Repealed:
- Amended: **WAC 132N-156**
- Suspended:

(4) Authority for adoption:

- Statute: **RCW 28B.50; 28B.10**
- Other Authority: **RCW 28B.50.140 (10)**

(5.1) **PERMANENT RULE ONLY**

Pursuant to notice filed as WSR 93-15-081 on 7/20/93 (date).

Describe any changes other than editing from proposed to adopted version:

**Changes as suggested by AG to improve internal consistency of document.**

(5.2) **EMERGENCY RULE ONLY**

Pursuant to RCW 34.05.350 the agency for good cause finds:

- (a) That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
- (b) That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

Reasons for this finding:

(5.3) Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?

- Yes  No If yes, explain:

(6) Effective date of rule:

**Permanent Rules**

**Emergency Rules**

- 31 days after filing
- Other (specify) \_\_\_\_\_ \*
- Immediately
- Later (specify) \_\_\_\_\_

\*(If less than 31 days after filing, specific finding in 5.3 under RCW 34.05.380(3) is required)

**CODE REVISER USE ONLY**

CODE REVISER'S OFFICE  
STATE OF WASHINGTON

OCT 04 1993

TIME 2:18 PM

WSR 93-20-080

NAME (TYPE OR PRINT)

**Earl P. Johnson**

SIGNATURE

TITLE

**President, Clark College**

DATE

**9/27/93**

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-300 Purpose.** The parking and traffic rules and regulations contained herein provide a fair and uniform method of regulating college vehicular, nonvehicular, and pedestrian traffic and are based on the following objectives:

((0)) (1) To protect and control vehicular, nonvehicular, and pedestrian traffic.

((0)) (2) To assure access at all times for emergency equipment.

((0)) (3) To minimize traffic disturbances during class hours.

((0)) (4) To facilitate the work of the college by assuring access for college vehicles and by assigning the limited parking spaces to the most efficient use.

(5) To protect college facilities.

Permission to park or operate a vehicle on college property is governed by these regulations. The purchase of a permit for designated parking does not ensure the regular availability of a parking space.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-310 Authority.** Pursuant to ~~((the authority granted by))~~ RCW 28B.50.140(10) the board ~~((of trustees of Clark College))~~ is granted authority to establish rules and regulations for pedestrians and vehicular and nonvehicular traffic over property owned, operated, and/or maintained by the college.

The enforcement of these ~~((parking and traffic))~~ rules and regulations shall be the responsibility of the ~~((college safety/security department))~~ security/safety office.

~~((College safety/))~~ Security officers are authorized to issue parking and traffic citations, impound and/or immobilize vehicles, and control and regulate facilities use, traffic, and parking as prescribed in these ~~((parking and traffic))~~ rules and regulations.

Any person interfering with a college ~~((safety/))~~ security officer in the discharge of the provisions of these ~~((parking and traffic))~~ rules and regulations shall be in violation of ~~((chapter 9A.76))~~ RCW 9A.76.020, Obstructing governmental operation, and may be subject to arrest by a peace officer ~~((under RCW 9A.76.020)).~~

Failure by students to abide by these rules and regulations ~~((by students))~~ may be considered to be a violation of the code of student conduct (WAC 132N-20-050 (4), (5), (9), (10), (11), (14), and (17)), as applicable).

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-320 Definitions.** College - Clark College, Community College District No. 14.

**College property** - Campus property, parking lots, or land owned, leased ~~((or))~~, controlled or maintained by Clark College.

**Immobilization** - Rendering a vehicle inoperable by use of a wheel-lock device.

**Impoundment** - Removal of a vehicle to a storage facility ~~((or immobilization by use of a wheel lock device))~~.

**Pedestrian** - Any person afoot, as defined in ~~((chapter 46.04))~~ RCW 46.04.400.

**Student** - Any individual currently registered for classes at the college.

**Vehicular traffic or vehicles** - Those devices defined as "vehicles" in ~~((chapter 46.04))~~ RCW 46.04.670.

**Nonvehicular modes of transportation** - ~~((Nonvehicular modes of transportation shall mean nonpedestrian transportation devices other than vehicles and))~~ Shall include, but not be limited to, bicycles, skateboards, snowmobiles, roller skates and roller blades, snow sleds, and scooters.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-330 Liability of ~~((Clark))~~ the college.** The college assumes no liability for vehicles parking or traveling on college property, nor shall it be held ~~((liable))~~ responsible for the loss of goods or property from vehicles parked on college property.

