

TRANSMITTAL OF RULES ADOPTED

FROM: STATE BOARD FOR COMMUNITY COLLEGE EDUCATION  
(Name of Agency)

TO: CODE REVISER  
LEGISLATIVE BLDG (Southwest Corner, Ground Floor)  
Olympia 98501

marked Exhibit A, consisting  
of four pages, and attached hereto

The enclosed Permanent rules  /, being order No. 10  
Emergency rules

relating to (Name of rules or description of subject matter) 1) New rules establishing the criteria, definitions, and methods to be applied by a community college in determining the fees, or waiver therefrom, to be charged to individuals receiving community college services, and 2) Repealing WAC 131-28-010, WAC 131-28-020, and WAC 131-28-050.

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. \_\_\_\_\_<sup>①</sup> filed with the code reviser on \_\_\_\_\_<sup>②</sup> were regularly adopted as permanent rules of this agency at \_\_\_\_\_ on \_\_\_\_\_ and are herewith filed in the office of the code reviser pursuant to chapter 34.04 RCW. The effective date of such rules shall be \_\_\_\_\_<sup>③</sup>.

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding that the immediate adoption of these rules is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to the public interest, were regularly adopted as emergency rules of this agency at WEA Bldg., 319 Seventh Ave. E., Olympia, Washington on Jul. 1, 1971 and are herewith filed in the office of the code reviser pursuant to chapter 34.04 RCW.

Dated this 2d day of July 1971.

STATE OF WASHINGTON  
FILED  
JUL -2 1971  
CODE REVISER'S OFFICE  
KET #3500 FILE # 1

STATE BOARD FOR COMMUNITY COLLEGE EDUCATION  
(AGENCY)  
By John N. Terrey  
JOHN N. TERREY  
DEPUTY DIRECTOR  
Title

① NOTICE NUMBER AS APPEARS ON THE COPY OF NOTICE RETURNED TO YOU BY REVISER'S OFFICE (IF PROCEEDINGS WERE CONTINUED, USE NO. OF LAST NOTICE)  
② STAMPED DATE AS APPEARS ON THE COPY OF NOTICE RETURNED TO YOU BY REVISER'S OFFICE (IF PROCEEDINGS WERE CONTINUED, USE DATE OF LAST NOTICE)  
③ UNLESS A LATER DATE IS SPECIFIED IN THIS ORDER OR IS PRESCRIBED IN ANOTHER STATUTE, RULES ARE EFFECTIVE 30 DAYS AFTER FILING: RCW 34.04.040. LEAVE THIS SPACE BLANK EXCEPT IN SUCH SPECIAL CASES.

WASHINGTON STATE BOARD FOR  
COMMUNITY COLLEGE EDUCATION

RESOLUTION NO. 71-44

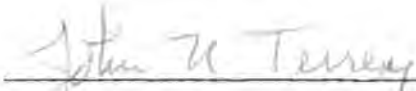
BE IT RESOLVED: By a majority of the State Board for Community College Education that:

- 1) It hereby finds pursuant to RCW 34.04.030 that:
  - a) The immediate repeal of WAC 131-28-010, WAC 131-28-020, and WAC 131-28-050; and
  - b) the immediate adoption of WAC 131-28-010, WAC 131-28-015, WAC 131-28-020, WAC 131-28-025, WAC 131-28-030, WAC 131-28-040, WAC 131-28-050, WAC 131-28-060 and WAC 131-28-070 (All attached, marked "Exhibit A-July-Tab 2" and incorporated herein by this reference.)

is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on this action is contrary to the public interest for the reason the community college system is presently or in the immediate future will be registering students for the 1971-72 academic year; thus necessitating a determination of the fees which shall be assessed each student;

- 2) The existing rules identified in 1)a) are hereby repealed and the new rules identified in 1)b) are hereby adopted; and
- 3) This resolution be filed immediately with the Code Reviser as State Board for Community College Education Emergency Rule No. 4.

I certify that the above is a true and accurate copy of Resolution No. 71-44 adopted by the State Board for Community College Education July 1, 1971.

  
\_\_\_\_\_  
JOHN N. TERREY, Deputy Director

WAC CHAPTER 131-28  
FISCAL

WAC 131-28-010 TUITION AND FEE CHARGES FOR SUMMER QUARTER. Tuition, operating, services and activities, and special fees charged to students enrolled for summer quarter shall be assessed on the same basis and in the same manner as such fees are assessed for other quarters of the academic year.

(Approved July 1, 1971)

WAC 131-28-015 ASSESSMENT OF TUITION AND FEE CHARGES. It shall be the general policy of the Washington community college system that all tuition, operating fees, services and activities fees, or special fees charged to students shall be assessed on a uniform and equitable basis, except when the requirement to pay all or part of such fees has been specifically waived or altered by law or by regulation of the State Board or the district board of trustees.

(Approved July 1, 1971)

WAC 131-28-020 DEFINITIONS. For the purpose of WAC 131-28-025, the following definitions shall apply:

- (1) "Resident student" and "non-resident student" shall be defined in the same manner as in Chapter 28B.15 RCW.
- (2) "Tuition," "operating fees," and "services and activities fees" shall be defined in the same manner as in Chapter 28B.15 RCW.
- (3) "Special fees" shall be defined as all fees established by the district board of trustees other than tuition, operating fees or services and activities fees and as such shall include fees charged to an individual student for specific services and privileges received by such student.
- (4) "Community service course" shall be defined as any organized instructional activity, typically ungraded, primarily offered for part-time students, not normally an integral part of any specific study program leading to either an academic or an occupational degree or certificate, and specifically identified as such by a community college consistent with the course classification procedures established by the State Board.
- (5) "Academic or occupational course" shall be defined as all organized instructional activities other than community service courses.
- (6) "Short course" shall be defined as any academic, occupational, or community service course not regularly scheduled in the quarterly announcement of courses, not routinely listed in the college catalog as a regular and normal part of the instructional program, and not normally of a full quarter in duration.
- (7) "Regular course" shall be defined as any academic, occupational, or community service course not classified as a short course.

