

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

Board of Trustees, District No. 19

(name of governing body)

Columbia Basin College

(name of institution)

Resolution No. 79-3

Administrative Order No. 79-3

(1) Be it resolved by the board of Trustees

of the Columbia Basin Community College District No. 19 (institution)

acting at Columbia Basin Community College Board Room, Pasco, Washington (place)

that it does promulgate and adopt the annexed rules relating to:

Tuition and Fee Waivers for Full-Time Employees WAC 132S-195-010

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 79-08-001 filed with the code reviser on 7/5/79. Such rules shall take effect:

X pursuant to RCW 28B.19.050(2), at a later date, such date being \_\_\_\_\_

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, \_\_\_\_\_, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040<sup>1</sup> that each order shall set forth an appropriate statement of state statutory authority (fill in statement (a), (b), or (c) as appropriate):

(a) This rule is promulgated pursuant to RCW RCW 28B.10 & 28B.50 and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW \_\_\_\_\_ which directs that the

(institution)

has authority to implement the provisions of

(name of act or RCW citation)

(c) This rule is promulgated under the general rule-making authority of the

(institution)

is authorized in RCW \_\_\_\_\_

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

STATE OF WASHINGTON

(3) This order after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED September 10, 1979 SEP 18 1979

By [Signature] Secretary, Board of Trustees Title

CODE REVISER'S OFFICE WOB 79-10-065

BOARD OF TRUSTEES

COMMUNITY COLLEGE DISTRICT NO. 19

STATE OF WASHINGTON

RESOLUTION NO. 79-3

BE IT RESOLVED by the Board of Trustees of Community College District 19, State of Washington, that:

Tuition and fee waivers for full-time employees, under conditions set forth in WAC 132S-195-010, shall be waived by the adoption of same WAC 132S-190-010.

ADOPTED this 10th day of September, 1979 at a meeting of the Board of Trustees of Community College District No. 19, with a quorum of such trustees present after notice of such meeting was duly and regularly given as required by law.

FURTHER, this policy statement shall be forwarded to the Code Reviser for filing.

  
\_\_\_\_\_  
Marji Parker, Chairman, Board of Trustees

  
\_\_\_\_\_  
Fred L. Esvelt, Secretary  
Board of Trustees

Chapter 132S-195

Tuition and Fee Waivers for Full-time Employees

NEW SECTION

WAC 132S-195-010 TUITION AND FEE WAIVERS FOR FULL-TIME EMPLOYEES. Pursuant to the authority granted by chapter 82, Laws of 1979, Columbia Basin College is authorized to and shall waive tuition, operating, and service and activities fees for full-time employees under the following conditions:

(a) Enrollment shall be on a space-available basis after opportunity has been given for other students to register for courses offered by the college.

(b) No new or additional courses or course sections shall be created for the purpose of accommodating enrollments of students enrolled on the basis of waivers under this section.

(c) Enrollment information on employees enrolled on a space-available basis shall be maintained separately from other enrollment information and shall not be included in official enrollment reports, nor shall persons enrolled pursuant to the provisions of this section be considered in any enrollment statistics which would affect budgetary determinations.

(d) Computations of enrollment levels, student-faculty ratio, or other similar enrollment rated statistics must exclude student credit hours generated by enrollments for which waivers have been granted under this section.

(e) Employees enrolling on a space-available basis shall be charged a registration fee of not less than five dollars per quarter.

(f) The number of courses per quarter for which an employee may enroll pursuant to this section is limited to no more than the equivalent of 5 quarter hours per quarter.

(g) Employees taking tuition free courses shall do so after their normal working hours; any exception will require special permission of the employee's dean level supervisor and the president.

(h) The definition of full-time professional employee, for the purposes of this policy statement, shall be as stated in WAC 132S-08-020, and WAC 132S-190-020; definition of full-time classified employee, for the purposes of this policy statement, shall be as stated in WAC 251-04-020.