~~((Clark))~~ The college, the ~~((college safety/security department, college safety/))~~ security/safety office, security officers, ~~((members and))~~ or other employees or agents shall not be held liable for any damages, claims, or losses occurring to or from vehicles or equipment when rendering motorist assistance, impounding vehicles, or performing any duties as described in these ~~((parking and traffic))~~ rules and regulations. This section also applies to nonvehicular modes of transportation.

The college provides only limited maintenance to college parking lots during periods of ~~((ice, snow, and rain))~~ inclement weather. Persons using the college parking lots do so at their own risk. The college will not be responsible for any liability or damage claims arising from weather-related causes or conditions.

AMENDATORY SECTION, (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-400 Authorized use of (~~campus avenues and parking~~) facilities.** Only those vehicles as defined and regulated in (~~chapter 46.04~~) RCW 46.04.670 and as defined herein, may be operated in parking lots or in traffic areas (~~and only~~) by licensed drivers, as defined in chapter 46.20 RCW. No vehicle (~~or nonvehicular mode of transportation~~), with the exception of nonmotorized bicycles, (~~handicapped transportation devices~~) motorized or nonmotorized wheelchairs, and certain maintenance vehicles, may be operated on intracampus property, pathways, or sidewalks without the specific permission of the (~~college safety/security department~~) security/safety office.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-420 Regulatory signs and directions.** Drivers of vehicles shall obey regulatory signs and markings at all times and shall comply with directions given by (~~college safety/~~)security officers in the control and regulation of traffic and parking.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-430 Pedestrian right of way.** The operator of a vehicle shall yield the right of way, slowing down or stopping if need be, to (~~so yield to~~) any pedestrian crossing any street, roadway, fire lane, or pathway with or without a marked crosswalk.

Whenever any vehicle is stopped at a marked crosswalk, unmarked crosswalk, intersection or any other place in order to permit a pedestrian to cross the roadway, the operator of any other vehicle approaching from the rear shall not overtake and pass the yielding vehicle.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-440 Traffic accidents.** Persons involved in traffic accidents on college property are to report the accident to the (~~college safety/security department~~) security/safety office. An officer will be dispatched to investigate and file (~~a report on the accident~~) an accident report. In addition, RCW 46.52.030 requires that accidents on college property involving injury or

property damage in excess of five hundred dollars be reported to local law enforcement agencies within twenty-four hours. State accident report forms are available at the security/safety office. Security officers are authorized to obtain and share with all parties to an accident information on the insurance coverage of the parties.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-450 Traffic offenses.** (~~College safety/security officers may issue a citation for any of the following traffic offenses. Due to the severe risk to public safety, traffic offenses do not require a previous warning prior to the issuance of a fine.~~) The absence of previous warnings or citations will not preclude the imposition of a fine when safety considerations warrant. Security officers may issue a citation for any of the following traffic offenses:

- (1) Failure to yield right of way (posted);
- (2) Failure to yield right of way to pedestrian;
- (3) Failure to yield right of way to vehicle;
- (4) Failure to obey one-way directional arrows;
- (5) Failure to yield right of way to emergency vehicle;
- (6) Driving with excessive speed;
- (7) Failure to stop at traffic signal/sign;
- (8) Failure to use due care and caution;
- (9) Driving without lights after dark;
- (10) Having a passenger or animal outside of vehicle while in motion;
- (11) Driving with an obstructed view;
- (12) Driving on shoulder, or sidewalk or intracampus sidewalk or lane without authorization;
- (13) Disobeying flagger, peace officer, ((college safety/)) security officer, ((or)) fire fighter((-)), or other agent of the college;
- (14) Damaging college property including but not limited to landscape and plant material, curbs, sidewalks, utilities, etc.
- (15) Driving while under the influence of intoxicants or with an open container of intoxicants.

All traffic offenses carry a twenty-dollar fine.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-460 Bicycles and nonvehicular transportation usage.** Bicycles may be ridden any place where vehicles are permitted. They may also be ridden on campus sidewalks or pathways, though pedestrians always have the right of way. An audible signal shall be used by bicyclists to warn pedestrians of

oncoming bicycles. Bicyclists shall not ride in a reckless manner ~~((nor))~~ or engage in stunts or dangerous acts ~~((nor))~~, or operate at speeds greater than ten miles per hour or such lower speed as is reasonable and prudent under the circumstances. With the exception of ~~((handicap transportation devices))~~ motorized or nonmotorized wheelchairs and certain college service vehicles, no other nonvehicular modes of transportation as ~~((defined in WAC 132N-156-320))~~ specified in the preceding "definitions" will be allowed on college property.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-500 Allocation of parking space.** The parking spaces available on college properties shall be assigned by the ~~((college safety/security department))~~ security/safety office in ~~((such))~~ a manner ~~((as))~~ which will best ~~((obtain))~~ attain the objectives of these regulations. The ~~((safety/security department))~~ security/safety office is authorized to mark various parking areas on college property with numbers or titles or by posting signs, ~~((curb))~~ or marking the pavement ~~((markings))~~.

