

FORM OF ORDER AND TRANSMITTAL BY BOARD, COMMISSION, OR COUNCIL

State of Washington

BOARD OF TRUSTEES

(name of governing body)

COLUMBIA BASIN COLLEGE

(name of institution)

Resolution No. \_\_\_\_\_

Administrative Order No. 86-2

(1) Be it resolved by the board of Trustees

of the Columbia Basin College  
(institution)

acting at Columbia Basin College  
(place)

that it does adopt the annexed rules relating to:

WAC 1325-30-011 Academic Employee - Annual Workload Standards

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. 86-16-001

filed with the code reviser on 7/24/86. These rules shall take effect:

thirty days after they are filed with the code reviser pursuant to RCW 28B.19.050(2).

at a later date, such date being \_\_\_\_\_

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

We, \_\_\_\_\_, find that an emergency exists and that this order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting the emergency is:

These rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040<sup>1</sup> that each order shall set forth an appropriate statement of state statutory authority fill in statement (a), (b), or (c) as appropriate:

(a) This rule is promulgated pursuant to RCW 28B.19 & 28B.50 and is intended to administratively implement that statute.

(b) This rule is promulgated pursuant to RCW \_\_\_\_\_ which directs that the

(institution)

has authority to implement the provisions of

(name of act or RCW citation)

(c) This rule is promulgated under the general rule-making authority of the Columbia Basin College

(institution)

as authorized in RCW 28B.50

(4) The undersigned hereby declares that the institution has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), and the State Register Act (chapter 34.08 RCW) in the adoption of these rules.

(5) This order after being first recorded in the order register of this governing body is herewith transmitted to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED October 6, 19 86

STATE OF WASHINGTON  
FILED

OCT 9 1986

By Jean Dunn  
Adm. Assistant  
Title

CODE REVISER'S OFFICE

WSR 86-21-030

## AMENDATORY SECTION

### WAC 132S-30-011 ACADEMIC EMPLOYEE - ANNUAL WORKLOAD STANDARDS.

The annual workload standards for full-time contracted academic employees shall average thirty hours of campus responsibilities per week and shall include the following specific responsibilities:

(1) 15 minimum and 17 maximum classroom contact hours per week, per quarter, for straight lecture mode;

(2) 18 minimum and 22 maximum classroom contact hours per week, per quarter, for lecture/lab mode, e.g., science, art, music, physical education;

(3) 22 minimum and 27 maximum classroom contact hours per week, per quarter, for a predominantly lab mode, e.g., occupational programs, skills labs; and

(4) 30 classroom contact hours per week, per quarter, for classes coded 90 or below;

(5) 35 student contact hours per week, per quarter, for counselors and librarians.