(Approved July 1, 1971)

WAC 131-28-025 METHOD OF ASSESSING TUITION AND FEE CHARGES. For academic and occupational regular or short courses, fees charged to students:

(1) shall be based upon the number of credits assigned to such courses as listed in the official and current catalog of the college, or for courses not given such credit designations, the number of credit equivalents as computed by the method for deriving such equivalents established by the State Board.

(2) shall be assessed on a per-credit basis at uniform rates for resident and for non-resident students, provided:

(a) that the respective maximums charged to any resident or non-resident student shall not exceed the amount specified in RCW 28B.15.500,

(b) that the required non-resident differential is charged,

(c) that for such courses the district board of trustees may reduce the total combined fees charged if in its judgment such total fees would constitute an exorbitant charge considering the nature and content of the course, special circumstances related to the cost of offering the course, or unique characteristics of the students for whom the course is intended.

(3) shall be assessed for part-time students, for each credit of registration or its equivalent, at the rate of not less than one-twelfth of the total combined tuition, operating, and services and activities fees charged to full-time students consistent with RCW 28B.15.500.

For community service regular or short courses, fees charged to students:

(1) shall be designated as a special fee, all revenue from which shall be used for the general operations and maintenance of the college,

(2) shall be based upon the number of credits assigned to such courses as listed in the official current catalog of the college, or for courses not so listed or given such credit designations, the number of credit equivalents as computed by the method for deriving such equivalents established by the State Board,

(3) shall be assessed at a uniform rate sufficient to defray the total direct and indirect costs of offering all such community service courses during any fiscal year, provided that the district board of trustees may reduce the special fee for any specific community service course if in its judgment assessing such fee at the uniform rate would constitute an exorbitant charge considering the nature and content of the course, special circumstances related to the cost of offering the course, or unique characteristics of the students for whom the course is intended.

Nothing herein shall be construed to be a restriction on the right of the district board of trustees to assess additional special fees to cover unique instructional costs or expendable instructional materials related to any course offered by a college district.

(Approved July 1, 1971)

WAC 131-28-030 WAIVER OF FEES FOR HIGH SCHOOL COMPLETION AND COLLEGIATE PROGRAM STUDENTS. Pursuant to authority granted by Chapter 28B.15 RCW, the board of trustees of community college districts are authorized to waive all or part of general tuition, operating, and services and activities fees for students enrolled in a course of study or program



WAC 131-28-030 WAIVER OF FEES FOR HIGH SCHOOL COMPLETION AND COLLEGIATE PROGRAM STUDENTS Continued. specifically for the purpose of completing a high school education and obtaining a high school diploma or its equivalent or for students enrolled in collegiate-level courses or programs, provided the student shall qualify for such waiver as determined by the criteria set forth in WAC 131-28-040 through WAC 131-28-050. In determining eligibility for such waiver, the college districts shall first exhaust all free methods of making such determination before requiring any method for which the applicant must pay a processing fee.

(Approved July 1, 1971)

WAC 131-28-040 CRITERIA FOR DETERMINATION OF ELIGIBILITY FOR WAIVER OF FEES. Waiver of general tuition, operating, and services and activities fees, or any portions thereof, normally charged to students enrolled in high school completion or collegiate-level courses or programs shall be based upon the determination that the student is a needy and economically disadvantaged student by application of a method of need analysis approved by the United State Office of Education for determining awards under Federal student financial aid programs; provided that no applicant shall be declared ineligible for such waiver solely because his need for financial assistance is due to a temporary financial loss or inability to earn that, in the judgment of the appropriately designated official of the college district or campus, would prevent his enrolling in such high school completion or collegiate-level courses or program unless all or part of the required general tuition, operating, and services and activities fees associated with such enrollment were waived.

(Approved July 1, 1971)

WAC 131-28-050 PROCEDURE FOR DETERMINING LIMITATION ON THE AMOUNT OF FEE WAIVERS. For the purpose of determining the amount of any fee waiver established under the provisions of WAC 131-28-030, the various community colleges will limit any individual award to the amount established by a method of need analysis approved by the U. S. Office of Education for determining awards under Federal student financial aid programs, such amount being the difference between the cost of attending the community college and the expected parental and/or independent student contribution toward such cost based on an analysis of assets and income.

(Approved July 1, 1971)

WAC 131-28-060 PROCEDURE FOR DETERMINING PRIORITIES IN AWARDING FEE WAIVERS. After the amount of financial need has been determined for each fee waiver applicant, first priority shall be given to students coming from families with gross annual incomes from \$0 to \$2,999; second priority to \$3,000 to \$5,999; third priority to \$6,000 to \$7,499; fourth priority to \$7,500 to \$8,999; and fifth priority to \$9,000 to \$11,999.

(Approved July 1, 1971)

WAC 131-28-070 COMBINATION OF FEE WAIVERS WITH OTHER FORMS OF STUDENT FINANCIAL AID. Nothing in WAC 131-28-030 through WAC 131-28-060 is intended to prevent the award of fee waivers in conjunction with other forms of student financial aid as a package designed to meet the overall educational assistance needs of any student or to prevent the award of fee waivers to individuals participating in a class, course, or program specifically established for the members of a group of economically disadvantaged persons when that group meets the criteria established in WAC 131-28-040 through WAC 131-28-060.

(Approved July 1, 1971)