Open parking - Open parking is limited to those parking areas not otherwise marked as faculty/staff, ~~((handicapped))~~ physically disabled persons, special use, or visitor. ~~((Student vehicles))~~ Users of open parking are not required to display a parking permit.

Faculty/staff parking - Faculty, staff and administrators using college owned or leased parking facilities up to 10:00 p.m. during the academic year are to purchase parking permits.

Faculty/staff parking spaces are marked on the pavement with an F/S. Only college employee vehicles displaying a valid parking permit may park in faculty/staff parking ~~((zones))~~ spaces. Faculty/staff parking ~~((zones))~~ spaces shall be considered open parking zones after ~~((5:00))~~ 10:00 p.m. each day that the college is in regular session. ~~((Faculty/staff/administrators using college parking facilities up to 5:00 p.m. during the academic year are to purchase parking permits.))~~

Vehicles with ~~((an))~~ approved faculty/staff parking permits are permitted to park in open parking areas only when the designated parking ~~((areas))~~ faculty/staff spaces are full.

Visitor parking - All visitors, including guests, salespersons, maintenance or service personnel and all other members of the public, may park on college property in open parking, in designated special use visitor zones, or as directed by the ~~((college safety/security))~~ security/safety office.

Use of vehicle as habitation - No vehicle or vehicle trailer may be used as a place of habitation on any college facility without permission from the security/safety office.

Handicapped parking - ~~((Handicapped))~~ Physically disabled persons parking zones may ~~((only))~~ be occupied only by vehicles displaying a valid temporary ~~((handicapped))~~ parking permit issued by the college or a valid permanent or temporary ~~((handicapped))~~ permit issued by the state of Washington in compliance with RCW 46.16.381 and 46.16.390. Temporary ~~((handicapped))~~ parking permits

are available in (~~the college's wellness resource center~~) health services. Valid (~~handicapped~~) parking permits issued by other states will be honored.

Motorcycle parking - Motorcycle parking zones are reserved for motorcycles and motor-driven cycles. These vehicles are not to occupy regular automobile parking spaces or other areas not designed for parking.

Service vehicle parking - Service vehicle parking zones are limited to use by authorized college service or contractor vehicles only.

AMENDATORY SECTION (Amending Order 87-02, Resolution No. 87-02, filed 9/18/87)

**WAC 132N-156-510 Designated and assigned parking.** Vehicles (~~shall be parked~~) on college property shall park only in those areas set aside and designated as parking areas. No vehicle shall park in any area requiring a special parking permit (~~(, no vehicle shall park)~~) without said permit.

AMENDATORY SECTION (Amending Order 87-02, Resolution No. 87-02, filed 9/18/87)

**WAC 132N-156-520 Parking within designated areas.** No vehicle shall be parked so as to occupy any portion of more than one parking space or stall as designated within the parking area. The fact that other vehicles may have been (~~so~~) parked so as to require a vehicle attempting to park to occupy a portion of more than one space or stall shall not constitute an excuse for a violation of this (~~section~~) rule.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-530 Impounding of disabled/abandoned vehicles.** No disabled or inoperative vehicle shall be parked on college property for a period in excess of twenty-four hours, unless permission is (~~arranged with the college safety/security department~~) granted by the security/safety office. Vehicles which have been parked (~~for periods~~) in excess of twenty-four hours may be impounded and stored at the expense of either or both the owner or operator thereof. Notice of intent to impound will be posted on the vehicle at least twenty-four hours prior to (~~impound~~) impoundment unless a vehicle is illegally or hazardously parked. Neither the college nor college employees shall be (~~liable~~)

responsible for claims, loss or damage of any kind resulting from such impounding and storage.

Vehicles under repair in the college's instructional program must be parked in a designated area and must have an approved "vehicle in repair" notice visibly posted within the vehicle.

AMENDATORY SECTION (Amending Order 87-02, Resolution No. 87-02, filed 9/18/87)

**WAC 132N-156-540 Registered owner (~~is~~ responsible) responsibility for illegal parking.** Every person in whose name a vehicle is registered (licensed) shall be responsible for any parking of said vehicle and for all offenses, other than moving violations, under these regulations. It shall be no defense that said vehicle was illegally parked or used by another, unless it (~~be~~) is clearly established that at such time said vehicle was being used without the consent of the registered owner.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-550 Illegal parking.** No person shall stop, (~~stand~~) place, or park a vehicle at any place where official signs, curbs, or pavement markings prohibit parking, (~~nor~~) or within fifteen feet of a fire hydrant (~~or ten feet of any building, nor~~), or at any place for which the vehicle does not have a valid parking permit. Any vehicle not parked in a marked parking stall shall be considered illegally parked.

(~~The~~) Drivers (~~of any vehicle~~) who (~~is~~) are instructed by a (~~college safety~~) security officer to either move an illegally parked vehicle or not to park in violation of this section, and refuse(~~s~~), will have their vehicle immediately impounded or immobilized.

(~~College safety~~) Security officers may issue (~~a~~) citations resulting in (~~a~~) fines even if the vehicle has not received a previous warning citation for any violation of (~~the parking and traffic~~) these rules and regulations (~~or~~) if the vehicle is found in the commission of any of the following parking violations:

(~~0~~) (1) Parking in a faculty/staff parking zone without a valid permit.

(~~0~~) (2) Parking a disabled or inoperable vehicle on campus in excess of twenty-four hours.

(~~0~~) (3) Occupying more than one parking space.

(~~0~~) (4) Parking in a space not designated for parking.

(~~0~~) (5) Parking in an area not authorized.

(~~0~~) (6) Blocking traffic.

(~~0~~) (7) Parking within fifteen feet of a fire hydrant.



((0)) (8) Parking in a fire lane, sidewalk, or intracampus avenue.

((0)) (9) Parking in a "No Parking" zone.

((0)) (10) Parking on the grass.

((0)) (11) Parking overnight ((parking)) without permission and/or permit.

((0-Illegal)) (12) Parking of a bicycle illegally.

((0)) (13) Parking in ((handicapped)) physically disabled persons parking zone without an authorized ((handicapped)) parking permit.

(14) Use of a vehicle for habitation without permission.

All parking citations carry a ten-dollar fine, with the exception of ((handicapped)) physically disabled persons parking violations which carry a twenty-dollar fine.

Illegally parked vehicles which require removal will be done so at the owner's or operator's expense.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-560 Hazardous ((illegal)) parking.** No person shall stop, ((stand)) place, or park a vehicle so as to obstruct traffic along or upon any street, firelane, or sidewalk ((nor)) or at any location as described in RCW 46.61.570. Due to the severe risk to public safety created by any vehicle parking in violation of this section, ((college safety/)) security officers are authorized to cite and immediately impound said vehicle. ((College safety/)) Security officers will complete a vehicle impound report, including the reason for the impoundment.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-570 Bicycle parking.** Bicycles shall be parked in bicycle racks or other facilities provided for the purpose. Where such facilities are provided, at no time shall a bicycle be parked in a building, against a building, near a building exit, on a path or sidewalk, ((nor)) or chained or otherwise secured to trees, lamp standards, utilities, stairway railings, or sign posts. Any bicycle found in violation of this section may be cited for illegal parking and impounded by the ((college safety/security department)) security/safety office without warning.

AMENDATORY SECTION, (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-580 Damage to state property.** The full cost of repair/replacement of college property damaged by negligent ~~((operations or as the result of indiscriminate acts))~~, reckless or intentional acts or omissions must be paid in addition to assessed fines.

**((PARKING)) PERMITS ((REQUIREMENTS))**

AMENDATORY SECTION (Amending Order 87-02, Resolution No. 87-02, filed 9/18/87)

**WAC 132N-156-600 Faculty and staff parking permits.** All college faculty ~~((/))~~, staff ~~((/))~~, and administrators using college parking facilities ~~((up to 5:00 p.m.))~~ at any time between 8:00 a.m. and 10:00 p.m. during the academic year are to purchase and display a valid parking permit. The fact that an employee may be eligible to park in a ~~((handicapped))~~ physically disabled persons parking zone ~~((/))~~ will not relieve the employee of this requirement. A valid faculty/staff parking permit ~~((does))~~ may not, by itself, constitute authority to park in other parking facilities leased or owned by the college.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-610 Permit parking on campus.** ~~((A valid))~~ The correct parking permit ~~((is:~~

~~• A current vehicle permit))~~ must be properly displayed in accordance with permit instructions.

~~((A))~~ Temporary parking permits ~~((authorized))~~ are issued by the ~~((college safety/security department))~~ security/safety office and must be displayed in accordance with ~~((the instructions shown on the))~~ permit instructions.

Parking permits are not transferable and shall not be utilized by any person except the ~~((employee purchasing said permit))~~ person designated on the parking permit application. The college reserves the right to deny any application, or to revoke any permit at any time, if actions resulting from such application or permission constitute present, imminent danger of unlawful activity, or if a prospective user has previously violated ~~((the provisions of these))~~ college parking policies or other written rules or regulations ~~((of the college)).~~ All outstanding college parking

fines must be paid before a parking permit will be issued or renewed.

((~~0~~)) No bailment is created by the sale or issuance of a permit.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-620 Fees for parking permits.** The fees charged by the college for the issuance of permits shall be those established ~~((under the authority of))~~ by the board of trustees ~~((of the college))~~. Parking permits are issued as a license to park ~~((on))~~ at college ~~((property))~~ facilities.

Fees collected will be utilized for parking operations ~~((only))~~ including parking enforcement ~~((and))~~ parking lot maintenance, and for those transportation demand management and commute trip reduction activities and programs permitted by law.

Current faculty/staff parking permit fees are five dollars per ~~((school))~~ quarter for one vehicle, and six dollars per ~~((school))~~ quarter for two or more vehicles. Permits may be purchased on either a permanent, annual, or quarterly basis. Permits are required for fall, winter, and spring quarters only, and ~~((will))~~ are not ((be)) required summer quarter.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-630 Parking fee payment.** Faculty and staff can purchase annual permits by cash or check paid directly to the college or by payroll deduction. Annual or quarterly parking permits may be purchased at either the college bookstore or at the cashier's office in the Baird Administration Building. Annually contracted faculty and staff members may select the payroll deduction plan for payment of the permanent or annual permit only. Those selecting this payment plan must complete a payroll deduction authorization form before issuance of a permit. The form is available in the ~~((safety/security))~~ security/safety office and the personnel services office.

~~((Annual or quarterly parking permits may be purchased at either the college bookstore or at the cashier's office in the Baird Administration Building.))~~

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-640 Temporary parking permits.** Any permit holder may obtain a temporary parking permit from the ~~((college safety/security department))~~ security/safety office for an unregistered vehicle when the registered vehicle is unavailable due to repairs or for another valid reason. These permits are good for a period of two weeks.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-650 Revocations.** Parking permits are licenses and the property of the college and may be ~~((recalled))~~ revoked for any of the following reasons:

~~((When))~~ (1) The purpose for which the permit was issued changes or no longer exists.

~~((When a))~~ (2) The permit is used on an unregistered vehicle or by an unauthorized individual.

~~((Falsification on))~~ (3) A parking permit application form was falsified.

~~((Continued))~~ (4) Violation~~((s))~~ of these parking regulations occurred.

~~((Counterfeiting or altering of))~~ (5) The parking permit~~((s))~~ was counterfeited or altered or transferred without authorization.

~~((Failure to comply with a decision of the safety/security supervisor))~~ (6) Failure to comply with a specific determination, decision, or directive by college officials.

Appeals of parking permit revocations may be made to the dean of administrative services. Appeals must be filed within seven days of the date of notice of revocation. The decision of the dean is final.

~~((PARKING AND TRAFFIC RULES AND REGULATIONS))~~ ENFORCEMENT

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-700 Policy ~~((enforcement))~~.** The board ~~((of trustees of the college))~~, or its designee, shall set and approve fair and uniform fines for violations of these rules and shall provide adequate means for the enforcement and/or collection of such ~~((a))~~ fines ~~((policy))~~. If a violation of ~~((the parking and~~

traffic)) these rules and regulations is committed, the ((college safety/security department)) security/safety office is authorized to issue a citation as prescribed ((by ~~WAC 132N 156 450, 132N 156 550, and 132N 156 560~~)) in these rules.

Any violation occurring after the second citation may result in the violator's vehicle being impounded or immobilized and held until all outstanding citations have been paid and/or the loss of parking privileges on college property/facilities.

AMENDATORY SECTION (Amending Order 87-02, Resolution No. 87-02, filed 9/18/87)

**WAC 132N-156-710 Payment of fines.** Persons cited for violations of ((the parking and traffic)) these rules and regulations may respond either by filing a written appeal or by paying a fine within fifteen days of receipt of the citation. All fines are ((to be made)) payable to Clark College. Fines can be paid by mail or in person at the cashier's office in the Baird Administration Building. Fines that are mailed must be received within fifteen days of receipt of the citation.

AMENDATORY SECTION (Amending Order 87-02, Resolution No. 87-02, filed 9/18/87)

**WAC 132N-156-720 Reduction in fines.** Fines for parking and traffic offenses will be reduced by two dollars if paid in person within forty-eight hours, ((+))excluding weekends and holidays((+), payable to Clark College)). No reduction will be made on mail-in payments.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-730 Appeals.** Visitors, students, faculty, and staff who receive citations for violations of ((the parking and traffic)) these rules and regulations may appeal to the ((safety/security)) security/safety supervisor. Upon showing good cause or mitigating circumstances, the ((safety/security)) security/safety supervisor is authorized to dismiss, suspend, impose any lesser fine, and/or to grant an extension of time ((within which)) to comply with ((the determination of)) the fine.

If the situation is not resolved satisfactorily, visitors, students, faculty, and staff may appeal in writing to the dean of administrative services. Appeals must be submitted and received ((without posting of fine)) within fifteen days after the date of

the citation. The security/parking advisory committee shall consider each appeal on its merits and shall make written notification of each decision of the committee through the dean of administrative services to the appellant and the (~~college safety/security department~~) security/safety office.

The final decision on an appeal of a citation for violations of these (~~parking and traffic~~) rules and regulations is by the security/parking advisory committee.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-740 Security/parking advisory committee.** The security/parking advisory committee is responsible for advising the (~~college safety/security department~~) security/safety office on security and parking operations. (~~Examples of committee activity include:~~) Committee functions include, but are not limited to, the following:

((0)) (1) Reviewing parking regulations and fees and recommending their adoption.

((0)) (2) Considering appeals of citations for violations of these (~~parking and traffic~~) rules and regulations, and making written notification of each decision of the committee to the appellant and the (~~safety/security department~~) security/safety office.

((0)) (3) Reviewing and recommending (~~suggested~~) changes to parking lot configuration and use to improve quality and quantity of parking on campus.

((0)) (4) Reviewing provisions for security on campus and recommending practices and procedures for the enhancement of security.

The security/parking advisory committee meets as needed, when the college is in session (~~The security/parking advisory committee consists of the dean of administrative services (chair), the safety/security supervisor, two faculty, two classified employees, and one student member~~), and consists of the following:

(a) Dean of administrative services, chair.

(b) Security/safety supervisor.

(c) Two faculty members.

(d) Two classified employees.

(e) One student.

(f) And others as added by the chair.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-750 Unpaid fines.** If any fine remains unpaid after fifteen days, any or all of the following actions may be

taken by the (~~college safety/security department~~) security/safety office.

~~(1)~~ (1) A hold may be placed on transcripts.

~~(A delay of)~~ (2) Registration for the following quarter may be delayed.

~~(Revocation of)~~ (3) Parking privileges may be revoked.

~~(will be withheld)~~ (4) The amount due as a result of fines due and payable may be deducted from paychecks of (all) college employees (including faculty, staff, and students).

~~(All fines)~~ (5) Outstanding fines may be (turned over) referred to a collection agency.

(6) The vehicle may be immobilized or impounded.

If a violator has two or more unpaid fines, his/her vehicle will be impounded or immobilized and held until all outstanding fines are paid.

These procedures will be applicable to all students, faculty, and staff or other persons utilizing college facilities (~~receiving~~) who receive fines for violations of these (~~parking and traffic~~) rules and regulations.

AMENDATORY SECTION (Amending WSR 91-21-022, filed 10/7/91, effective 11/7/91)

**WAC 132N-156-760 Special circumstances.** During special occasions (~~causing additional heavy~~) that result in extraordinary traffic conditions and during emergencies, the (~~college safety/security department~~) security/safety office is authorized to impose (~~additional~~) special traffic and parking regulations and (~~instructions in order~~) restrictions to (lessen) mitigate and reduce the (chance) risk of inconvenience, personal injury or property damage. Whenever possible, prior notice of these regulations or restriction changes shall be (~~made known and~~) posted. (~~This~~) Such authorization is of a temporary nature and should last only as long as the situation (~~continues~~) necessitates.